

(PLEASE PRINT ALL INFORMATION)



Social Security Number: _____ / _____ / _____ Major: _____

Last

Middle

First

Approved By:

Advisor	Date	Department Head	Date	College/School Dean	Date
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Conditions: (1) Student must have a minimum of "C" in the course to be used for substitution. (2) CLEP, Proficiency, Correspondence, or Developmental courses may not be used for course substitutions. (3) Student may not seek substitution for a course he/she has failed. (4) In cases of university requirements, the Registrar has final approval. (5) In cases of program requirement only, the academic dean has final approval. (6) Substitution is not to be confused with waiver. Substitution is an option for meeting program requirements, while waiver implies exemption.

Comments: _____

Processed: _____ Date: _____