Policy Paper Assignment
Self/Peer Evaluation Form

Course Name and Number:

Author(s) of Policy Paper:

Student Completing This Form:

Instructions: For each item, circle the choice that you feel best describes that portion of the policy paper. Then, in the space below, offer written feedback about what can be done to make that portion of the paper stronger, as well as comments about what should be kept the way it is.

It is essential that written comments are included as part of both the self evaluation and the peer evaluation!

Scoring Scale: 5 = excellent, 4 = good, 3 = fair, 2 = minimal, 1 = poor

Background of the problem	5 4 3 2 1
general description of the problem	5 4 3 2 1
including previous efforts to solve it	5 4 3 2 1
Scope and severity of the problem	5 4 3 2 1
assessment of past policy performance	5 4 3 2 1
significance of the problem	5 4 3 2 1
Definition of the problem in detail	5 4 3 2 1
players, goals/objectives	5 4 3 2 1
how success/failure is to be measured	5 4 3 2 1
Description of policy alternatives	5 4 3 2 1
comparisons between alternatives	5 4 3 2 1
assessment of future consequences, side effects, and obstacles	5 4 3 2 1

Policy recommendation(s)	5	4	3	2	1
why is this/are these the best alternative(s)?	5	4	3	2	1
how would this/these be put into action?	5	4	3	2	1
plans for monitoring implementation	5	4	3	2	1
plans for evaluating success/failure	5	4	3	2	1
realistic limitations of this/these recommendation(s)	5	4	3	2	1
Steps taken (if any) to begin enactment of recommendation(s)	5	4	3	2	1
Utilized the research of outside scholars? (academic books, academic journals, etc.)	5	4	3	2	1
Utilized non-academic research? (gov't documents, magazines, newspapers, etc.)	5	4	3	2	1
Thoughtfulness and creativity?	5	4	3	2	1
Effective organization, writing, etc.?	5	4	3	2	1
spelling, grammar, and sentence structure	5	4	3	2	1
logical organization and structure of the paper	5	4	3	2	1
Proper citation and references?	5	4	3	2	1

Additional comments: