



APPLICATION for a Certificate of Eligibility



Family Name as it appears on your passport (Surname):		Gender: <input type="radio"/> Male <input type="radio"/> Female
First Name as it appears on your passport:	Middle Name as it appears on your passport:	
Country of Birth:	Date of Birth:	
Country of Permanent Residence:	Country of Citizenship:	
E-Mail Address:	Home Country Telephone Number (with country and city code):	
Fax Number (with country and city code):	U.S. Social Security Number or your "T" Number (if applicable):	
U.S. Telephone Number (if applicable):	U.S. Contact Person (if applicable):	
Most Recent Position in Home Country:	Most recent Place of Employment or Study in the Country of Permanent Residence	
Admission number (I-94 card, if known). Attach a copy of your I-94 card	Intended semester of enrollment: <input type="radio"/> Fall <input type="radio"/> Spring <input type="radio"/> Summer (Year?)	
Level of study: <input type="radio"/> Undergrad <input type="radio"/> Master's <input type="radio"/> PhD. <input type="radio"/> Professional		
Field of study:		
The I-20 or DS-2019 will be sent by regular mail. If you prefer to have the document sent via express mail please contact this office at ois@temple.edu for additional instructions.		
Permanent address in home country: <i>DO NOT LEAVE BLANK. We cannot issue a certificate of eligibility unless we have your address in your home country.</i>		
Address to which I-20 or DS2019 should be sent: (No P.O. Boxes for Express Mail)		
I am <input type="radio"/> married <input type="radio"/> single. I expect to enter the U.S. <input type="radio"/> alone <input type="radio"/> with spouse <input type="radio"/> with children. * Please see dependent's support requirements section in this application. On a separate piece of paper list relationship, last and first name, date of birth and country of birth of any dependents (spouse, children) who will be accompanying you to the U.S.		
If you are currently in the U.S., what visa status do you now hold? <input type="radio"/> F-1 <input type="radio"/> F-2 <input type="radio"/> J-1 <input type="radio"/> J-2 <input type="radio"/> H-1 <input type="radio"/> B-1 <input type="radio"/> B-2 <input type="radio"/> H-4 <input type="radio"/> B-1 <input type="radio"/> Other _____ <i>Attach a copy of your I-94 card. If you are in F-1 or J-1 status, attach a copy of your I-20 or DS-2019.</i>		
If you are currently in the U.S., will you leave the U.S. and re-enter before beginning your program at Temple University? <input type="radio"/> I will leave the U.S. and re-enter on Temple's I-20 or DS2019. <input type="radio"/> I plan to leave the U.S. on: _____ MONTH/DAY/YEAR <input type="radio"/> I do not intend to travel outside the U.S. before beginning my studies at Temple University.		

PLEASE RETURN THIS FORM TO:

TEMPLE UNIVERSITY, OFFICE OF INTERNATIONAL SERVICES

203B VIVACQUA HALL, 1700 N. BROAD STREET, PHILADELPHIA, PA 19122

TELEPHONE: 215-204-7708 FAX: 215-204-6166 E-MAIL: ois@temple.edu INTERNET: <http://www.temple.edu/ois>

ORIENTATION FEE

- A \$50.00 non-refundable international student orientation fee will be charged to your account upon registration at Temple University. The fee will appear on your first student bill.
- Once our office has a complete application, your I-20/DS-2019 will be mailed to you within five working days.
- If you are studying at another U.S. university in F-1 or J-1 student status, you must complete an immigration transfer in addition to the academic transfer. Please return the transfer recommendation form to this office.

NOW THAT YOU ARE PLANNING TO BE A STUDENT...

- **DO NOT ENTER THE U.S. WITH A B-1/B-2 VISA UNLESS IT IS MARKED "PROSPECTIVE STUDENT."**
IF YOU DO NOT THINK THERE IS ENOUGH TIME TO GET YOUR FORM I-20 or DS-2019, you can apply for a B-2 Prospective Student Visa at an American Embassy or Consulate, or have the words added to your visa if you already have one. The officer will need to see that you are qualified for an I-20 or DS-2019 Form but you could not get it in time. You will need to prepare evidence of your financial responsibility and ask us for a letter to take with you.
- **DO NOT ENTER THE U.S. WITHOUT A J-1 or F-1 STUDENT ENTRY VISA** (unless you are Canadian or another country that doesn't require one). If you are from a country from which you can enter the U.S. as a visitor by showing a round-trip airline ticket, do not do this. If you enter without an F or J visa, you will be permitted to stay for only 90 days. You will not be given more time or allowed to change to student status.
- **ENTER THE UNITED STATES ONLY WITH THE I-20 or DS-2019 ISSUED BY THE UNIVERSITY/SCHOOL YOU PLAN TO ATTEND.** If you enter the U.S. with the I-20 or DS-2019 of a university other than Temple University with the intention of attending our university, you will immediately violate your visa status. You may use an unexpired F-1 entry visa with another school's name, but the I-20 you use to enter the United States must be from the university/school you plan to attend
- **YOU MUST READ PAGE TWO OF YOUR I-20.** You will be required to sign your I-20 on page one. The section above your signature indicates that you have read and agree to comply with the information on page two. It is in your best interest to actually read page two before you sign page one.
- **DEPENDENT'S SUPPORT REQUIREMENTS.** In addition to the expenses listed in this application form, you must provide additional financial documentation if you plan to bring your spouse and/or child(ren). You must have an additional \$3,000 for your spouse and \$1,800 for each child (these figures do not include health insurance coverage for your dependents). We strongly suggest that you arrive alone in order to obtain adequate housing and have your spouse/family join you later.

- As of April 2003, if you are in F-2 status and wish to pursue a full-time, degree-seeking program, you will be required to apply for and receive a change of status. Information on how to obtain a change of status can be found at <http://www.temple.edu/ois/cos.htm>.

HEALTH INSURANCE

- Temple University requires all students in F-1 and J-1 status to carry health insurance that meets the minimum standards determined by the Department of State:
 - A maximum deductible of \$500 per accident or illness
 - Payment of at least 75% of covered expenses
 - Medical benefits of at least \$50,000 per accident or illness
 - Repatriation benefits of \$7,500 or more
 - Medical evacuation benefits of \$10,000 or more
- Your student bill will carry the health insurance charge. If you already have health insurance that meets the above referenced criteria, you may submit a waiver request indicating proof of comparable health insurance coverage as defined by University guidelines.
- **INITIAL EXPENSES:** You should have \$2,000 available for initial expenses, even if you have a Graduate/Teaching/Research Assistantship. For any questions regarding tuition payment, please contact Student Financial Services at sfs@temple.edu or 215-204-8760. It takes a minimum of two weeks for an international check to be processed by U.S. banks.
- **HOUSING INFORMATION:** You should apply for on-campus housing as early as possible, as spaces fill up very quickly each semester. Making an application for housing does not guarantee that you will be assigned on-campus housing. More information about Temple University housing can be obtained at <http://www.temple.edu/housing> or by phone at 215-204-7180.
- **FINANCIAL AID:** Temple University **does not provide loans to students**. Additionally, there is very little financial aid available to international students. Students are warned that they should not expect to find funds after arriving in the U.S.

HAVE YOU:

- ☐ Answered all of the questions and signed the application?
- ☐ Indicated complete address to which the I-20 or DS-2019 should be sent?
- ☐ Enclosed all of the necessary financial documentation?
- ☐ Included the transfer recommendation form (only for students currently in the U.S.)?
- ☐ Included a money order for \$15.00 payable to Temple University?

Dear Student:

Before the Office of International Services can issue a Certificate of Eligibility (Form I-20 or DS-2019), we must receive confirmation that you will have funds available to you for the duration of your program of study. If you will be sponsored by an individual (parents, friend, relative) please ask your financial sponsor to complete the attached "Affidavit of Support" and to return the document to this office.

If your funding is from a different source, please review the following and submit the appropriate documentation:

<input type="radio"/> Government or Private Agency	A letter from the Government or Private Agency	Amount \$
<input type="radio"/> Temple University	Attach a copy of your award Letter from Temple University	Amount \$
<input type="radio"/> Other	Specify source of income and provide documentation that funds will be available	Amount \$

Return appropriate financial documentation with your application for Form I-20 or DS-2019. Financial documentation can be faxed to our office at (215) 204 6166. Please be sure that your financial sponsor reviews this page before completing the affidavit of support as s/he will need to know the estimated expenses for an academic year before s/he completes the affidavit of support.

BREAKDOWN OF YEARLY MINIMUM EXPENSES

For a SINGLE international student, for a FULL-TIME academic program. International students must register for and successfully complete full-time studies each fall and spring semester.)

Fees and estimated expenses	Undergraduate (Full-time, 12 credit hours/semester)	Graduate (\$626 per sem. hr.) (Full-time, 9 credit hours/semester)	Other
Tuition (two semesters)	\$	\$	\$
Books	\$ 750.00	\$ 750.00	\$ 750.00
Mandatory Student Fees	\$ 460.00	\$ 460.00	\$ 460.00
Living Expenses	\$10,000.00	\$10,000.00	\$10,000.00
Health Insurance	\$ 644.00	\$ 644.00	\$ 644.00
Total	\$	\$	

Current information regarding tuition for your specific program is available at http://www.temple.edu/bursar/tuition_rates.htm. International Students pay the out-of-state tuition rate and must be full-time each fall and spring semester. Undergraduates are required to register for twelve semester hours each fall and spring semester. Graduate students are required to register for a minimum of nine semester hours each fall and spring semester. Please note that some graduate programs (such as the Master's of Social Work) require registration for more than nine semester hours to be considered full-time; you should calculate your anticipated tuition rates accordingly.

If you are planning to enroll in a program with tuition higher than that quoted above (such as the School of Law, School of Dentistry, and specific programs in the Fox School of Business

and Management), you must provide documentation that you have funds that meets that school/program tuition requirements.

For more information on tuition payment, please visit the web site of Cash Operations at <http://www.temple.edu/cashops/>.

Your source of income must be one that will not be depleted after the first year's study. For example, if your savings are sufficient to cover only the first year of study, and your sponsor's income is equivalent to US\$20,000.00 or less, you will need to provide documentation to demonstrate how you will fund the remainder or your academic program of study. Funds may come from any dependable source, including scholarships, fellowships, sponsoring agencies, personal funds or family funds. Documentation of scholarships and fellowships may be in the form of an official award letter from the school or sponsoring agency.

TO BE COMPLETED BY THE SPONSOR WHO IS PROVIDING FINANCIAL SUPPORT TO THE STUDENT

This form must be accompanied by the sponsor's current official bank statement (in English or translated by an official public translator) in order for the Office of International Services to issue a Certificate of Eligibility (I-20 or DS-2019)

Before completing and submitting this form you should be aware of the following:

- Costs for academic tuition, fees and other costs are subject to change without notice.
- There are no loans that will be made by Temple University to international students.
- For the majority of Temple's international undergraduate students, financial aid is not available.
- There is minimal financial support available to graduate students in the form of assistantships. Graduate Students interested in obtaining an assistantship should contact the department to which they applied for details.
- International students are permitted only part-time employment while school is in session and are generally paid minimum wage. That is, they should not plan on funding their entire program of study through on-campus work.
- Students who are unable to pay their tuition fees will not be permitted to enroll for subsequent semesters and will be in jeopardy of violating their non-immigrant status; Temple University is required to notify the U. S. Department of Homeland Security when a student fails to enroll for a Fall or Spring semester.
- Financial Support must be available in the amount required by the academic program for which the student has been admitted and for the period of time which the student will be attending Temple University.

Given the above facts, you should carefully consider the implications of submitting an Affidavit of Support. The student will be depending on you to provide funds for the duration of his/her program.

Sponsor should complete the following:

Sponsor's Current Address (Include complete address, City, State, Country, and Postal code):	
Date of Birth	Country of Citizenship and Permanent Residence:
Phone Number (Include country and city code)	Fax Number (Include country and city code)

I _____ (SPONSOR'S FULL NAME) state that I am an adult of sound mind and disposition and that I am competent to swear this affidavit.

I am the _____ of _____
(SPONSOR'S RELATIONSHIP TO STUDENT) (STUDENT'S FULL NAME)

who is seeking admission to study at Temple University. I will assume financial responsibility for the student named above.

I do ☐ do not ☐ (please check one) intend to sponsor the student's dependents, if applicable.

I have reviewed the estimated expenses attached to this form and agree that I will provide US\$ _____ per year for tuition and mandatory student fees, mandatory medical health insurance, room and board and other/personal living expenses for _____ years at time of registration for classes.
NUMBER OF YEARS

I certify that if restrictions exist regarding transfer of funds between my country of residence and the United States,

I have fully investigated them and am aware of the procedures I must follow to remit payment when it is due and that I will guarantee payment when it is due regardless of existing funds transfer restrictions.

I certify that the information provided in this Affidavit of Support is true and correct and that I will provide funds to the student named above and assume full financial responsibility for this student for the duration of study at Temple University. Further, I have **attached an official letter on my bank's letterhead with the bank's stamp and/or a bank statement issued in the past six months, which clearly shows the amount of money available in U. S. dollars.** (You may provide evidence from more than one account that you hold).

Signature of Sponsor _____ Date: _____

TRANSFER RECOMMENDATION FORM

(Only for F-1 OR J-1 students already studying in the U.S.)

If you are studying in a U.S. educational institution, you must submit this transfer recommendation form to your current International Student Adviser. To transfer from one school to another school, you must first notify the school you are currently attending that you intend to transfer to Temple University. This form should only be completed if you know you are accepted to Temple University.

Upon your request your current school will update your record in SEVIS as a "transfer out" and indicate that you intend to transfer to Temple University. Your International Student Advisor will also indicate the release date of your SEVIS record. The release date will be the current semester or session completion date, or the date of expected transfer if earlier than the established academic cycle. Your current school will retain control over your record in SEVIS until you complete the current term or reach the release date. At your request the international office of the current school may cancel the transfer request at any time prior to the release date.

Once the release date is reached, Temple University will be granted full access to your record in SEVIS and then becomes responsible for that student. Your current school conveys authority and responsibility over your record to Temple University, and will no longer have full SEVIS access to that student's record. As such, a transfer request may not be cancelled by the current school after the release date has been reached. After the release date Temple University must complete the transfer of the student's record in SEVIS and may issue a SEVIS Form I-20.

TO BE COMPLETED BY THE STUDENT

Name (Family Name, Given Name)	Date of birth (mm/dd/yyyy)
Semester applying for	U.S. Social Security number or Temple "T" number

Signature

Please sign the release of information section of this form and give it to your International Student Adviser at the school you now attend or most recently attended.

TO: DESIGNATED SCHOOL OFFICIAL

The above-named student has submitted an admission application to Temple University. In compliance with INS regulations effective May 22, 1987, we request confirmation of his/her status at your institution before approving a transfer to Temple University.

Current Immigration Status: <input type="radio"/> F-1 <input type="radio"/> J-1	SEVIS I.D. Number
SEVIS Release Date	U.S. Social Security number or Temple "T" number

☐ The student is in good standing and is/has been pursuing a full course of study since assuming valid non-immigrant student status.

☐ The student is out of status and will need to apply for a reinstatement. Comments:

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Name and Title of D.S.O.	Name of Institution	Date:
Telephone number	Fax:	E-mail

Signature: _____