



OGLETHORPE UNIVERSITY

Non-Credit Language Course Registration Form

For a current schedule of non-credit offerings, please visit www.oglethorpe.edu (keyword: noncredit). Please complete this form and return it to the Registrar's Office (Lupton Hall, 4484 Peachtree Road, NE, Atlanta, GA 30319) or fax to 404-504-1071. You may also contact Mrs. Rose Cunningham at 404-634-8016 with any questions.

STUDENT INFORMATION (Please Print)

Name: _____ SSN (last 4 digits only): _____
(Last) (First) (Middle or Initial)

Mailing Address: _____ Phone/cell: _____

(City) (State) (Zip Code) Alternate phone: _____

Email: _____

Birth date: _____ Male / Female Have you ever attended Oglethorpe University? Yes / No

List the course(s) you wish to take and the meeting day of each:

REFUND POLICY: After attending the first class meeting, non-credit language students who are not able to complete the semester (or who feel the course level is not a match for their individual language level) may request a tuition refund (less a \$15 processing fee) by sending an email request to registrar@oglethorpe.edu or by contacting Mrs. Rose Cunningham (404-634-8016). If you fail to attend the semester without contacting Oglethorpe as explained above, you forfeit the full course tuition. I accept the terms of the refund policy stated above.

Signature of Applicant: _____ Date: _____

CHECK ONE: Please charge to my credit card. Enclosed is a check / money order for \$ _____.

Credit Card Number: _____

Expiration Date: ___/___/___ Type of Credit Card (please circle one): Visa / MasterCard / American Express

Amount in Words: _____ dollars. Amount in Figures: \$ _____

Billing Address of Credit Card:

Signature of Cardholder:

*Please note: This request will not be processed without proper payment.
Oglethorpe University makes no distinction in its admission or financial aid policies or procedures on the grounds of age, race, gender, religious beliefs, color, sexual orientation, national origin or physical disability.*