

The University of Louisiana at Monroe

College of Arts and Sciences Curriculum Committee

Meeting of January 19, 2012

Arts and Sciences Conference Room - Walker 1-47

Dara Engler (Chair) called the meeting to order at 2:30 pm.

Members present: Preston Jones, Claudia Grinnell, Chris Michaelides, John Rodriguez, Tom Sasek (Secretary), and Josh Stockley.

Members absent (excused): Brent Strunk and Ralph Zehnder.

New Business:

Proposals From:

Σ Department of Biology:

Course Change: Change in the prerequisites for BIOL 2001/GEOS 2001 (Environmental Science).

Course Change: Change in the prerequisite for BIOL 4022 (Histology).

Course Change: Changes to the prerequisites for BIOL 3016 (Comparative Anatomy), BIOL 3030 (Invertebrate Zoology), BIOL 3032 (Vertebrate Zoology), BIOL 4040 (Taxonomy of Vascular Plants), BIOL 4051 (Field Biology).

Catalog Change: pg. 162 of the 2011-12 Undergraduate Catalog.

Addition of a Concentration: B.S. in Biology with a Concentration in Ecology, Evolutionary & Organismal Biology.

Addition of a Concentration: B.S. in Biology with a Concentration in Chemical Biology.

Addition of a Concentration: B.S. in Biology with a Concentration in Biotechnology.

Accepted. The ASCC recommended the following changes to the forms:

- Σ Change all "slashes" between course numbers to read either as "and" or "or."
- Σ In the Chemical Biology Concentration: Consult BIOL faculty and see if they would like to consider adding PHYS 2003, 2009, 2004, 2010 and 3003 as an alternate option for Math and Physical Science Elective PHYS 2007, 2009, 2008 and 2010? *[Note: this suggestion was adopted by the Biology Department]*
- Σ In the Biotechnology Concentration: Why is there a 2hrs. Math and Physical Science Elective instead of required labs for PHYS 2003 and 2004? *[Note: The Biology Department decided to keep the requirement as proposed, based on similar concentrations at other universities.]*
- Σ In the last insert: Paragraphs 2 and 3: Chemistry courses are repeated twice.
- Σ There may be an imbalance in the number of major hours versus concentration hours in the new concentrations. *[Note: the number of hours did conform to the guidelines.]*
- Σ On the Biotechnology Concentration Check sheet: There are supposed to be

- 45 hrs. of Major requirements but the numbers indicated only add up to 43 hrs.
- Σ On the Ecology, Evol. and Org. Check sheet: There are 33 hrs. BIOL Electives. 14 are spelled out, and then it asks for 16 hrs. of 3000-4000 level classes. That adds up to 30 hrs., not 33 hrs. *[Note: the number of hours was correct but the guidance was not explicit.]*
 - Σ Please include concentration check sheets in the proposal for the UCC.
 - Σ In order to keep the current option of the original, general Biology degree, you will have to treat it like the other concentrations. For example, B.S. in Biology with a Concentration in General Biology. Please submit an Addition of Concentration form for this as well and make mention of this in your Explanatory Memo. *[Note: the Biology Department cited the precedence of the Math Department to maintain a stand alone major plus concentrations.]*
 - Σ Department of Foreign Languages:
 - Catalog Change:** pg. 195 of the 2011-12 Undergraduate Catalog.
 - Change in Degree Plan:** Modern Languages.
 - Catalog Change:** pgs. 95-96 of the 2011-12 Undergraduate Catalog.
 - Course Addition:** ESLG 5002, Social and Cultural Aspects of Language Acquisition (Undergraduate and Graduate Catalogs).

Accepted. The ASCC recommended the following changes to the forms:

- Σ CATALOG CHANGE form, pg. 197 of the 2011-12 Undergraduate Catalog: Insert #1 is missing spaces between some of the course numbers.
- Σ CHANGE IN DEGREE PLAN form: The degree plan for French was omitted.
- Σ COURSE ADDITION form and REQUEST FOR A NEW COURSE NUMBER form: ESLG 5002 did not have the correct course abbreviation.
- Σ ESLG 5002: The Committee felt the syllabus was sparse, especially for a graduate course. The course description could be longer if desired. The grade evaluation scale was omitted. The syllabus did not follow the college template. More information should be included about course content and assignments. The course objectives did not comply with learning outcome style and should include more higher learning objective verbs (see Bloom's Taxonomy). The catalog insert for the course did not follow the format of the Graduate Catalog.
 - Include a proper course title abbreviation on the Request for a New Course Number form and the Course Addition form #1. b.
 - You may have a longer course description if you like.
 - Syllabus:
 - Include A, B, C, D, F grade evaluation scheme.
 - Follow format in university template.
 - Include more information on course content and assignments.
 - Since this is a graduate syllabus, use higher learning outcome verbs (See Bloom's Taxonomy).

Next meeting scheduled for February 9th, 2012.

Adjourned: 3:30 pm.

Submitted by Thomas Sasek, ASCC Secretary.

The University of Louisiana at Monroe
College of Arts and Sciences Curriculum Committee
Expedited Review Committee

January 2012
Meeting On-line

Dara Engler (Chair)

Members present: Chris Michaelides and Preston Jones

New Business:

Proposals From:

1. **Department of ASEP, Geology:**

Change in Minor: Geology (Earth Science)

Change In Degree Plan: Geology (Earth Science) Minor

Course Removal as required course from minor:

- GEOL 2015
- GEOL 2017
- GEOL 3030
- GEOL 3031

Catalog Change: pg.187 of the 2011-12 Undergraduate Catalog.

Approved. The ASCC Expedited Review Committee recommends the following changes:

- Remove the first/extra Catalog Pages Affected form.
- Consider changing listings on all paperwork of "...a minor in (geology/earth science)..." to "...a minor in geology and earth science..."

2. **Department of Mathematics:**

Course Addition: Math 1009, Applied Algebra for College Students.

Catalog Change: pgs. 202-203 of the 2011-12 Undergraduate Catalog.

Approved. The ASCC Expedited Review Committee recommends the following changes:

- Please be more specific about the course changes (such as prerequisites) being made on the flowchart in the Explanatory Memo. A list of changes would suffice.
- #1 on Course Addition form: Change abbreviation to match the one on the Request for a New Course Number form.
- #3 on the Catalog Change form: "Prerequisite: "A" or better in Math 1009." should be changed to "Prerequisite: "A" in Math 1009." There isn't anything better than an "A."

Submitted by Dara Engler, ASCC Chair