

STAAR Preparation Program Registration

Participant's Name: _____ Date: _____

Mailing Address: _____

Grade Completed: _____ Grade Attending: _____

Email: _____ Phone: _____

Gender: Male___ Female___ Date of Birth: _____

Emergency Contact Information

Name: _____

Phone Number: _____

Subject Registering For	Price Breakdown	
1.	1 Subject	\$200.00
2.	2 Subjects	\$375.00
3.	3 Subjects	\$550.00
4.	4 Subjects	\$675.00
Total Course Registering:	Total	\$

Method of Payment (please circle)

MasterCard Visa Check Cash (exact amount)

Once the registration form has been submitted to our office and processed, participants will receive an invoice with instructions on how to complete the payment for the course(s). Once payment has been made, participants will receive notification via email that the registration process is complete. Payment plans available for course costs.

Participants will not be considered registered for the course(s) until both registration form and payment of invoice is processed.

Fax To: (361) 593-2859

REFUND POLICY

Refunds may be made under these conditions:

A 100% refund will be made automatically if The Center for Continuing Education exercises its right to cancel a class or if a class is full at the time your registration is received. A class is canceled when there is insufficient enrollment.

A 100% refund will be honored if requested 24 hrs prior to class beginning.

Refunds take up to 4 to 6 weeks to process. A check will be mailed to the party responsible for payment.

Instructions:

1. Fill out this form
2. Submit for processing
3. Receive Invoice and Make Payment