University of Illinois Springfield – Office of Financial Assistance
One Universtiy Plaza, MS UHB 1015 -- Springfield, Illinois 62703-5407 -- Phone: (217) 206-6724

2011-2012 Overpayment Verification

Section A – Student Information (Please print clearly)

Last Name | First Name | M.I. | Email

Street Address | City | State | Zip Code

What you should do:

1. Complete this entire worksheet. You must answer all the questions and the form must be SIGNED.
2. Submit 8 ½ x 11 legible copies of documentation requested.
3. Please submit all documents at the same time to the address above (***please do not fax,*** as it may delay processing).
4. Please make sure to include your UIN on all documents.

The U.S. Department of Education's records indicate that you have received at least one overpayment of federal student aid funds. You are required by law to repay any funds received from federal student aid programs to which you were not entitled. Additionally, you are ineligible to receive any federal student aid until your overpayment has been resolved and you submit documentation to that effect from the U.S. Department of Education to our office. To resolve your overpayment, you must call the U.S. Department of Education at (800) 621-3115.

Section B – Overpayment of Federal Student Aid Verification

Return this original form to our office along with a copy of the following requested documentation.

I have attached the following documentation ***(please check)***:

☐ Copy of the letter from the U.S. Department of Education that your overpayment has been resolved.

Section C – Student Signature

IMPORTANT: Return this original form to the Office of Financial Assistance. **All documentation submitted with this form must:**

1. **Have legible copies made on 8 ½ x 11 paper.**
2. **Have UIN clearly printed within the boxes below.**
3. **Have all appropriate signatures.**

I certify that the information provided on this form and any attachments are true and correct.

Student Signature **Date**

ENTER YOUR 9-DIGIT **UIN** :

1112 OVPY-E N