

GRADUATION REQUIREMENTS CHECKLIST

Bachelor of Science in Education with Major in Early Childhood Education

Student's Name _____

Student's Social Security Number _____

Catalog used to meet graduation requirements – YEAR _____

Advisor's Name _____

| General Education Courses Required | Credit Hours | Semester Completed | Final Grade | Year of Transfer |
|--|--------------|--------------------|-------------|------------------|
| Freshman Seminar ¹ | 0-1 | | | |
| Fine Arts ² | 3 | | | |
| Bible | 3 | | | |
| English Comp I | 3 | | | |
| English Comp II | 3 | | | |
| Literature | 3 | | | |
| Intro to Speech | 3 | | | |
| US History I or Intro to Govt ³ | 3 | | | |
| US History II or Intro to Govt | 3 | | | |
| General Psychology | 3 | | | |
| Biological Science ⁴ | 4 | | | |
| Physical or Earth Science ⁵ | 3-4 | | | |
| Mathematics ⁶ | 3 | | | |
| First Aid & CPR | 2 | | | |

Total Hours Required 39-41 Total Hours _____

NOTES:

¹ **Freshman Seminar:** Required of all incoming full-time freshmen and transfer students with less than 24 hours.

² **Fine Art:** Requirement includes two areas: art and music. ART 111, 112, 280, and 340 will not satisfy the art requirement. Applied music will not satisfy the music requirements.

³ **History and/or Government:** Students must take two of the following: HST 213, 223; PLS 113.

⁴ **Biological Science:** Must be with lab.

⁵ **Physical or Earth Science:** PHS 103 (Survey of Physical Science for PreK-6 Educators) is recommended.

⁶ **Mathematics:** MTH 143 (College Algebra) or higher level, excluding MTH 163 (Structure of the Real Number System). A mathematics placement exam is required for all who do not have College Algebra credit.

Professional Education – NOTE: Students MAY NOT enroll for 300-level or 400-level courses in this section until they have fulfilled all program admission requirements and submitted all paperwork for admission to the Teacher Education Program

| Professional Education Courses Required | Credit Hours | Semester Completed | Final Grade | Year of Transfer |
|---|--------------|--------------------|-------------|------------------|
| EDU 103 Intro to Education | 3 | | | |
| EDU 203 Fund of Teaching | 3 | | | |
| EDU 202 Child Growth & Dev | 3 | | | |
| EDU 223 Educational Psych | 3 | | | |
| EDU 313 Psy & Ed of Exc Child | 3 | | | |
| EDU 403 Classroom Mgt | 3 | | | |
| ECE 201 Infant/Toddler Pract | 1 | | | |
| ECE 100 Freshman Field Exp | ½ | | | |
| ECE 243 Org/Adm of EC Prog | 3 | | | |
| ECE 312 Lang Acq. & Dev | 2 | | | |
| ECE 321 PreK/Kdg Practicum | 1 | | | |
| ECE 352 Curr/Methods/Material | 3 | | | |
| ECE 362 Util Family/Comm Res | 3 | | | |
| ECE 382 Scr, Diag, Prescr Instr | 2 | | | |
| EED 253 Literature for Children | 3 | | | |
| EED 301 Tch Math in Elem | 3 | | | |
| EED 302 Tch Science in Elem | 3 | | | |
| EED 311 Tch Lang Arts in Elem | 3 | | | |
| EED 312 Tch Soc Stu in Elem | 3 | | | |
| EED 323 Tch Art in Elem | 3 | | | |
| EED 333 Tch Reading in Elem | 3 | | | |
| EED 353 Tch H/PE in Elem | 3 | | | |
| EED 382 Music for Children | 3 | | | |
| EED 423 Rdg Diag & Correction | 3 | | | |
| EED 453 Literacy Practicum | 3 | | | |
| ECE 479 Professional Sem | 12 | | | |

Professional Hours Required 78 hours

REQUIRED COURSES FOR ELEMENTARY ENDORSEMENT:

| Required Courses | Credit Hours | Semester Completed | Final Grade | Year of Transfer |
|---------------------------------|--------------|--------------------|-------------|------------------|
| ECO 213 Prin of Econ Macro | 3 | | | |
| GEO 183 World Geography | 3 | | | |
| MTH 163 Str of Real Number Syst | 3 | | | |

FREE ELECTIVES (Provide course numbers and hours) _____ hours

_____() _____ () _____ ()
 _____() _____ () _____ ()
 _____() _____ () _____ ()

B.S.E. DEGREE WITH MAJOR IN EARLY CHILDHOOD EDUCATION
 General Education Requirements **39-41 hours**
 Professional Education Requirements **78 hours**
 Free Electives **5-7 hours**
124 hours

Target Date for Graduation: Month _____ Year _____

Passed all sections of CBASE on _____ (Date)

Admitted to the Teacher Education Program on _____ (Date)

Countdown to Graduation:

- Be aware that your last 32 hours must be taken in residence at HLG. (Note: No more than half of the residency hours may be earned through external courses, internships, independent studies, or extension centers. Advanced Standing Credit may not be used to fulfill the residency requirement.)
- Request a transcript evaluation from the Registrar two full semesters before expected graduation date.
- Receive a written statement from the Registrar verifying the semester for graduation and the requirements still to be met.
- File for degree by submitting an application for graduation during the semester prior to expected graduation date. (See Academic Calendar for deadline.)
- Pay all fees owed to the college.
- Order your cap, gown, announcements, etc.

NOTE: It is your responsibility to see that ALL requirements for graduation are met. You shall provide the Registrar with an up-to-date copy of this form--signed by you and your Adviser--at the time a transcript evaluation for graduation is requested. (Check with your Adviser for the appropriate time to request an evaluation: the time varies with degree programs.) Graduation attendance and the scheduled practice are required. Students are permitted to graduate *in*

absentia only in cases of severe illness or unusual circumstances of a serious nature. A formal written request must be submitted to the Vice President for Academic Affairs at least two weeks prior to the day of graduation

To date, I have completed _____ hours toward General Education

To date, I have completed at HLG _____ toward my major. (At least one-half of your major hours must be taken at HLG.)

_____ I understand that I must complete all certification and graduation courses in my major with at least a grade of C and that I must retake any course in my major in which I received a lesser grade in order to achieve a C or better.

To date, I have completed _____ hours toward the 40 hours required at the 300-level or above with at least one-third of the courses in the major at the same level. They are marked below (* = in progress):

| | | |
|---------------|---------------|---------------|
| _____ EDU 313 | _____ ECE 312 | _____ EED 301 |
| _____ EDU 403 | _____ ECE 321 | _____ EED 302 |
| | _____ ECE 352 | _____ EED 311 |
| | _____ ECE 362 | _____ EED 312 |
| | _____ ECE 382 | _____ EED 323 |
| | _____ ECE 479 | _____ EED 333 |
| | | _____ EED 353 |
| | | _____ EED 382 |
| | | _____ EED 423 |
| | | _____ EED 453 |

Student's Signature: _____

Adviser's Signature: _____

Date: _____