SAMPLE Bulleted items are suggestions of what could be included on the form.

Weber State University Autobiographical Form 2011-2012

Date last updated

	Pri	vate	
promotion or tenure with manner. Candidates show appropriate evaluative of forms, copies of publication documents should be man	biographical Form has be the opportunity to present all include in this form, riteria. Supporting document tions, etc., should not be aintained in a separate fill g the ranking and tenure	ent their qualifications in data which indicate how nentation, such as individual placed in the Profession e by each candidate. All	a concise and orderly they have met the dual student evaluation al File. These support candidates are
should address the three		rship, and Service. This s	summary should not just
Name			
Present Position		Date of Appointment	
College		Department/Program	
Terminal degree in you	ır field		
Education			
Institution	Discipline	Degree Earned	Dates

- academic degrees
- certification/licensure information
- academic awards/fellowships received as student
- date of tenure

III. TEACHING

A. Teaching Experience

Institution	Position & Description	From - To (Mo & Yr)

- WSU/other colleges or universities
- visiting professorships
- teaching assistantships
- elementary/secondary school teaching (describe responsibilities for non-college teaching positions)

B. Other employment or academic experience which has contributed significantly to your position at Weber State University

Institution	Position & Description	From - To (Dates)

- business/industry employment
- sabbatical activities

C. List of courses taught

Title	Institution	Dates

- include WSU and other college's courses taught
- organize by year **OR** by institution
- ongoing clinical faculty/guest lecturer responsibilities

D. Development of teaching through travel, participation in conferences, workshops, seminars, short courses, etc. (include dates).
• organize by year <u>OR</u>
• organize by content area (discipline/pedagogy/etc.) OR
 narrative statement of how your teaching philosophy has developed/changed
E. List evaluations, scholarships, awards, and other honors received in recognition of teaching (include dates).
department chair assessment of performance fearly transhing award reginient or finalist (not naminations for awards)
• faculty teaching award recipient or finalist (<u>not</u> nominations for awards)
F. Teaching innovations (not merely updates) and/or developments (include dates).
development of new programs or courses or instructional areas
new pedagogies
 technology-based changes
implementation of undergraduate research projects
implementation of service learning and community-based learning
• interdisciplinary teaching projects • negretive statement of how these innevations have imposted your teaching
 narrative statement of how these innovations have impacted your teaching
G. Employment of engaged learning strategies such as service-learning, community-based research, undergraduate research, etc. (include dates).
management, ever (market accept).
workshops related to discipline/expertise
• grants to improve teaching effectiveness
serving on graduate committeessupervision of student teaching/senior thesis/honors projects
• supervision of student teaching/semol thesis/honors projects

H. Other teaching activities germane to your position (include dates).
IV. SCHOLARSHIP AND RESEARCH
A. Peer-reviewed (refereed) scholarship including published books, peer-reviewed articles, reviews, notes, etc. (use full reference notation: author(s) title, press, date).
• note if accepted for publication but not published (in progress, put in <u>next</u> section)
B. Scholarship not subjected to peer-review.
C. Unpublished manuscripts, thesis, dissertation, within-institution reports, community-based research reports, etc. (author(s), title, date, intended future of the work).
 works in progress/written results (state intended future) course modules or handbooks grant reports thesis or dissertation
• newsletters
D. Papers and/or addresses to professional groups (use full reference notation: author(s), title, organization, where presented, date).

- cross-reference if papers/addresses resulted in publications (Section IV A.)
 organize material according to year <u>OR</u> level (international/national/regional/state/local)

E. Papers and/or addresses to community groups (use full reference notation: author(s), title, organization, where presented, date. This includes presentations you and your students give to the community organization and for whom community-based research was conducted. Discuss the specific purpose of the presentation, who was in attendance, and how the research has been utilized by the community organization.				
F. Creative productions, e.g., pa	F. Creative productions, e.g., painting, music, theater, etc., (include dates).			
creative works which we	ere developed for papers/addresse	es (multi-media, video, etc.)		
• other creative works	• other creative works			
G. Research projects and grants	(describe and indicate dates).			
 federally funded grants state/local awards WSU awards include paragraph on project impact/outcome 				
H. Post-terminal degree professi	onal education and/or profession	ally related work experience.		
Institution\Work	Description	Dates		
 post-masters/post-doctoral degrees or certificates professionally-related work experience (after MS/PhD) specialized training (accreditation, focus groups, facilitation, leadership, multi-media, etc.) include description of experience/benefit of experience I. Meaningful connections between scholarship and teaching.				

J. Other scholarly activities (describe and include dates).	
 reviewer of text, manuscripts editorial board/editor/associate editor ongoing unwritten research efforts (alone or with colleagues) 	
V. PROFESSIONALLY RELATED SERVICE	
A. Departmental, college, university, administrative, academic, senate, coetc. Note if position of chair was held.	ommittee assignments,
	Dates
 organize by level (university, college, department) <u>OR</u> by year advisor positions to student groups or department graduate program committees 	
B. Academic or nonacademic administrative performance as program director of substantial grant, center director, or any position which involve human and/or financial resources (include dates).	
 department chair, <u>not</u> committee chair conference director project director head of accreditation/regents review/strategic planning/evaluation other conference functions (session or workshop chair, speaker in 	
C. Positions held or membership in professional organizations.	
Organization	Date
 list by organization with position/offices beneath organization nanhonorary/scholarly organizations (Phi Kappa Phi, etc.) 	me

D. Professionally-related community service (include dates).			
 state board, public schools, public agencies, other colleges or universities volunteer or paid efforts 			
E. Speech making to community (include dates and audience).	(nonprofessional) groups in the area of the	he candidate's expertise	
Title	Audience	Dates	
focus on non-professiona	al groups (civic, volunteer, etc.)		
F. Consulting and/or work exper	rience (include dates).		
• consulting for campus or	off-campus groups		
1	activities or service best described as publ		
university that benefitted the uni	iversity exclusive of Section E. Speechma	king (include dates).	
 nominee for organization 	a awards (not teaching)		
board positions	i awards (not teaching)		
 civic organization efforts fund-raising efforts (personal donations) 			
 student recruitment efforts 			
 development/coordination of continuing education workshops 			
VI. RELEVANT ACTIVITIES NOT COVERED ELSEWHERE			
Include here any pertinent information not adequately covered previously.			

• activities related to tenure or promotion criteria not listed earlier