

Winthrop University

Tenure and Promotion Confidentiality Agreement

By my signature below and in consideration of my participation as a tenure and/or promotion committee member or as a reviewer in the tenure and promotion process at Winthrop University, I agree to adhere to the following:

1. I accept responsibility to protect the integrity of the tenure and promotion process at Winthrop University and of all candidates.
2. I agree to disclose to the Vice President for Academic Affairs or to the dean of my college any appearance of real or potential conflict of interest in relationship between myself and a candidate.
3. I acknowledge that information management is a crucial component of the tenure and promotion review process. This includes information received and developed about candidates, their departments, and college. I understand this effort is necessary to maintain the highest quality faculty. Specifically, I will adhere to the following:
 - a. I will respect the absolute confidentiality of all candidates. I will not discuss the identity of or any other information about candidates before or after my review and/or the review committee completes its work.
 - b. I will be fair, accurate, honest, and responsible in my management of information germane to the review process.
 - c. I will guard against inaccuracies, carelessness, bias, and distortion made by either emphasis or omission of information.
 - d. I will strive to treat issues impartially and handle controversial subjects dispassionately.
 - e. If requested, I will provide accurate and complete reports on candidates to the Vice President for Academic Affairs or the dean of my college.
4. I will place the best interest of Winthrop University ahead of all special and personal interests, and I will use common sense and good judgment in applying ethical principles to all review work.
5. I consider this statement to be a matter of personal and professional responsibility.

Signature

Date

Printed Name