

**Department of OB/GYN Resident Research Progress Form**

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**PGY-1**

Task	Deadline Month	Date Completed (mm/dd/yyyy)	Signature of Research Staff
CITI human subjects training.	August		
Select a research question and faculty mentor.	December		
Draft a research protocol with the following items: background, materials and methods (inclusion/exclusion criteria, measurement of exposure variables and outcome, sample size, data analysis strategy, etc.), and timeline.	April		
<b>Oral presentation of topic to department using PowerPoint.</b>	May		

**PGY-2**

Task	Deadline Month	Date Completed (mm/dd/yyyy)	Signature of Research Staff
Revise protocol if needed.	July		
Submit protocol to IRB via iRIS.	September		
Once IRB approves, begin data collection and data entry (or data analyses started if using existing data).	November		

**PGY-3**

Task	Deadline Month	Date Completed (mm/dd/yyyy)	Signature of Research Staff
Complete data collection and data entry (if applicable).	December		
Data analyses completed.	January		
Begin draft of manuscript.	February		
Manuscript (with abstract) written & submitted to Program Director.	March		
Any suggestions or revisions incorporated.	April		
Present research to department.	May		

**PGY-4**

Task	Deadline Month	Date Completed (mm/dd/yyyy)	Signature of Research Staff
Top abstracts from the May internal research day to be presented at TAOG.	October		

*Revised April 5, 2011*