

# ALL MEDICAL STUDENTS registered for International Electives OR participating in International Relief Trips

Please provide the following information to the Office of Global Health and Education  
**No later than 8 weeks before you depart**

- COMPLETED “Electives at Non-WSU Affiliated Institutions Form”, signed by Dr. Chuang, 313.577.3019  
**(REQUIRED for Senior International Electives only)**
- Proof of Malpractice/Professional Liability Insurance. Wayne State University School of Medicine provides this for you and you must carry a copy of this as you travel  
**(REQUIRED for Senior International Electives only)**
- COMPLETED International Experience Feedback Form. Must be completed to receive credit for the elective  
**(REQUIRED for Senior International Electives only)**
- A copy of your Passport
- Copy of your completed vaccinations
- Travel Health Insurance is REQUIRED. Wayne State University School of Medicine provides emergency evacuation and expatriation of remains ONLY. Options are through main campus:  
<http://studyabroad.wayne.edu/outbound/forms.php> or an entity like Travel Guard.
- Copy of Airline Ticket Receipt – Receipt must include; your name, eticket #, and payment method in the case of Relief Trips requiring reimbursement
- COMPLETED Emergency Contact List Form
- COMPLETED Destination Contact Information Form of the place and person that you will be working with during your International travel  
Provide the following information for each person that you are listing:  
Name(s):  
Address:  
City/State/Zip:  
Phone Numbers: (home), (business), (mobile)  
e-mail address:
- COMPLETED Release of Liability and Assumption of Risks Form with witness signatures
- COMPLETED Short-Term Relief Trip Medical Release Form **(REQUIRED for Relief Trips Only)**
- Register with the United States Department of State or your home country and print a copy of the completed page. The website for the U.S. Department of State is: <https://step.state.gov/step/>  
Canada: <http://travel.gc.ca/assistance/emergency-info/roca-faq>

**THESE REQUIREMENTS ARE MANDATORY FOR ALL INTERNATIONAL ELECTIVES AND STUDENTS PARTICIPATING IN INTERNATIONAL RELIEF TRIPS**

**If you have any questions, please contact the Office of Global Health and Education.**  
Allison Gherardini [agherard@med.wayne.edu](mailto:agherard@med.wayne.edu) or 313.577.1459

Revised 2/10/14 CC