



1000 Regent University Drive, Virginia Beach, VA 23464-9800

APPLICATION FOR EMPLOYMENT

Please print:

First, Middle, Last \_\_\_\_\_ Today's date \_\_\_\_\_

Current address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime phone \_\_\_\_\_ Evening phone \_\_\_\_\_ E-mail \_\_\_\_\_

I am a:

Regent student desiring employment (School: \_\_\_\_\_)

Spouse of a Regent student

Other

Employment desired:  Full-time  Part-time Position applying for: \_\_\_\_\_ Pay desired: \_\_\_\_\_

NOTE: Application will remain active only until position applied for is filled.

Are there any experiences, computer skills, licenses, certificates or other qualifications which will be of special benefit in the job for which you are applying? (Application should not list any information that the Federal and/or State law precludes obtaining in the pre-employment stage.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why do you desire to work for Regent University? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

No  Yes Are you a U.S. citizen?

No  Yes If not, can you legally work in the U.S.?

No  Yes Are you under 18?  No  Yes If yes, can you submit a work permit, upon the start of employment?

No  Yes Have you been convicted of a crime?

No  Yes Are you currently serving a suspended sentence, on parole, on the sex offender registry, or have other special court status?

No  Yes Have you ever been refused bond?

No  Yes Have you been previously employed by CBN or Regent? If yes, list dates and department(s)? \_\_\_\_\_

**Education:** Two highest levels attended (you may be asked to provide certified transcripts)

Name and location of school	Dates Attended	Graduated Yes or No	Diploma/Degree Received	Course of Study

1	Company name	Telephone ( )
	Address	Employed (month and year) From To
	Name of supervisor	Salary Start Last
	State job title and describe your work	Reason for leaving

2	Company name	Telephone ( )
	Address	Employed (month and year) From To
	Name of supervisor	Salary Start Last
	State job title and describe your work	Reason for leaving

3	Company name	Telephone ( )
	Address	Employed (month and year) From To
	Name of supervisor	Salary Start Last
	State job title and describe your work	Reason for leaving

We may contact your employers listed above unless you indicate those you do not want contacted.

Do not contact employer number(s): \_\_\_\_\_ Reason: \_\_\_\_\_

**References:** One pastor and two others (not employers or relatives)

Names and Address	Phone	Occupation

**STATEMENT OF FAITH**

Regent University is a Christ-centered institution. The board of trustees, along with the faculty and staff of the university, is committed to an evangelical interpretation and application of the Christian faith. The campus community is closely identified with the present-day renewal movement, which emphasizes the gifts, fruit and ministries of the Holy Spirit. All employees are expected to understand and adhere to the following articles of belief:

- A. That the Holy Bible is the inspired, infallible and authoritative source of Christian doctrine and precept.
- B. That there is one God, eternally existent in three persons: Father, Son and Holy Spirit.
- C. That man was created in the image of God but, as a result of sin, is lost and powerless to save himself.
- D. That the only hope for man is to believe on the Lord Jesus Christ, the virgin-born Son of God, who died to take upon Himself the punishment for the sin of mankind, and who rose from the dead so that by receiving Him as Savior and Lord, man is redeemed by His blood.
- E. That Jesus Christ will personally return to earth in power and glory.
- F. That the Holy Spirit indwells those who receive Christ for the purpose of enabling them to live righteous and holy lives.
- G. That the Church is the Body of Christ and is composed of all those who through belief in Christ have been spiritually regenerated by the indwelling Holy Spirit. The mission of the Church is worldwide evangelism and nurturing and discipling of Christians.

Briefly state your Christian testimony (attach additional paper if needed) \_\_\_\_\_

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Regent University encourages a close and edifying relationship between faculty and students, one that will deepen the spiritual growth of each and stimulate a vigorous intellectual life in the Regent community. In order to accomplish these aims, it is imperative that Regent University faculty, staff and students conduct themselves in a Christ-like and professional manner and maintain an exemplary and involved lifestyle. Regular church and chapel attendance, and participation in the activities of the Regent community and its founding organization, are encouraged for students and expected for faculty and staff.

Regent University requires members of the Regent community—faculty, staff and students—to refrain from illegal use of drugs and the abuse of addictive substances controlled by law. Regent also forbids the use of alcohol, illicit drugs and tobacco on campus and prohibits the abuse of these substances by the Regent community. The Apostle Paul exhorted the Body of Christ that, if they truly loved their fellow man, they would set aside their personal freedom by refraining from behavior that might be a stumbling block to their weaker brother. Regent University encourages members of the Regent community to exercise their personal responsibility and, guided by Paul’s admonition, appropriately set aside their personal freedom and refrain from the use of alcohol, illicit drugs and tobacco.

I hereby certify that the answers given and statements made are true and correct. I understand that supplying false or misleading information may result in denial of employment or subsequent termination of employment. I hereby authorize all my previous employers or references to furnish any information concerning my personal character, habits, morals or employment records, and I further authorize investigation through credit and other investigative agencies. I hereby release all such persons from liability or damages incurred as result of inquiring and furnishing this information. Further, I understand and agree that employment is for no definite period and may be terminated at any time without prior notice. I further agree that if and when my employment is terminated, the university has the right to release any information concerning my employment including but not limited to my character, habits, ability and cause of separation, and I release the company from any and all liability concerning such information.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Forward to: Regent University, Human Resources, 1000 Regent University Drive, Virginia Beach, VA 23464-9800

*Qualified prospective employees will receive consideration without discrimination because of race, color, gender, age, disability, or national or ethnic origin.*

