

MANDATORY ACTION PLAN FOR STUDENTS ON PROBATION CENTER FOR ACCESS AND TRANSITION

Student's Name: _____ Advising Track _____

Student's ID Number: _____

The Advising Staff is here to help you succeed academically. You can maximize your opportunity for success by taking the following steps:

_____ Meet with Advisor: ()In person ()Telephone ()E-mail How often? _____
Students are expected to notify advisors if an appointment needs to be cancelled and to reschedule the appointment. Students must also respond to advisor phone calls and e-mails within 24 hours.

_____ Mandatory attendance at the following workshops (See schedule for details):

_____ Recommended Actions:
_____ Conferences with Faculty How Often? _____
_____ Reduce Work Hours _____
_____ Reduce Credit Hours _____
_____ Reduce Extra and/or Co-Curricular Activities _____
_____ Personal Counseling _____
_____ Tutoring in Course Work _____
_____ Make-up work to remove Incomplete grades _____
_____ Connect to other campus services _____

_____ Other _____

_____ Course Retake Options and quarter to be taken:
1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

* Deadline for grade replacement form is _____

GPA goal for this quarter: _____ Maximum number of credit hours to be taken this quarter _____

By signing below, I acknowledge having discussed my current academic situation with my Advisor, and I acknowledge having reviewed the options noted above. I understand the options listed above are designed to enhance my academic performance, but that I am ultimately responsible for my academic status.

I also fully understand that failure to improve my academic performance may result in the inability to complete my learning agreement within the one-year limit.

Student Signature

Date

Advisor's Signature

Date