

**Department of Engineering and Physics
University of Central Oklahoma
Edmond, Oklahoma 73034-5209**

LETTER OF RECOMMENDATION FORM

NAME OF APPLICANT (type or print) _____
(Last) (First) (Middle)

To the Applicant: This form should be given to a professor who is able to comment on your qualifications for graduate study. You should not request a recommendation from a nonacademic person unless you have been away from an academic institution for some time.

The Family Education Rights and Privacy Act of 1974 and its amendments guarantee that students will have access to educational records concerning them unless that right has been waived. If you waive this right, please so indicate with an X in the box and sign below.

I waive my right to review this letter of recommendation.

Applicant's Signature _____ Date _____

To the Respondent: The Physics Department at the University of Central Oklahoma appreciates your evaluation of this applicant's potential for our graduate program in Industrial and Applied Physics. Please rate the applicant in comparison to other students you have known with approximately the same experience and training. The back of this form may be used to comment in detail regarding the applicant, their potential for graduate study in our program, and the basis for your judgement. Please return the form directly to Graduate Program Advisor, Department of Physics, University of Central Oklahoma, Edmond, Oklahoma, 73034-5209.

1. I know the applicant: Very well Moderately well Only slightly Hardly at all
2. My primary contact with the applicant has been as their: instructor in a lecture course
 instructor in a laboratory course academic advisor other _____
3. Is the applicant's academic potential greater or less than that indicated by his/her grades?
 less slightly less equal slightly greater greater

Please rate the applicant on each characteristic in comparison with other students you have known with approximately the same amount of experience and training.

CHARACTERISTIC	Upper 5%	Upper 10%	Upper 25%	Upper 50%	Lower 50%	No Basis For Judgement
Oral English/Communication Skills						
Written English/Communication Skills						
Organization Skills						
Emotional Maturity and Stability						
Motivation for Achievement						
Positive Attitude						
Carefulness of Work						
Responsibility						
Initiative						
Ability to work with others						

4. Please use the reverse side to make additional comments on the applicant's intellectual capability, potential for research and teaching, basic training in engineering and physics, and overall prospects for success in graduate study.

Name (TYPE or PRINT) _____ Job Title/Position _____
 Address _____ Telephone _____
 _____ Email _____
 Signature _____ Date _____