

APPLICATION MATERIALS DUE BY MARCH 3, 2008



University of Illinois at Chicago
College of Education
1040 W Harrison M/C 147
Chicago IL 60607-7133
ATTN: Jennifer DeLago

**THE UNIVERSITY OF ILLINOIS AT CHICAGO
UNDERGRADUATE ELEMENTARY TEACHER EDUCATION PROGRAM
LETTER OF RECOMMENDATION FORM**

Name of Applicant: _____ Applicant ID# _____
Name of Referent: _____ Title: _____
Name of Agency: _____
Address of Agency: _____ City: _____
Phone of Agency: (_____) _____ Ext. _____

Under the provisions of the Family Educational Rights and Privacy Act of 1974, you will have access to the information provided in letters of recommendation unless you have waived such access. Please sign and date below to inform us of your decision. Your choice will not affect your eligibility for admission.

I hereby **waive** my rights of access
to the letter of recommendation
prepared in response to this request

OR

I **do not waive** my rights of access
to the letter of recommendation
prepared in response to this request

Signature of applicant Date

Signature of applicant Date

If section is not completed, applicant automatically waives his/her right to access.

THIS SECTION TO BE COMPLETED BY REFERENT *(Please Type)*

Please answer the following questions and complete the rating sheet on the next page.

1. How long and in what capacity have you known this applicant?
2. If you supervised the candidate when he or she worked with children, please indicate the total number of hours the candidate worked under your supervision.

The teacher education program at UIC wants candidates who have strong potential for working in urban schools and who have demonstrated initial understandings, abilities, and competence to do so. Using the rating scale below, please evaluate the applicant in comparison with other individuals whom you have known at a similar stage in their careers.

Professional Qualities

**Below
Average**

Average

**Above
Average**

Outstanding

Not Observed

a. Ability to perceive and constructively use various viewpoints					
b. Ability and willingness to reflect and think critically					
c. Commitment to help all children learn regardless of circumstances					
d. Ability to hold to a professional ethic of caring and responsibility for children					
e. Ability to interact positively with all children					
f. Openness and ability to adapt, learn, and change					
g. Commitment to intellectual pursuit, defines teaching in this way					
h. Ability to communicate orally					
i. Ability to communicate effectively in writing					
j. Ability to organize and prepare					
k. Is punctual/Is responsible					

Please elaborate more specifically on one or more of the professional qualities rated above. You may also describe any other factors that you believe may have bearing on the candidate's potential success as a teacher. Use the space below to write your comments and attach an additional page if necessary.

Signature

Date _____

Name of Referent, Please Print

May we contact you if additional information is necessary? _____