

Student Loan Process

CHECK LIST

- Loan Counseling
- Student Loan Acceptance
- Master Promissory Note

Loan Counseling

- Complete at www.studentloans.gov: *Master Promissory Note can be completed at this website also.*
MUST HAVE YOUR FAFSA PIN# TO SIGN IN.

Loan Acceptance

- Banner Web: *complete the following steps if accepting the full amount of loans for Fall/Spring*
 - www.valdosta.edu
 - Click **REGISTRATION**
 - **LOGIN** using VSU student ID number (870XXXXXX) and password
 - Click on **STUDENT & FINANCIAL AID**
 - Click **FINANCIAL AID**
 - Click **MY AWARD INFORMATION**
 - Select **AID YEAR AUG 20XX TO JUL 20XX**
 - Click **AWARD BY AID YEAR**
 - **ACCEPT AWARD OFFER** tab:
 - *Accept Award Amount*
- **Online Form:** *if accepting uneven term amounts(more than \$1 different) or one term only*
 - Go to www.valdosta.edu/financialaid/
 - Click **Online Loan Request Form** *complete online request form and designate amount requested*

Master Promissory Note

- Complete at www.studentloans.gov
(MUST HAVE YOUR FAFSA PIN# TO SIGN IN.)

Parent Loan Process

CHECK LIST

- Parent Loan Acceptance
- Master Promissory Note

Parent-Plus Loan Acceptance

- Review the awarded amount on award letter or “My Award Information” on your student’s BANNER WEB.
(See above instructions)
- Go to www.studentloans.gov and Sign In.
- Click on Request a Direct Plus Loan to apply electronically and accept up to the Maximum award offer listed on your student’s BANNER WEB.
- **Complete the Master Promissory Note** at www.studentloans.gov
(MUST HAVE YOUR FAFSA PIN# TO SIGN IN)

TO APPLY BY PAPER FORM SEE BELOW

- Print form: www.valdosta.edu/financialaid/. Click on Forms Menu then click [FEDERAL DIRECT PLUS LOAN INFORMATION SHEET](#) (PARENT ONLY) *Fax or mail back to our office*
- **Complete the Master Promissory Note** at www.studentloans.gov
(MUST HAVE YOUR FAFSA PIN# TO SIGN IN.)

Please check your student BANNER WEB & @valdosta.edu email for updates