

WAYNE STATE  
UNIVERSITY  
IRVIN D. REID  
HONORS COLLEGE

**HONORS DIRECTED STUDY PROPOSAL FORM (HON4990)**

*Please return all required forms by the **end of the third week of classes** to the Honors College  
(Rm 2100 UGL)*

Term: \_\_\_\_\_

Student: _____	Faculty Member: _____
SID: 00 _____	E-mail: _____
Email: _____@wayne.edu	Phone: _____
Phone: _____	Signature: _____
Signature: _____	Only full-time faculty members are eligible to direct

Signature of Approval from Irvin D. Reid Honors College Administrator: \_\_\_\_\_

Typed summary of Directed Study (500 words)

Please include the purpose of the study, the subject matter of the study, the manner in which the study will be conducted (individual research, lab research, etc.), and any sources you may use for your study.

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### Instructor's Copy

#### Honors Directed Study Guidelines:

1. Eligibility –  
Only a Full-time faculty member (professor, assistant professor, associate professor, senior lecturer, or lecturer) is eligible to supervise an Honors Directed Study (HON4990). Exceptions are made at the discretion of the Honors College.
2. The Honors Directed Study Proposal form –  
The Honors Directed Study Proposal form is available in the Honors College (Rm 2100 UGL) and online (<http://www.honors.wayne.edu>). Once completed, the proposal must be signed by both the instructor and the student. The student will return the form to the Honors College (Rm 2100 UGL) no later than the end of the third week of classes during the semester the Honors Directed Study is to be completed. The student must attach a copy of the written Directed Study proposal. The Directed Study proposal will then be approved or denied by Honors College administration. The student will receive e-mail notification by the end of the fifth week of classes.
3. Evaluation –  
Honors Directed Study will be graded by the supervising faculty member at the end of the semester the proposal is submitted. The supervising faculty member must send an e-mail to [honors@wayne.edu](mailto:honors@wayne.edu) by the end of finals week indicating the student's grade on the Honors Directed Study. In the e-mail, please include: the student's name, nine-digit student ID number, and grade on the Honors Directed Study. If a faculty member has multiple students completing an Honors Directed Study, he or she may include all students and their information in a single e-mail.
4. Questions regarding Honors Directed Study may be directed to the Honors College by e-mail at [honors@wayne.edu](mailto:honors@wayne.edu) or by phone (313) 577-3030.

#### Honors Directed Study Timeline:

- Third week of classes: completed Honors Directed Study Proposals are due to the Honors College
- Fifth week of classes: e-mail confirmation of Honors Directed Study approval or denial will be sent to students
- Thirteenth week of classes: e-mail with evaluation procedure will be sent to students and faculty
- Sixteenth week of classes: evaluation of Honors Directed Study is submitted by faculty to [honors@wayne.edu](mailto:honors@wayne.edu)