



University of Central Missouri  
Meeting & Conference Services  
Elliott Union 307  
Warrensburg, MO 64093  
Phone: 660-543-4342  
Fax: 660-543-8469

**Office of Meetings & Conference Services  
University Store Waiver Form**

*[Form must be signed and returned at least 2 business days prior to the event or request will be denied.]*

**Application Date:** \_\_\_\_\_  
**Requesting Organization:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_  
**Date of Event:** \_\_\_\_\_  
**Reserved Time: From** \_\_\_\_\_ **To** \_\_\_\_\_  
**Location/Room:** \_\_\_\_\_

**Description of exemption request:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

After completing this form, take it to the University Store, Union 128, and have the Director sign. Then please return the form to Union 307.

**SIGNATURES:**

\_\_\_\_\_  
**Director of University Store**

\_\_\_\_\_  
**Meetings and Conference Services  
Assistant Director**