



CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
DOCTORATE IN EDUCATIONAL LEADERSHIP (Ed.D.)

LETTER OF RECOMMENDATION

Applicant completes this section:

NAME _____
 First Middle Last
ADDRESS _____
 Street City State Zip Code
BRONCO ID (if available) _____

APPLICANT'S WAIVER OF ACCESS STATEMENT: I understand this letter of recommendation is to be received and maintained in confidence by the Ed.D. Program for admission consideration to the doctoral program. I hereby expressly waive any and all rights I might have of access to this letter of recommendation under the Family Education Rights and Privacy Act of 1974, the California Information Practices Act of 1977, and any/or all other laws, regulations or policies. I understand that the rights I am waiving include, but are not limited to, the right to inspect and review this letter, the right to have a copy of this letter made for my use, and the right to request an amendment of this letter.

- Yes, I waive the right to view this letter of recommendation.
- No, I do **not** agree to waive this right. I wish to retain the right to view this letter of recommendation.

SIGNATURE OF APPLICANT _____ DATE _____

Recommender completes this section:

Please write candidly about the applicant's qualifications, potential to carry on advanced study on a doctoral level in educational leadership, problem-solving ability, capacity for analytical thinking, interest in critically assessing and bringing about improvements to current educational policies and practices, leadership potential, school transformation, and technology proficiency. Please include in your response the applicant's ability to effect change in the multicultural and rapidly evolving educational landscape. Descriptions of significant actions, accomplishments, and personal qualities related to educational leadership are particularly helpful. (***You may attach your response on a separate page.***)

(Over Please)

Please rate the applicant on the qualities listed below. Use the pull-down arrow to select the rating that best describes the applicant's performance as compared to others you worked with or experienced.

Truly Exceptional (Top 5%)
Outstanding (Top 20%)

Above Average
Average
Below Average

Poor (Lowest 20%)
Unable to Judge

Characteristics	Judgment
Leadership skills	
Persistence	
Resilience	
Courage	
Creativity	
Ability to motivate others	
Ability to bring about change	
Analytical ability	
Ability to work collaboratively	
Oral communication skills	
Written communication skills	
Problem-solving ability	
Intellectual ability	
Commitment to equity and diversity	
Commitment to educational reform	

Admission to the Ed.D. Program is:

- Strongly recommended
- Recommended
- Recommended with reservations
- Not recommended

Name of Recommender _____

Signature of Recommender _____ Date _____

Title _____

Institution _____

Email Address _____ Phone _____

Address _____

How long have you known this applicant? _____ In what capacity? _____

Are you willing to respond to additional questions by phone or email? Yes No

Mail to: Doctoral Studies, CEIS Cal Poly Pomona 3801 W. Temple Avenue Pomona, CA 91768	Program information is available at: http://www.csupomona.edu/~doctoralstudies/ (909) 869-3060
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