

**MONTHLY LOG SHEET  
TRIP REDUCTION PARTICIPANTS  
AUGUST 2010**

Name: \_\_\_\_\_ Dept. \_\_\_\_\_ Home Zip Code: \_\_\_\_\_

In the spaces below, enter the code for the form of commuting used each day:

**Codes:**

**T = Public Transit**

**C = Carpool**

**W = Walk**

**B = Bicycle**

**D = Dropped Off**

**V = Vanpool (7 – 15 people)**

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WEEK 1 - Week ending date: \_\_\_\_\_

Mon \_\_\_\_ Tues \_\_\_\_ Wed \_\_\_\_ Thurs \_\_\_\_ Fri \_\_\_\_

.....  
WEEK 2 - Week ending date: \_\_\_\_\_

Mon \_\_\_\_ Tues \_\_\_\_ Wed \_\_\_\_ Thurs \_\_\_\_ Fri \_\_\_\_

.....  
WEEK 3 - Week ending date: \_\_\_\_\_

Mon \_\_\_\_ Tues \_\_\_\_ Wed \_\_\_\_ Thurs \_\_\_\_ Fri \_\_\_\_

.....  
WEEK 4 - Week ending date: \_\_\_\_\_

Mon \_\_\_\_ Tues \_\_\_\_ Wed \_\_\_\_ Thurs \_\_\_\_ Fri \_\_\_\_

.....  
WEEK 5 - Week ending date: \_\_\_\_\_

Mon \_\_\_\_ Tues \_\_\_\_ Wed \_\_\_\_ Thurs \_\_\_\_ Fri \_\_\_\_  
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Please complete this form and turn it in to the Human Resources Office [Mail Code 1100] at the end of each month to ensure your eligibility and proper credit for your incentive award with Campus Dining.