



Letter of Recommendation

PLEASE PRINT

TO BE COMPLETED BY APPLICANT

Social Security Number _____

First Name _____ Middle Initial _____ Last Name _____ Maiden Name _____

Address _____

Apt # _____ City _____ State _____ Zip _____ County _____

Home Phone () _____ Work Phone () _____ Alternate Phone () _____

E-mail _____ Graduate Program to which you are applying: _____

WAIVER OF RIGHTS

I hereby waive my right to have access to this recommendation form. I understand that this confidential recommendation is to be used only in consideration for my admission to a graduate program at Robert Morris College.

Signature of applicant _____ Date _____

TO BE COMPLETED BY RECOMMENDER

The person whose name appears above is applying for admission to the School of Graduate Studies at Robert Morris College, MBA/MIS program. Your assessment of this applicant will be very helpful to the admission process. In consideration of this applicant, we will place particular emphasis on your comments.

Recommender's Name _____

Address _____

Apt # _____ City _____ State _____ Zip _____ County _____

Home Phone () _____ Work Phone () _____ Ext. _____

E-mail _____

Position/Title _____

Institution/Employer _____

IN ADDITION TO YOUR ASSESSMENT ON THE REVERSE SIDE, PLEASE PROVIDE US WITH AN OVERALL RATING OF THE APPLICANT:

☐ I strongly recommend ☐ I recommend ☐ I recommend with some reservation ☐ I do not recommend

RETURNING THE RECOMMENDATION

Please seal this recommendation in the postage-paid envelope provided. Thank you for your cooperation. Your prompt reply is appreciated.

Professional Evaluation Form

Robert Morris College has a rigorous, competitive environment. Relative to the applicant's group, please rate him/her with a ✓ mark on the following characteristics:

	Outstanding	Above average	Average	Fair	Poor	Not observed
Academic potential						
Ability to work independently						
Ability to work with others						
Leadership potential						
Maturity						
Oral communication skills						
Written communication skills						
Problem-solving skills						
Social awareness and concern						
Motivation for proposed program of study						

What do you consider the applicant's most outstanding talents or characteristics?

In your opinion, in what areas could the applicant improve?

Please comment upon the applicant's potential for success as a professional.

What is your assessment of the applicant's suitability for graduate study?