

Books in Alternate Format

SDS Request Form

Please complete ALL of the information on the request form in order to receive your textbooks in a timely manner. The process can take up to 8 business weeks. **No files will be released until proof of purchase is provided to SDS.**

Today's Date: _____

Semester Needed: _____

STUDENT INFORMATION

Name: _____

Student ID: _____

Email: _____

Expected Graduation Date: _____

Phone: _____

Priority of this book compared to others:

Contact preference (Circle one): Email or phone

BOOK INFORMATION

Title: _____

Author(s): _____

Publisher: _____

ISBN: _____

Edition: _____

COURSE INFORMATION

Course Name and Number: _____

Instructor Name: _____

TEXT-TO-SPEECH SOFTWARE

Text-to-Speech software I use: _____

PREFERRED FORMAT

Word PDF Audio Unknown, I would like more information from SDS

Chapter 22 Code of Iowa: This information is requested to initiate your accommodations. Only directory information may be released to third parties. All items are required and therefore incomplete forms may not be processed.

OFFICE USE ONLY

File requested: _____

Requested via: _____

File received: _____

Delivery Method: _____

Permission to redistribute: _____

ATN Bookshare Project Gb publisher

Note: _____

purchased \$ _____ other _____