

**The University of Central Oklahoma**  
**Department of Modern Languages, Literatures, Cultural Studies**  
**Dept. Office Thatcher 204 Telephone: 974-5647 Fax: 974-5848**  
**Elementary Spanish 1114 CRN #16449**  
**Fall 2011 Days: M/W 5:30-7:20 PM Room: 124**

**Instructor: Linda Ryter**  
**Preferred method of contact: Email**  
**Office hours: before or after class**  
**Contact number: [lryter@uco.edu](mailto:lryter@uco.edu)**

**Phone numbers of two classmates**

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**Please do not contact the departmental secretary for matters pertaining to class; contact your instructor by phone, voice mail, e-mail, or in person during office hours.**

\*\*\*Students are responsible for all information contained herein. Professing a lack of knowledge of this information is not an excuse for not following course guidelines.

**Transformational Learning Objectives (“Central Six”)**

Transformative learning goals (the “Central Six”) have been identified as:

- \*1. Discipline Knowledge.
- \*\*2. Leadership.
- \*\*\*3. Problem Solving (Research, Scholarly and Creative Activities).
- \*\*\*\*4. Service Learning and Civic Engagement.
- \*\*\*\*\*5. Global and Cultural Competencies.
- \*\*\*\*\*6. Health and Wellness.

This course addresses 3-4 of the university’s transformative learning goals.

**Prerequisites:** This course is for beginning students of Spanish, defined as those with little or no prior study of the language. If you have had two semesters of high school Spanish talk to your instructor to find out if you are in the right class. If you have had 4 or more semesters of high school Spanish (2 years), you are not eligible to take this course. You may take the CLEP test to receive credit for SPAN1114. To arrange this test, call 974-2387.

**Course Description:** Pronunciation, listening comprehension, conversation, and some reading and writing will be areas of focus. Special emphasis is placed on basic vocabulary acquisition, conversation, and the fundamentals of grammar. Heritage speakers of Spanish and students with two or more years of Spanish study in high school may not enroll in this course.

**Course Objectives:** To enable students to understand, speak, read, write, simple Spanish and to give students an appreciation of the Spanish-speaking world. Upon completion of this course the student will be able to:

1. Identify/describe himself/herself and others.
2. Articulate and understand basic descriptions of people, places, and things.
3. Talk/write/read about and understand daily activities using the present tense.
4. Articulate and understand weather expressions, time, days/dates, and numbers.
5. Identify customs and other cultural/geographical information about Spanish-speaking peoples and countries.
6. Make requests and obtain basic information.

**Required materials:**

- Terrell, Andrade, Egasse, Muñoz. Dos Mundos En Breve. 4th Edition, New York, 2009. **ISBN-10:** 0-07-338532-8
- Centro Access Card/Workbook Lab Manual to Accompany Dos Mundos En Breve
- Texts must be purchased, or a copy obtained by the second-class session.
- Consult: [rae.es](http://rae.es) \*\*\* The Royal Language Academy Dictionary is available at this site.

**Grading System:**

Exams (6 – 1)	40%
Daily Works (Class assignments, Quizzes...)	20%
Participation	15%
Oral Evaluation	10%
Centro Exercises	5%
Culture Activities (3)	5%
In-Class Paragraphs	5%

**Grading scale:** 90-100: A    80-89: B    70-79: C    60-69: D    0-59: F

**Exams:** There will be six (6) exams which will cover listening skills, vocabulary, grammar, reading, and writing. The listening sections of the exams will be given first. This section will not be repeated for students who arrive late and miss it. Make-up exams will be permitted by presenting legitimate documentation such as Dr.'s office note, University-sponsored events letter, obituary etc.... One exam will be dropped. **The last exam may not be dropped.** All exam dates can be found on the attached course schedule.

**Daily Work:** This includes homework, weekly announced or unannounced quizzes, and/or any assigned class activities. Homework will be assigned regularly and checked or collected at any given time. **No make-up or late work accepted.**

**Class participation:** Students will receive two participation grades (midterm and final.) Daily participation is required. Students must become actively involved in the learning process. This grade is based on your attempts to communicate in Spanish whenever possible, regular preparation of daily assignments, and participation in group and paired activities. **No grade will be dropped.**

**Oral Evaluation:** Students will meet with their instructor and converse in Spanish for five minutes, speaking in English will result in the lowering of the grade. **No make-ups.**

**Centro Exercises:** Lab and workbook exercises are to be done each week from the chapter the class is currently studying. In general, each day you should complete exercises related to the material covered in class that day. All activities for a chapter must be completed before that chapter's test. **No grade will be dropped. No late work will be accepted.**

**Cultural activities:** Your instructor will assign specific cultural activities. These assignments must be typed for submission. These activities involve the student doing a brief research (library or online, not the youtube, wickipedi, or a tourist webpage) on three assigned cultural topics. These should be 2 pages (in your own words, not copied), typewritten in Times New Roman, font 12, have a title, your name, and the date due. This research must be structured with an introduction, a body, and a conclusion. **No late work accepted.**

**In-class Paragraphs:** A general topic will be announced the day before the in class paragraph assignment.

**Tutor/Media Room:** The tutoring and media office is located in LAR 122 available for language students needing assistance or to borrow films. The tutor schedule will be available after the second week of class online at <http://libarts.uco.edu/modlang>.

**Absences:** Students are allowed up to one week's worth of absences, however, after that 1% will be deducted from your final grade for each unexcused absence. To have your absence excused and make-up materials accepted you must provide some form of documentation such as a Dr.'s note, death certificate, etc.... The make-up of any materials (exams, homework, compositions, etc.) will be accepted up to **one class day** after the due date with an official excuse **ONLY**. There will be no make-ups for quizzes. Being absent does not justify coming to class unprepared (check syllabus or call another student, not the instructor). Twelve absences will result in an F for the course.

**Tardiness:** Please arrive on time as late arrivals are distracting to your instructor and other students. If you are late, you run the risk of missing important information, or even an exam or quiz that might be given at the start of class and that cannot be made up. Three late arrivals of 5 minutes is an absence.

**Incomplete work:** A grade of "I" for incomplete work will only be given in the case of a verified emergency/personal need for a student who has been present for at least 50% of the total class periods and who has completed at least 50% of the class assignments. It is the student's responsibility to communicate with the instructor as soon as possible concerning this need. If a student has missed 50% of the class meetings by midterm, the student should consider dropping the course.

**Special needs:** The University of Central Oklahoma complies with section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Students with disabilities who need special accommodations should make their requests by contacting the coordinator of Disability Support Services, at 974-2549. The office is

located in the Nigh University Center, Room 309. Students should also notify the instructor of their special needs. These contacts must be made no later than the end of the first week of class.

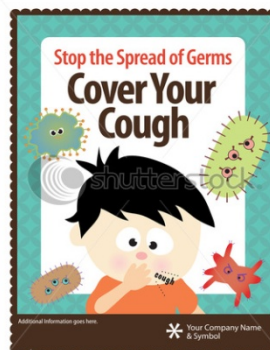
**Regents Statement on Course Workload and Homework-OSRHE II-2-34:** It is expected that a full-time college student will spend a minimum amount of time each week in class attendance and study out of class approaching a 40-hour work week. A person employed on a full time basis should not simultaneously expect to maintain a full-time academic schedule. At the undergraduate level, this means that for each hour in class, a student is expected to spend at least two (2) hours doing homework. For a three credit class, a student is expected to spend six (6) hours a week doing homework.

**Academic Integrity:** Students are expected to maintain complete honesty and integrity in the academic experiences both in and out of the classroom. More information concerning this policy can be found at: <http://www.uco.edu/conduct/code.html>

Follow this link to important additional information:

<http://www.uco.edu/academicaffairs/StudentInfoSheet.pdf>

**Other:** Students must use their UCO account only to email an instructor. **Students must attend class for assigned work to be accepted.** Recordings of any kind are not allowed. Anything emailed, sent, or dropped off without prior discussion with the instructor will not be accepted. No food or chewing gum allowed in the classroom. Please turn off all cellular phones, laptops, and other electronic devices. **Texting or surfing the internet during class time will result in the student being asked to leave the classroom and an absence. Further disruptive behavior regarding electronic devices will be reported to proper University authorities.** No extra credit will be assigned for this class.



## Class Schedule

### August

8.22 **Introduction Paso A**

8.24 Paso A

8.29 Paso A

8.31 Paso B

### September

9.5 **Labor Day**

9.7 Paso B **Exam # 1**

9.12 Paso C **Culture Act. # 1 due**

9.14 Paso C

9.19 C -1

9.21 C - 1

9.26 C - 1

9.28 C - 1 **Exam #2**

### October

10.3 C - 2

10.5 C - 2 **Culture Act. # 2 due**

10.10 C - 2

10.12 C - 2 **Exam # 3**

10.17 C - 3

10.19 C - 3 **In-class Paragraph**

10.24 C - 3

10.26 C - 3 **Exam # 4**

10.31 C - 4

### November

11.2 C - 4

11.7 C - 4

11.9 C - 4 **In-class Paragraph**

11.14 C - 4 **Exam #5**

11.16 C - 5

11.21 C - 5 **Culture Act. # 3 due**

**11.23 Thanksgiving**

11.28 C - 5

11.30 C - 5 **Exam # 6**

### December

**12.5 Oral Evaluation**

**12.7 Oral Evaluation**

**The instructor reserves the right to modify the schedule according to the needs of the course.**