UtahStateUniversity

Certification of Gift Certificate/Cards Inventory

I, _____, the custodian certify that the inventory of the gift certificates/cards for _____ project/grant number coincide with the total number of gift cards equaling _____ and the amount of the gift cards totaling $_____ on this date _____ .

Signature_____

I, _____, the supervisor of the custodian agree with the inventory of the gift certificates/cards for the above project to be correct and accurate on this date _____.

Signature_____