

RISK MANAGEMENT POLICY

All events sponsored by _____, or any event our organization is associated with, including off-campus events, must be in compliance with the stated policies below. All organizational members must observe the risk management guidelines of Tarleton State University.

ALCOHOL/ILLEGAL DRUGS

No member of _____ shall take part in acts that are illegal and/or abusive as it relates to alcohol and drugs and/or activities that violate policies of Tarleton State University. If any member is found participating in such acts, we the members, reserve the right to take all necessary actions to correct this behavior for the betterment of the organization.

The possession, use and/or consumption of alcoholic beverages, during any organization event, any event that an observer would associate with the University, or in any situation sponsored or endorsed by the organization, must be in compliance with any and all applicable laws, policies and regulations of the state, county, city and Tarleton State University. The unlawful possession, sale and/or use of any illegal drugs or controlled substances at any organization sponsored event, or at any event that an observer would associate with the organization, is strictly prohibited. The organization shall not use or condone the use of alcoholic beverages/illegal drugs as part of their membership intake recruitment or education programs.

HAZING

No member of _____ shall take part in hazing activities, and if any member is found participating in such acts, we the members, reserve the right to take all necessary actions to correct this behavior for the betterment of the organization.

Hazing activities are defined as (but not limited to): Any action taken or situation created, intentionally, whether on or off organization premises or during organization functions, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Our organization will abide by the Tarleton State University hazing policy as stated in the Tarleton State University student handbook.

SEXUAL HARASSMENT/ABUSE DISCRIMINATION

The act of sexual harassment/abuse discrimination, in any form, is strictly prohibited by members of _____. No member shall take part in activities deem sexual harassment and/or abuse discrimination, and if any member is found participating in such acts, we the members, reserve the right to take all necessary actions to correct this behavior for the betterment of the organization.

The organization will not tolerate or condone any form of abusive or discriminatory behavior on the part of its members, whether physical, mental or emotional in respect to sex, race, ethnicity, physical or emotional handicap, age, marital status or sexual orientation. This includes any actions not limited to sexual assault, verbal harassment or deemed demeaning to all.

FIRE AND LIFE SAFETY

We, the members of _____, shall strictly abide by all rules, regulations, policies, and/or procedures of Tarleton State University as it relates to the fire and life safety, to ensure our members, officers, event organizers, and advisors take the necessary precaution to fulfill this obligation for the wellbeing of all present at our events.

All organizational activities and events shall adhere to state, local and University fire and health codes and standards. Our organization will post emergency numbers for fire, police and ambulance near common telephones. Evacuation routes will be reviewed during event planning or posted near residential sleeping areas. The possession and/or use of firearms or explosive devices of any kind within the confines of organizational owned or University owned property is forbidden.

GENERAL HEALTH AND SAFETY

We, the members of _____, shall strictly abide by all rules, regulations, policies, and/or procedures of Tarleton State University as it relates to the general health and safety, to ensure our members, officers, event organizers, and advisors take the necessary precaution to fulfill this obligation for the wellbeing of all present at our events.

All activities planned in conjunction with the organization shall take into account the health and safety of all participants. Planning of projects and activities will include evaluating appropriate personal safety equipment (ear plugs, eye protection, gloves, etc.), training (use of tools and equipment), and supervision. All equipment to be used in conjunction with said activities will be in good working condition and will be used in a safe manner.

TRANSPORTATION

We, the members of _____, shall strictly abide by all rules, regulations, policies, and/or procedures of Tarleton State University as it relates to transportation. Anyone who is responsible for driving students must complete the driver's safety training course provided by Tarleton State University.

Any individual who drives or otherwise provides transportation in conjunction with organization activities shall obey all applicable motor vehicle laws, including, but not limited to, those concerning vehicle safety, vehicle operation, insurance, and the transportation and consumption of alcoholic beverages. Operators will ensure that vehicles are not overloaded and are driven in a safe manner. Rental vehicles shall be operated in accordance with rental contracts.

FINANCIAL

We, the members of _____, shall strictly abide by all rules, regulations, policies, and/or procedures of Tarleton State University as it relates to contractual and financial issues. No organization may enter into a contract or financial agreement using the specific name of Tarleton State University. This includes, but is not limited to, such agreements as leases, contracts, hold harmless agreements, liability releases, account agreements, purchase orders, and hotel or banquet contracts.

PERSONAL PROPERTY

We, the members of _____, shall strictly abide by all rules, regulations, policies, and/or procedures of Tarleton State University as it relates to the utilization of personal property.

Use of personal property for organization activities shall be strictly voluntary and the sole responsibility of the owner. The organization shall not assume liability for personal property used in conjunction with organization activities, nor for any damages resulting from said use.

ADVISOR RESPONSIBILITY

We, the advisor(s) of _____, shall act in a manner that ensures the organization is accountable and responsible in their preparation for each activity and/or event organized or planned.

Advisors serving on behalf of the university will do so in accordance with the policies of Tarleton State University, including but not limited to risk management. Advisors shall adhere to the provisions of this and all applicable policies when engaging in organization related activities. Advisors shall recognize the appropriate authority of elected or appointed officers of the organization and work with the officers to adhere to all applicable local, state and university policies.

RISK MANAGEMENT EDUCATION

We, the members of _____, shall strictly abide by all rules, regulations, policies, and/or procedures of Tarleton State University as it relates to risk management to ensure our members, officers, event organizers, and advisors take the necessary precaution to fulfill this obligation for the wellbeing of all present at our events.

All reasonable efforts will be made to insure each student member, pledge, associate member, and honorary member shall be instructed on the annually on risk management policies including but not limited to alcohol/illegal drugs, hazing, sexual harassment/sexual assault, fire and life safety, travel, and behavior at parties. All organizational advisors will attend a one-time risk management training unless changes in the law warrant additional training. The organization will indicate their understanding of and compliance with the Risk Management Policy statement on an annual basis. Organizers of events will reasonably inform guests (including non-members, alumni, advisors and visiting members) of applicable policies.

Compliance with risk management policies places a high value on the dignity and worth of a human being. We the members of _____, will abide by the elements of the risk management program as outlined in this document. We hereby affirm our commitment to abide by these policies and recognize that non-compliance with any of these policies has no place in the membership program of our organization.

Approved:

President Date

Risk Management Officer Date

Advisor Date

Advisor Date

Director of Student Activities Date