

	<b>State of South Carolina</b>  <b><i>Request for Quote</i></b> <b><i>AMENDMENT No. 1</i></b>	Solicitation Number:	C11060081
		Date Issued:	07/14/2011
		Procurement Officer:	Robin Strickland
		Phone:	(843) 349-2162
		Fax:	(843) 349-2184
		E-Mail Address:	<a href="mailto:robins@coastal.edu">robins@coastal.edu</a>

DESCRIPTION: **Provide Cleaning Services for Football Stadium and Parking Lot's for 2011**

USING GOVERNMENTAL UNIT: **Coastal Carolina University**

*The Term "Offer" Means Your "Bid" or "Proposal".*

SUBMIT OFFER BY (Opening Date/Time): **07/27/2011 2:00 P.M. (EST)** See "Deadline for Submission of Offer" provision

QUESTIONS **MUST** BE RECEIVED BY: **07/14/2011** See "Questions From Offeror" provision

NUMBER OF COPIES TO BE SUBMITTED: One (1) original

**Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.**

See "Submitting Your Offer" provision

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:  
Coastal Carolina University  
Office of Procurement and Business Services  
P.O. Box 261954  
Conway, SC 29528

PHYSICAL ADDRESS:  
Coastal Carolina University  
Office of Procurement and Business Services  
642 Century Circle  
Conway, SC 29526

CONFERENCE TYPE: <b>Not Applicable</b> DATE & TIME: <b>(EST)</b>	LOCATION: <b>Not Applicable</b>
<b>As appropriate, see "Conferences - Pre-Bid/Proposal" &amp; "Site Visit" provisions</b>	

AWARD & AMENDMENTS	Award will be posted at the Physical Address stated above on <b>08/03/2011</b> . The award, this solicitation, and any amendments will be posted at the following web address: <a href="http://www.coastal.edu/procurement">http://www.coastal.edu/procurement</a>
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You **must** submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR (Full legal name of business submitting the offer)		<b>OFFEROR'S TYPE OF ENTITY:</b> (Check one) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____  (See "Signing Your Offer" provision.)
AUTHORIZED SIGNATURE  (Person signing <b>must</b> be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		
TITLE (Business title of person signing above)		
PRINTED NAME (Printed name of person signing above)	DATE SIGNED	

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror **must** be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, *i.e.*, a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION (If offeror is a corporation, identify the state of Incorporation.)	
TAXPAYER IDENTIFICATION NO.  (See "Taxpayer Identification Number" provision)	STATE VENDOR NO.  (Register to Obtain S.C. Vendor No. at <a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a> )

COVER PAGE CCU (SEP. 2009)

PAGE TWO  
(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)			
	Area Code	Number	Extension	Facsimile
	E-mail Address:			

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders" and "Contract Documents" clauses)
<input type="checkbox"/> Payment Address same as Home Office Address <input type="checkbox"/> Payment Address same as Notice Address (check only one)	<input type="checkbox"/> Order Address same as Home Office Address <input type="checkbox"/> Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS	Amend. #	Amend. Issue Date	Amend. #	Amend. Issue Date	Amend. #	Amend. Issue Date	Amend. #	Amend. Issue Date
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.  See "Amendments to Solicitation" Provision								

DISCOUNT FOR PROMPT PAYMENT See "Discount for Prompt Payment" clause	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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**PREFERENCES - A NOTICE TO VENDORS (SEP. 2009):** On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences). **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]

**PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:** Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

☐ In-State Office Address same as Home Office Address  
☐ In-State Office Address same as Notice Address (check only one)

**\*\* In addition to completing the above information, you must also select the column on the Bidding Schedule/Price – Business Proposal if you are claiming preference.**

## AMENDMENT #1

**AMENDMENTS TO SOLICITATION (CCU JANUARY 2006)** (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: <http://www.coastal.edu/procurement>. (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page One, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

### **In accordance with the clause above, Amendment #1 is issued with the following questions and answers.**

1) Who currently provides these services?

Answer: Professional Buyers Advantage was awarded in 2010.

2) What was the amount of the most recent award for these services?

Answer: \$1,450 per game, total award amount of \$7,250

a) if no previous award has been made is there an expected expenditure?

Answer: Refer to response to question number 2.

b) since the most recent award has there been any changes to the university's needs?

Answer: Unclear on the question. The solicitation outlines the specifications and conditions of the University's current need.

3) During the event (games) themselves are there duties that are performed? i.e. cleaning of restrooms, emptying trash/recycling containers, panning and brooming of concourses, change out of trash cans at gates, etc.?

Answer: See page 12, III.Scope of Work/Specifications Introduction work hours.

4) prior to games or post game/event are there duties that are performed? stocking of restrooms, re-setting of concourses, cleaning of boxes, suites, locker rooms, etc?

Answer: Refer to response to question 3.

5) In the clean up of the stadium itself is recycling involved? University has an on campus recycling organization that will place recycling bins throughout campus. University will be responsible for collecting these bins and handling their removal.

6) Who provides the consumables, trash bags, gloves, etc?

Answer: refer to page 14, section II.Contract Service Specifications, Equipment and Supplies.

END OF AMENDMENT 1