

# Child Care Center Pre-Licensing Workshops Schedule January, February And March 2010



City	Date	Days	Location
<b>Wilmington</b>	Jan. 5 & 6 (FULL)	Tues. & Wed.	Northeast Regional Library, 1241 Military Cutoff Rd, Oak Room
<b>Fayetteville</b>	Jan. 26 & 27 (FULL)	Tues. & Wed.	Partnership for Children of Cumberland County, 351 Wagoner Dr., Suite 200, Charles Morris Room
<b>Raleigh</b>	Jan. 26 & 27 (FULL)	Tues. & Wed.	Wake Technical Community College, Public Safety Training Center, 321 Chapanoke Rd, Room 1507
<b>Charlotte</b>	Feb. 2 & 3 (FULL)	Tues. & Wed.	Thompson Child and Family Focus, 1645 Clanton Rd
<b>Southern Pines</b>	Feb. 16 & 17 (FULL)	Tues. & Wed.	Sandhills Community College, 3395 Airport Rd, Van Dusen Hall, Room 102, Pinehurst, NC
<b>Elizabeth City</b>	Feb. 23 & 24 (FULL)	Tues. & Wed.	Forest Park Church, 300 Forest Park Rd
<b>Greensboro</b>	March 2 & 3 (FULL)	Tues. & Wed.	Guilford County Child Development, 1200 Arlington St.
<b>Durham</b>	March 9 & 10 (FULL)	Tues. & Wed.	Child Care Services, 1201 South Briggs Ave., Suite 200
<b>Hickory</b>	March 16 & 17	Tues. & Wed.	The Children's Resource Center, Sweetwater Early Childhood Center, 2110 Main Ave, SE
<b>Asheville</b>	March 31 & April 1	Wed. & Thurs.	Buncombe County Child Care Services, 59 Woodfin Place

**WORKSHOP DESCRIPTION:** The first day of this workshop is a comprehensive review of North Carolina Child Care Requirements and will be helpful to persons who are planning to operate a child care center. The information presented is from the *Child Care Handbook* which is published by the North Carolina Division of Child Development. The second day of training will focus on best practices regarding program start-up and operation as it relates to budgeting for quality care. Workshops will begin at 9:30 a.m. and end at approximately 3:30 p.m. Five (5) hours of training credit will be given for each day of training. For religious sponsored programs, the pastor must attend the workshops. **These workshops are not designed for potential operators of Family Child Care Homes.**

**REGISTRATION INFORMATION:** \*Pre-registration is required and **each person registering must submit the registration form at the bottom of this page.** Attendance at each workshop is limited by the size of the facility. Registrants will be notified (if registration is received seven (7) days in advance of workshop date) by e-mail (if available) or mail of their acceptance prior to the workshop date. If you have not received confirmation prior to the workshop you will need to call and confirm that your registration has been processed.

**\*The deadline for registration is two (2) weeks prior to the workshop date.**

The fee for each person attending is \$100.00, which includes the current **Child Care Handbook and other materials (to be distributed at the workshops).** Two or more persons attending together who wish to share workshop materials can attend for an additional \$75.00 per person. Persons who are unable to attend a workshop may transfer registration for a future workshop at no additional cost with three (3) days prior notice of the initial workshop date. For general workshop registration information or to leave a message, call toll free 1-866-607-0095 or email [DCD.Prelicensing@dhhs.nc.gov](mailto:DCD.Prelicensing@dhhs.nc.gov). To speak with a customer service representative, call 1-800-859-0829. Return the registration form below along with payment (certified check or money order) for the correct amount to:

**Division of Child Development, Prelicensing Workshop, 2201 Mail Service Center, Raleigh, NC 27699-2201.**

**NOTE: In case of inclement weather, please call 1-800-859-0829 for workshop cancellations.**

## Registration Form for Child Care Center Pre-Licensing Workshop

Name(s) (please print) \_\_\_\_\_

Address \_\_\_\_\_

STREET/P.O. BOX

CITY

ZIP

COUNTY

Telephone Home (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_

Fax (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

Workshop Location \_\_\_\_\_ Workshop Dates \_\_\_\_\_

Workshop Location (2<sup>nd</sup> choice) \_\_\_\_\_ Workshop Dates (2<sup>nd</sup> choice) \_\_\_\_\_

**Please check type of payment enclosed:**

Certified Check/Money Order (payable to: **Division of Child Development, 2201 Mail Service Center, Raleigh, NC 27699-2201**).

I understand and agree that the **Division of Child Development** will not be held responsible for any liability, theft, or damage that might occur during this workshop.

AMOUNT ENCLOSED \$ \_\_\_\_\_ SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

