

2012-2013 Verification Worksheet

Federal Student Aid Programs

Independent

IVW

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Your 2012–2013 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

Student's Last Name	Student's First Name	Student's M.I.	CWID (Campus Wide ID Number)	
Student's Street Addres	ss (include apt. no.)		Student's Date of Birth	
City	State	Zip Code	Student's Email Address	
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number	

B. Independent Student's Family Information

Independent Student's Information

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2012, through June 30, 2013, or if the child would be required to provide your information if they were completing a FAFSA for 2012–2013. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2013.

Include the name of the college for any household member who will be enrolled <u>at least half time</u>, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2012, and June 30, 2013. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at
				Least Half Time
Marty Jones(example)	28	Wife	Central University	Yes
		Self		

Stud	dent's Name: CWID:			
C. I	ndependent Student's Income Information to Be Verified			
	X RETURN FILERS— Important Note: If you (or your spouse, if married) filed, or will file, an <u>amended</u> 2011 IRS tax urn, you must contact your financial aid administrator before completing this section.			
v g sa ti a fi	nstructions: Complete this section if you, the student, filed or will file a 2011 income tax return with the IRS. The best way to erify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If you have not already used the tool, to to FAFSA.gov, log in to your FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information extion of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to the tansfer 2011 IRS income tax information into your FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return lers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid diministrator.			
(Check the box that applies:			
	I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's 2011 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. Your school will use the IRS information that was transferred in the verification process.			
[I, the student, <u>have not yet used</u> the IRS Data Retrieval Tool, but I spouse's) 2011 IRS income information into my FAFSA once I have for information on how to use the IRS Data Retrieval Tool. Your sc (and, if married, your spouse's) IRS information has been transferr	ve filed my 2011 IRS tax retu chool cannot complete the ver	ırn. See instructions above	
[I, the student, am unable or choose not to use the IRS Data Retrieval school 2011 IRS tax return transcript(s)—not photocopies of the transcript, go to www.IRS.gov and click on the "Order a Return or Make sure to request the "IRS tax return transcript" and not the "IRS security Number, date of birth, and the address on file with the IRS 2011 IRS tax return was filed). It takes up to two weeks for IRS increturn filers, and up to eight weeks for paper IRS tax return filers. It separate 2011 tax returns, you must submit tax return transcripts for	e income tax return. To obtain Account Transcript" link, or IRS tax account transcript." Y S (normally this will be the ad ome information to be availal If you are married and you an	a an IRS tax return call 1-800-908-9946. You will need your Social ldress used when your ble for electronic IRS tax	
	Check here if an IRS tax return transcript(s) is attached to this worksheet.			
	Check here if IRS tax return transcript(s) will be submitted to your school later. Verification cannot be completed until the IRS tax return transcript(s) has been submitted to your school.			
	ΓAX RETURN NONFILERS—Complete this section if you, the studer not required to file a 2011 income tax return with the IRS.	nt (and, if married, your spous	se), will not file and are	
(Check the box that applies:			
[The student (and, if married, the student's spouse) was not employed	ed and had no income earned	from work in 2011.	
[The student (and/or the student's spouse if married) was employed employers, the amount earned from each employer in 2011, and wh 2011 W-2 forms issued to you (and, if married, to your spouse) by not issue an IRS W-2 form. If more space is needed, attach a separate	hether an IRS W-2 form is att employers. <i>List every employ</i>	ached. Attach copies of all ver even if the employer did	
Γ	Employer's Name	2011 Amount Earned	IRS W-2 Attached?	
	Suzy's Auto Body Shop (example)	\$2,000.00	Yes	
L				

Student's Name:			CWID:				
D.	Independent Student's Other Information to Be Verified						
1			listed in Section B) received benefits from the Supplemental bood stamps) any time during the 2010 or 2011 calendar years.				
				d SNAP benefits (food stamps) SNAP benefits (food stamps) d			
2	. Complete this section if you or	your spouse, if married, paid o	child su	pport in 2011.			
	below the name of the personames of the children for was for each child. If asked by	son who paid the child support whom child support was paid, a	the na and the amentat	is worksheet, paid child support me of the person to whom the cl total annual amount of child sup ion of the payment of child supp al Security Number at the top.	hild support was paid, the poort that was paid in 2011		
	Name of Person Who Paid	Name of Person to Whom Child		Name of Child for Whom	Amount of Child		
	Child Support	Support was Paid		Support Was Paid	Support Paid in 2011		
	Marty Jones(example)	Chris Smith		Terry Jones	\$6,000.00		
E.	Certification and Signature	e					
	-						
	I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.		WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.				
	- · · £ · · ·						
Student's Signature			Date				
Spouse's Signature			Date				

Return form to:

Oklahoma State University Institute of Technology

Student Financial Services

1801 E 4th St

Okmulgee, OK 74447

Fax: 918 293 4650

osuitfinancialaid@okstate.edu