University of Colorado Denver

Fire Alarm Disable Request Form for DDC

Place a check mark here if fire <u>sprinkler</u> outage is requested. Fire and Life Safety Officer or Campus Building Official signature is required:
Place a check mark here if detectors are to be disabled <u>overnight</u> . Fire and Life Safety Officer or Campus Building Official signature is required:
Today's Date:
Person requesting disable:
Jobsite Supervisor and Pager/Cell#:Bldg/area to be disabled:
Date(s) bldg/area to be disabled:/ through/
PERSON/GROUP REQUESTING DISABLE IS RESPONSIBLE FOR NOTIFYING DENVER FIRE DEPT IN THE EVENT OF A FIRE IN THE DISABLED AREA
 All Smoke Detectors in the area of construction must be covered by requestor before work begins each day and uncovered by the requestor at the end of the work day.
• Requests must be submitted by 2:30 PM of the day prior to the date of requested disable.
 All outages to be done between the hours of 7:45 AM and 3:45 PM Monday through Friday unless requestor has made arrangements with Fire Command. If there is a <u>local</u> fire alarm system in the area of the requested outage (computer room, FM 200 System, etc.), it is the responsibility of the person requesting the disable to have that system disabled by owner before starting work and enabled after completing work.
 Confirm with Facilities Management that area has been disabled before you begin work and notify Facilities Management before leaving jobsite.
Facilities Management: (303) 315-2205
Mark Arge's pager: Ed Schroeder's pager: (303) 266-5811 (303) 266-7264
Requestor's signature:

Place completed outage request forms in the "Fire Alarm Outage Request" box in Suite 1300D LSC