

**University of Northern Iowa  
School of Health, Physical Education, and Leisure Service  
Graduate Teaching Assistant Evaluation**

**Student Name:** \_\_\_\_\_

**Course Observed:** \_\_\_\_\_

**Instructions:** The GTA's immediate supervisor should complete this performance evaluation. If a student teaches more than one class, each class should be observed and evaluated. Please compare the student to other graduate teaching assistants of comparable academic level. Your remarks are particularly helpful; feel free to extend your comments to an attached page.

For each item below, circle the number that best describes your assessment of the student's performance, using the following scale:

- 5 = outstanding;
- 4 = good;
- 3 = adequate, student met expectations but could use some improvement;
- 2 = needs significant improvement (please explain in "Additional Comments" below);
- 1 = not acceptable (please explain in "Additional Comments" below).
- NA = no/limited opportunity to observe

**Teaching Skills**

<b>Preparation:</b> begins/ends on time, has a well-prepared appropriate lesson, demonstrates planning and appropriate pace.	1	2	3	4	5	NA
<b>Delivery:</b> delivers course information in a logical, thorough, clear, and engaging manner and checks for student understanding throughout.	1	2	3	4	5	NA
<b>Interaction with students:</b> interacts appropriately, engages students in course content, encourages student to ask questions, appropriately answers questions.	1	2	3	4	5	NA
<b>Ability to motivate students:</b> shows ability to motivate students to engage in and excel in course content.	1	2	3	4	5	NA
<b>Communication skills:</b> has the ability to speak and write in a clear, logical manner that allows students to understand and learn.	1	2	3	4	5	NA
<b>Technology proficiency/Software:</b> appropriately infuses technology into lesson.	1	2	3	4	5	NA
<b>Content class instructor only--Knowledge of field:</b> demonstrates working knowledge and understanding of the course content.	1	2	3	4	5	NA
<b>Activity class instructor only--Activity skill level:</b> demonstrates ability to appropriately perform skill.	1	2	3	4	5	NA

**Professional Behaviors**

<b>Relationships with others/Teamwork:</b> relates well with co-workers.	1	2	3	4	5	NA
<b>Initiative:</b> accepts responsibility for tasks, proceeds well on his/her own, and acts independently.	1	2	3	4	5	NA
<b>Attitude:</b> interested, enthusiastic and industrious.	1	2	3	4	5	NA
<b>Learning:</b> takes constructive criticism well and learns from mistakes.	1	2	3	4	5	NA

**Overall Quality of Effort and Demeanor**

<b>Quality of effort:</b> meets or exceeds expectations and standards.	1	2	3	4	5	NA
<b>Professional demeanor:</b> student maintains appearance, conduct, and attitude appropriate to the professional setting.	1	2	3	4	5	NA

**COMMENTS:**

What are the GTA's most outstanding qualities or skills?

What areas or skills should he/she strive to improve?

Additional comments:

GTA Supervisor completing this evaluation:

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Upon completion, please forward to Julee Jacobson, Graduate Secretary, School of HPELS.

**For office use**

Recommendation:      Renew              Renew with Concern              Terminate

Supervisor Action taken:

Recommendation sent to Director sent on: \_\_\_\_\_

Director Action taken:

Copy of evaluation sent to student sent on: \_\_\_\_\_