

# Professional Administrative Employee of the Year Award Nomination

Nominee \_\_\_\_\_ Title \_\_\_\_\_

Department/College \_\_\_\_\_ Campus Phone \_\_\_\_\_

E-mail \_\_\_\_\_ Supervisor \_\_\_\_\_

Nominated by \_\_\_\_\_ Campus Phone \_\_\_\_\_

E-mail \_\_\_\_\_

*Please provide a maximum 2-page description of the candidate's qualifications as they relate to:*

- Exceptional Job Performance
- Exceptional University and/or Community Service
  - Helping Bring Education to Life
  - Other Outstanding Achievements

*Letters in support of the nomination are welcomed.*

**Please send the form and other nomination materials to:**

Gary Dutmers  
Campus Box 51  
or

[gary.dutmers@unco.edu](mailto:gary.dutmers@unco.edu)

Due by:  
**Friday, February 18, 2011**