

DESERET NEWS

WINTER 2012 INTERNSHIPS

Thank you for your interest in obtaining an internship at the Deseret News during winter semester 2012. Please review the following guidelines for Deseret News interns. If you can fulfill these expectations, you are welcome to submit an application.

A complete application consists of:

- 1) The information sheet filled out.
- 2) Optional cover letter.
- 3) Résumé.
- 4) Copies of clips or printouts of published work. Make sure they are legible. These might not be returned. Class papers will not be accepted.

Internship requirements:

- Sophomore or older.
- B grade-point average or higher.
- Practical experience working for a collegiate, community or professional publication.
- Complete an exercise that includes a copy-editing test, current-events quiz and writing exercise. It will either be given at the time of the interview or e-mailed to you ahead of time.
- Have a car to travel to assignments, and have a phone number where you can be contacted during the internship.
- If hired, you must provide documentation to the newspaper's human-resources officer that you are legally authorized to obtain employment in the United States.

The pay rate is \$8 an hour for both full- and part-time internships. Some internships are full-time (40 hours a week); some 16- to 24-hour part-time internships also are available and may include flexibility to work around class schedules.

Internships start in January. A minimum of 12 weeks is expected. Interns will communicate with their supervising editors to determine exact starting and ending dates, and weekly work schedules. If time off during the semester is needed, that must be coordinated well in advance with the supervising editor.

Intern applications are due in our office by Friday, Oct. 28. They can be sent to

Matt Hartvigsen

Deseret News

55 N. 300 W. 5th Floor

Salt Lake City, UT 84101

or e-mailed to mhartvigsen@desnews.com.

We will conduct interviews in our offices on Saturday morning, Nov. 5. If it is not possible to arrange for that date, please contact the individual departments, as they will determine on a case-by-case basis any separate interview dates.

INTERNSHIP APPLICATION INFORMATION

Name _____ Year in school _____ GPA _____

School _____ Major _____ Minor _____

CONTACT INFORMATION FOR NOVEMBER/DECEMBER 2011

Address _____

City _____ State _____ Zip _____

Cell phone (____) _____ E-mail address _____

LONG-TERM CONTACT INFORMATION

Address _____

City _____ State _____ Zip _____

Phone (____) _____ E-mail address _____

Are you interested in a full-time internship (40 hours a week)? Yes ___ No ___.

Are you interested in a part-time internship (16-24 hours a week)? Yes ___ No ___.

(It is OK to apply for both full- and part-time positions)

DEPARTMENTS OFFERING WINTER INTERNSHIPS

You may apply for one or more.

On a scale of 1 to 10, with 10 being very interested and 1 meaning no interest, rate your interest in the following departments.

___ **New Media:** Formatting and generating content for deseretnews.com and associated websites. Aptitude for website design and development helpful. Full-time and part-time internships.

___ **Local news:** Reporting on police, courts, business, communities, schools, politics, human services, general news stories. Full- or part-time interns.

___ **Business:** Reporting on local and national business topics including innovation, entrepreneurship, money & politics, career, technology and financial responsibility. Prefer background in finance/accounting/economics and previous journalism experience.

___ **Mormon Times & Features:** News and information for and about members of the LDS Church, plus general-interest arts, entertainment, lifestyles, home and garden, crafts, family issues, food and leisure. Work includes writing and managing online content. Full- or part-time internships..

___ **Church News** (an official publication of the LDS Church): news and information for members of The Church of Jesus Christ of Latter-day Saints.