Math & Science Resource Center

1810 Liacouras Walk · Room 201 · Philadelphia PA 19122 · www.temple.edu/msrc
Employment Application
(Please **PRINT** All Information/ One application per semester)

Name_____ **Date**_____
        Last/Family   First   M.I.

Semester for which you are applying (ex: Fall 2013) _____ **Anticipated graduation** (mm/yy): _____

Degree Sought (ex: B.S. Mathematics) _____ **College or School**_____

TU ID Number (9 digits) _____ **Date of Birth** (mm/dd/yy) _____

Local Address _____
                Street address   City   State   Zip

Telephone Number _____ **E-mail** _____
                (Area Code) Number

Applicant Status: ◯ New (not previously hired by MSRC)   ◯ Returning (previously hired by MSRC)

Sex: ◯Male ◯Female   **Residency:** ◯ U.S. Citizen   ◯ Permanent U.S. Resident   ◯ International Student

Emergency Contact: Name _____ **Telephone Number** _____(Area Code) Number

Check the position(s) you are interested in. Please click below boxed names and make sure you read the detailed position description before you apply.
Undergraduate Applicants: ___ Tutor-MSRC   ___ Tutor-Athletics   ___ Classroom Assistant   ___ Office Assistant
Graduate Applicants: ___ Academic Intern-Tutor   ___ Extern-Tutoring Lab Supervisor   ____ Extern-Technology Supervisor

*If applying for any Tutor position, please check all courses that are relevant:
 (each row/ line represents minimum requirements for a subject area for Graduate Academic Intern-Tutor)

___Algebra   ___College Algebra   ___Pre-Calculus   ___Calculus I   ___Calculus II   ___Calculus III
___General Chemistry I   ___General Chemistry II   ___Organic Chemistry I   ___Organic Chemistry II
___Physics 1021/1022   ___Physics1061/1062   ___Physics 2021/2022
___Biology I   ___Biology II
___Economics 1101   ___Economics 1102   ___Economics 3501
___Statistics (Stat 2103)
___Gen Ed GQ (please list)_____   ___Other (please list)_____

Grade Point Average: Current Undergraduate GPA _____
        Graduates Only: Undergraduate GPA at Graduation _____ Temple Calculated Graduate GPA _____

PLEASE NOTE: All applicants for academically-oriented jobs will be required to take a basic-skills math test and additional test(s) for their respective position (i.e. chemistry test for chemistry tutors, etc.)
*If minimum requirements for a single subject area are not met, a combination of courses in multiple subject areas may meet requirements to be an undergraduate tutor.

<u>Only complete applications with all attached supporting materials will be considered</u>

Undergraduate Applicant Checklist
___Completed Application
___Owlnet Academic History with Printed Name
___Resume

Graduate Applicant Checklist
___Completed Application
___Resume
___Transcripts
___Graduate Exam Scores (GRE, GMAT, Miller's, etc)
___Two Letters of Reference

Name_____

Please list at least one reference.   References should be able to verify ability in the position for which you are applying.

Name	Position	Telephone or Email

Please list all related experience.

Position/Program	Duties	Supervisor/Telephone Number

Place a checkmark in each block that you are available to work. Minimum shift length is one (1) hour.

	MON	TUES	WED	THURS	FRI	SAT	SUN *(athletics only)*
8:30a to 9:00a						▨	▨
9:00a to 9:30a						▨	▨
9:30a to 10:00a						▨	▨
10:00a to 10:30a						▨	▨
10:30a to 11:00a						▨	▨
11:00a to 11:30a						▨	▨
11:30a to 12:00p						▨	▨
12:00p to 12:30p						▨	▨
12:30p to 1:00p						▨	▨
1:00p to 1:30p						▨	▨
1:30p to 2:00p						▨	▨
2:00p to 2:30p							
2:30p to 3:00p						▨	
3:00p to 3:30p						▨	
3:30p to 4:00p						▨	
4:00p to 4:30p						▨	
4:30p to 5:00p						▨	
5:00p to 5:30p					▨	▨	▨
5:30p to 6:00p					▨	▨	▨
6:00p to 6:30p					▨	▨	▨
6:30p to 7:00p					▨	▨	▨
7:00p to 7:30p					▨	▨	▨
7:30p to 8:00p					▨	▨	▨
8:00p to 8:30p					▨	▨	▨
8:30p to 9:00p					▨	▨	▨
9:00p to 9:30p					▨	▨	▨

Undergraduate Applicants Only: If the hours are available, I would like to work a maximum of _____ hours per week.

By signing this application I am verifying that all enclosed and attached information is accurate and true to my knowledge.

You are required to type your full name and that will be considered as your signature.

 Signature(Type your full name): _____**Date:** _____

PLEASE READ: Due to the large volume of applications, we are unable to personally acknowledge the receipt and status of each one. After an application is received, it is reviewed and only candidates selected for testing and/or an interview will be contacted.