

WRITTEN REPRIMAND

Date: _____

TO: _____

You are hereby officially reprimanded for the following reason(s):

From (served by):

Title:

Employee Signature Witnessing Receipt:

Date Received:

If employee fails to sign, have witness to receipt sign line above.

Employee:

I authorize a copy of this document to be given to the Union. Yes No

Employee Signature: _____

Date: _____