



American University Washington College of Law Class of 2011 JD Distinguished Fellowship Program

Program Overview

American University Washington College of Law is proud to sponsor the Class of 2011 JD Distinguished Fellowship Program. The fellowship program provides short-term compensation for substantive legal work performed by graduates at external employers or WCL centers and programs. The program provides a mechanism for graduates to continue their legal training and network building while seeking full-time employment. The fellowships will be determined by a selective process, with up to 25 fellowships available. Fellowship recipients receive compensation of up to \$15,000.

Prospective applicants are encouraged to visit the JD Distinguished Fellowship Program website <http://www.wcl.american.edu/fellowship/> for additional information about the program before completing the application materials.

Application Instructions

The attached pages contain the JD Distinguished Fellowship Program application materials.

Fellowship Application Form: The prospective fellowship candidate must complete this form. *The PDF document is writable.* The candidate should fill in each section (where applicable) and then print and sign the form. Additionally, the candidate must provide in a separate document responses to the three questions on Page 2. Once all materials are complete, the candidate should submit these documents to the Office of Career & Professional Development by fax, mail, or scan and email (see below).

Employer Certification Form: Both the prospective fellowship candidate and the prospective employer must complete their respective sections of this form. *The PDF document is writable.* Once the candidate has completed the "Applicant" section, the form should be submitted to the prospective employer for completion of the "Employer" section. The prospective employer should submit this form directly to the Office of Career & Professional Development by fax, mail, or scan and email (see below).

All application materials are due to the Office of Career & Professional Development by 12pm EDT on Friday, May 27. Fellowship recipients will be announced the week ending June 10.

For questions about this application packet, please contact the Office of Career & Professional Development at careerdevelopment@wcl.american.edu or 202-274-4090.

WCL JD Distinguished Fellowship Selection Committee
Office of Career & Professional Development
4801 Massachusetts Avenue, NW, Suite 122
Washington, DC 20016
Telephone: (202) 274-4090, Fax (202) 274-4096
careerdevelopment@wcl.american.edu

JD Distinguished Fellowship Program

Application Deadline: 12pm on May 27, 2011

Personal Information

Name _____ WCL Class Year _____ AU ID# _____

Mailing Address _____

Street _____ City _____ State _____ Zip _____

Telephone (Home) _____ (Cell) _____ Email _____

Prospective Employment Information

Please complete the section(s) below and complete the attached Employment Commitment Form for each prospective employer. Note that up to 27 total hours per week will be compensated by the fellowship.

Employer #1 _____

Address _____

Supervisor's Name/Title _____

Projected Start Date _____ Projected End Date _____

Job Title _____ Projected Hours Per Week _____

Employer #2 (if applicable) _____

Address _____

Supervisor's Name/Title _____

Projected Start Date _____ Projected End Date _____

Job Title _____ Projected Hours Per Week _____

Income Sources

Please list all sources of income that will be received during the fellowship period:

Compensation Type (salary, grant, etc.)	Employer/Funder	Annualized Total Amount	Payment Start Date

Additional Information

Please provide the following information on a separate attachment:

1. Organization Summary (for each employer if more than one);
2. Description of Applicant's Responsibilities (addressing the requirement that work performed should reflect substantial legal work); and
3. Personal Statement (not to exceed 250 words) detailing your interest in the fellowship and how the experience will further your career development.

Certification

- I hereby certify that the information on this form is true and complete to the best of my knowledge.
- I understand that I may be asked to provide additional documentation for information provided herein.
- I agree to notify the JD Distinguished Fellowship Selection Committee of any changes in the information reported herein by contacting OCPD at 202-274-4090 or careerdevelopment@wcl.american.edu.
- I understand that I will be compensated for up to a maximum of 27 hours per week. I also understand that the employer(s) must certify all hours worked by me in a given pay period prior to receiving payment from WCL.
- I understand that I must notify the Selection Committee should I obtain another position or if the terms of my position with the prospective employer(s) are altered in any way.

Signature of Applicant _____ Date _____

***Applications must be received by 12pm on Friday, May 27, 2011
and can be submitted by email, fax or mail to:***

***JD Distinguished Fellowship Selection Committee
American University Washington College of Law
Office of Career & Professional Development
4801 Massachusetts Avenue, NW, Suite 122
Washington, DC 20016
Telephone: (202) 274-4090, Fax (202) 274-4096
careerdevelopment@wcl.american.edu***