

**CHARLES DREW UNIVERSITY
TITLE III PROGRAM
GRANT PERIOD: 2007-2012
QUARTERLY PROGRESS REPORT**

Date:

Activity Title:	Account Number:
Activity Director:	University Unit:

Note: The Title III Quarterly Progress Report Form is to be submitted by the 10th of January, April and July. Attach additional sheets if necessary.

Identify and relate comments to each specific activity objective.

1. Performance Evaluation Measures (PEMs)

Specific Measurement/Tasks Reviewed	Results To-date (Completed, On-Going, Delayed, Moved Forward/Backward, Eliminated)	Review of Results (Greater than/Less than Expected, Expected, Unanticipated)	Timeframe	
			Date Completed	Target Date

II. Summary of Work Accomplished This Quarter

1. Describe any activities that went beyond the accomplishments of the tasks.

Problems

Indicate any problem areas in accomplishing the PEMs.

Changes

Discuss, substantiate, and recommend any needed changes in PEMs.

2. Objectives Completed (if any)

Provide any update on integration of Activity with other college services, or cooperation with other Title III Activity.

3a. Budget Analysis

Are you on target in utilizing your grant funds? If not, explain any discrepancies. That is, if the grant year is half over, you should have depleted approximately half of your allocated funds.

3b. Identify and summarize any equipment purchase over \$1,000, travel paid, and any consultants/workshops sponsored by Title III for this reporting period.

Signatures:

Activity Director

Date

University Supervisor

Date

Title III Director

Date