UMFK Special Circumstances (Cover Letter)

Policy and Procedures:

Request for Reconsideration of Family Contribution Due to Change in Income

A student and/or parent who has/have experienced a **substantial** reduction in income from the FAFSA base year to the first calendar year of the award year may request reconsideration based on the actual and estimated income for that first calendar year.

The person whose income change is being reconsidered must complete all questions in his/her respective column on the "Request for Reconsideration of Family Contribution Due to Change in Income" form, provide an explanation, complete and sign the form, **provide all supporting documents** and **do not leave lines blank. If the answer is zero enter a zero**.

If the base year tax return has not already been submitted, a signed copy of all pages of the base year federal income tax return must accompany the request.

Although UMFK will make every effort to increase financial aid when there is a decrease in Expected Family Contribution (EFC), any such increase depends upon available funding and program regulations.

Special Circumstance Form 2010-2011 Request for Reconsideration of Family Contribution Due to Change in Income

I am requesting that my Expected Family Contribution as calculated by the U. S. Department of Education be reconsidered due to a change in income from the <u>base year 2009</u> to the year 2010. I am including all supporting documentation along with this form to the financial aid office.

In order for UMFK to consider your request, you must complete all lines for each person checked. Estimate yearly amounts for 2010. If the answer is zero, enter a zero. The student must sign the form and, if parental information is requested, at least one checked parent must sign also.

Student's Name:_____

Student's SSN:_____

	Student		Student's Spouse		Father/Stepfather		Mother/Stepmother	
	2009	2010	2009	2010	2009	2010	2009	2010
Actual Income Earned Estimated Earned Income for rest of year for 2010 Jnemployment Benefits Severance Pay Social Security Pension Disability /A Benefits FANF Dther Benefits Child Support								
limony lease explain the reason for t	he changes a	and provide doc	umentation:					
/we authorize the University o		rt Kent to forwa	rd this informatic	on to the U.S. De	epartment of Ec	lucation to amen	nd the	
2010-2011 FAFSA that I/we fil	ed.							
ignature of Student	Date		Signature of Parent		Date			

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(Revised 02/26/2010)