



UNIVERSITY OF MARYLAND EASTERN SHORE
OFFICE OF CAREER SERVICES/COOPERATIVE EDUCATION ♦ THE STUDENT SERVICES CENTER
PRINCESS ANNE, MARYLAND 21853-1299

CAMPUS: (410) 651-6447

FAX: (410) 651-8048

TO: Personnel Directors
Supervisor of Human Resources

FROM: Ms. Theresa Queenan
Director, Office of Career Services

DATE: June 15, 2009

RE: Career/Graduate Professional School Fair

The Office of Career Services/Cooperative Education cordially invites you to participate in the Career/Graduate Professional School Fair, which will be held on **Thursday, October 1, 2009** at the University of Maryland Eastern Shore, Princess Anne, Maryland in the **New Student Services Center Ballroom**. Registration is from 10:00 a.m. to 11:00 a.m. and the student/recruiter session is from **11:00 a.m. to 4:00 p.m.** If you arrive prior to the registration period, please note that participants **will not have access** to enter the fair site until 10:00 a.m.

The office wants to assist you with your employment and/or recruitment needs. Information about the academic programs available at our campus is enclosed. We feel that a visit to the campus would be valuable to both you and the students at our University.

Enclosed you will find three (3) forms: **The Participant Response Form I, II and the Interview Request Form**. If you plan to attend the Career/Graduate Professional School Fair, please complete the Response Form and return it on or before **September 14, 2009**. However, if you are **unable** to attend the Fair, but would like an opportunity to conduct **on-campus interviews**, please complete the **On Campus Interview Request Form ONLY**. If you do not wish to attend the Fair nor conduct on-campus interviews, it would be most appreciative if you would forward literature or other publications about your company or university.

If you need further information or have questions, please feel free to contact the Office of Career Services at (410) 651-6447. In September 2009, you will have the opportunity to go onto our website (www.umes.edu/career/) to register. **Participant Response Form I**, to be completed by Corporations. **Participant Response Form II**, to be completed by University Recruiters. We look forward to seeing you at the Fall Career/Graduate Professional School Fair.

UNIVERSITY OF MARYLAND EASTERN SHORE
OFFICE OF CAREER SERVICES/COOPERATIVE EDUCATION
PARTICIPANT RESPONSE FORM I
CAREER/GRADUATE PROFESSIONAL SCHOOL FAIR

OCTOBER 1, 2009

11:00 A.M. - 4:00 P.M.

THE NEW STUDENT SERVICES CENTER

I. COMPANY/AGENCY: _____

II. ADDRESS: _____

(City)

(State)

(Zip code)

TELEPHONE NUMBER: () _____ FAX NUMBER: () _____

EMAIL ADDRESS: _____ (Please type)

ف YES. We will attend the Fall Career Fair. **Representative Attendee(s):** _____

ف NO. We will be unable to attend the Fall Career Fair.

ف We wish to remain on the mailing list. ف No we do not wish to remain on the mailing list.

IF YOU REQUIRE OVERNIGHT ACCOMMODATIONS, PLEASE REFER TO THE ENCLOSED LIST OF AREA HOTELS/MOTELS (which includes reservation information for the RICHARD A. HENSON CENTER located on the UMES campus)

ف We plan to stay on campus in the Richard A. Henson Center.

ف We do not plan to stay on campus in the Richard A. Henson Center.

If you plan to attend, please provide a brief statement regarding your companies/agencies employment opportunities. This information will be made available to students in the **Informational Brochure**. This form must be completed and submitted to the UMES Office of Career Services/Cooperative Education, **no later than September 14, 2009** to ensure **inclusion** in the brochure.

List the academic majors and/or degrees you are seeking (Refer to the enclosed list of Degree Programs): _____

III. RECRUITMENT REQUIREMENTS: Are you bringing a Visual Display? ف Yes ف No. If yes, it is a ف Table Display ... ف Floor Display ... Display Height _____. Will you need an electrical outlet? ف Yes ... ف No. To assist us in accommodating your needs, please indicate any special requirements in order to set up your company's Visual Display. (**UMES cannot be responsible for making arrangements to ship and/or deliver your display units and recruitment materials to and from the fair**).

IV. REGISTRATION: Participation requires a **nonrefundable \$150.00** fee per table, including two (2) representatives. Add **\$15.00** for each additional representative. This fee also includes refreshments and lunch. USM institutions and Maryland State agencies: Please indicate if paying by **R*STARS Transaction**. ___ YES. ف NO. If paying by MasterCard, VISA, or Discovery, please indicate: **Name on Credit Card** _____, **Number** _____ and **Expiration Date** _____. Please make checks payable to **University of Maryland Eastern Shore, c/o Ms. Theresa Queenan, Director**. This form may be mailed to the Office of Career Services/Cooperative Education, UMES, Princess Anne, Maryland 21853 or faxed to (410) 651-8048

UNIVERSITY OF MARYLAND EASTERN SHORE
OFFICE OF CAREER SERVICES/COOPERATIVE EDUCATION
PARTICIPANT RESPONSE FORM II

CAREER/GRADUATE PROFESSIONAL SCHOOL FAIR

OCTOBER 1, 2009

11:00 A.M. - 4:00 P.M.

THE NEW STUDENT SERVICES CENTER

I. UNIVERSITY/COLLEGE: _____

II. _____ ADDRESS:

(City) (State) (Zip code)

TELEPHONE NUMBER: () _____ **FAX NUMBER:** () _____

EMAIL ADDRESS: _____ (Please type)

YES. We will attend the Fall Career Fair. **Representative Attendee(s):** _____

NO. We will be unable to attend the Fall Career Fair.

We wish to remain on the mailing list. No we do not wish to remain on the mailing list.

IF YOU REQUIRE OVERNIGHT ACCOMMODATIONS, PLEASE REFER TO THE ENCLOSED LIST OF AREA HOTELS/MOTELS (which includes reservation information for the **RICHARD A. HENSON CENTER** located on the **UMES campus**)

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UNIVERSITY OF MARYLAND EASTERN SHORE
OFFICE OF CAREER SERVICES/COOPERATIVE EDUCATION
ON CAMPUS INTERVIEW REQUEST FORM

COMPLETE THIS FORM ONLY IF YOU PLAN TO CONDUCT ON-CAMPUS INTERVIEWS **ON A DAY OTHER THAN THE DAY OF A UMES CAREER SERVICES SPONSORED/CAREER FAIR.**

DATE: _____

COMPANY/AGENCY _____

CONTACT PERSON: _____
Name Title

ADDRESS: _____

TELEPHONE NUMBER: () _____ FAX NUMBER: () _____

INTERVIEWER(S) (Name and Title) _____

Date and Time of Arrival: _____ Date and Time Departure: _____

IF YOU REQUIRE OVERNIGHT ACCOMMODATIONS, PLEASE REFER TO THE ENCLOSED LIST OF AREA HOTELS/MOTELS (which includes information for the RICHARD A. HENSON CENTER located on the UMES Campus).

Preferred Dates for Interviews: First Choice _____
Second Choice _____
Third Choice _____

Please indicate plans to interview on more than one day: _____

Indicate the Number of Separate Schedules to be set up for each Interview Day: _____

Desired length of Interviews: 30 minutes 45 minutes 1 Hour other _____

AVAILABLE POSITIONS AND APPLICANT QUALIFICATIONS: _____

Is United States Citizenship required? YES NO Is a Permanent Visa Required? YES NO

Do you have Internships? YES Co-Op Positions? YES No Summer Positions? YES NO

PLEASE SEND A SUPPLY OF APPLICATIONS AND INFORMATIONAL MATERIAL PRIOR TO THE INTERVIEW DATE FOR DISTRIBUTION AND BULLETIN BOARD DISPLAY.

The University of Maryland (USM) actively subscribes to a policy of Equal Employment Opportunity and will not discriminate on the basis of race, age disability, marital status, religion, national origin or political affiliation. In addition, the USM is required by Title IX of the Education Amendments of 1972 no to discriminate on the basis of gender. The USM does not discriminate on the basis of sexual preference.

***Reminder:** Interviews will not be scheduled on day of Career Fair. You can use this form for scheduling other interviewing dates.

UNDERGRADUATE PROGRAMS

UMES offers the Bachelor of Science, the Bachelor of Arts and the Bachelor of General Studies degree.

School of Agricultural and Natural Sciences

Agribusiness
Biology
 Biology (non-teaching)
 Biology Education
 Dental Hygiene
 Pre-Medicine
 Pre-Nursing
 Pre-Pharmacy
 Pre-Physical Therapy
 Pre-Physician Assistant
 Radiation Therapy
Chemistry
 Chemistry (Non-teaching)
 Chemistry Education
 Pre-Dentistry
 Pre-Medicine
Environmental Science
 B.S./M.S. Program
 Environmental Chemistry
 Marine Biology
General Agriculture
 Agricultural Education
 Animal and Poultry Science
 Plant and Soil Science
 Pre-Veterinary Medicine
Human Ecology
 Child Development
 Dietetics
 Family and Consumer Sciences
 Family and Consumer Sciences Education
 Fashion Merchandising
 Nutrition
Physician Assistant
Rehabilitation Services
 Pre-Physical Therapy
 Rehabilitation Services

UMES Graduate Programs

UMES also offers a variety of master's Degree and doctoral programs. For more Information about any of these, contact the School of Graduate Studies and Research: (410) 651-6507 or 7966

For more information about degree programs, Majors, and specialty concentrations, visit us On- line at www.umes.edu.
Or, contact the Office of Admissions:
(410) 651-6410 (telephone) (410) 651-7922 (fax)
umesadmissions@mail.umes.edu (e-mail)

School of Business and Technology

Accounting
Aviation Science
 Aviation Electronics
 Aviation Management
 Professional Pilot
 Software Engineering
Business Administration
 Marketing
Business Education
 Computer Science
 Construction Management Technology
 Electrical Engineering (with UMCP)
 Engineering Technology
 Electrical/Electronic/Mechanical
Hotel and Restaurant Management
Mathematics
 Mathematics (non-teaching)
 Mathematics Education
Technology Education

School of the Arts and Professions

African-American/African Studies
Applied Design
 Commercial Ceramics
 Graphic Illustration
 Photography
Art (non-teaching)
Art Education
Criminal Justice
English
 English (non-teaching)
 English Education
Telecommunications
Exercise Studies
General Studies
Music Education
Social Studies Education
Sociology
Sociology/Social Work
Special Education



AREA HOTELS

*= Accommodations nearest University

<p>Hampton Inn 304 Prosperity Lane Fruitland, MD 21826 (410) 548-1282</p>	<p>*Richard A. Henson Center University of Maryland Eastern Shore Princess Anne, MD 21853 (410) 651-8100</p>
<p>Microtel Inns & Suites 3050 Merritt Null Road Salisbury, Maryland 21801 (410) 742-2626</p>	<p>Marriott Courtyard 128 Troopers Way Salisbury, MD. 21804 (410) 749-4405</p>
<p>Residence Inn by Marriott 2323 North Zion Road Salisbury, MD 21801 (410) 543-0033</p>	<p>Country Inn & Suites 1804 Sweet Bay Dr. Salisbury, MD 21804 (410) 742-2688</p>
<p>Comfort Inn 2701 N. Salisbury Blvd. Salisbury, MD 21801 (410) 543-4666</p>	<p>Holiday Inn Express 125 Newtown Blvd. Pocomoke, MD. 21553 (410) 957-6444</p>
<p>Residence Inn 140 Centre Road Salisbury, MD 21801 (410) 543-0033</p>	<p>Hampton Inn 121 East Naylor Mill Road Salisbury, MD. 21804 (410) 334-3080</p>