

Focus Driving Academy

888-632-4757



Welcome to Focus Driving Academy. Enclosed you will find all the information you will need to bring to your first day of class. Our Segment 1 class times for the following classes are from 3-5 p.m. Class days are Monday thru Thursday unless indicated otherwise.

We are located at the:

United Methodist Church
10300 Maple St.
Hartland, MI 48353

Please be sure to bring the following items to your first class

1. A copy of your birth certificate.
2. \$275.00 class fee in cash, check, or money order payable to Focus Driving Academy.
3. All pages of your student contract filled out completely and signed by your parent or legal guardian.

If you have any questions please do not hesitate to call us at 888-632-4757.

Thank you for choosing Focus Driving Academy.

Department of State Certification # P000443

Focus Driving Academy
1-888-632-4757

Program# _____
Class Date _____

Dept. Of State Certification # POOO443

Office Hours: 9am-7pm Monday thru Friday 9am-3pm Saturday
Class is located at the United Methodist Church.
10300 Maple St, Hartland, Mi.

Student Contract for Segment 1

Print name as it appears on birth certificate.

Students Name:

First Middle Last Age Date of Birth

Address City Zip Home Phone Cell Phone

Parents Name Address (parents, if different than above)

Focus Driving Academy will provide a minimum of 24 hours of classroom instruction, 6 hours of behind the wheel (BTW) instruction, and 4 hours of observation time. Classroom instruction must be a minimum of 3 weeks in length. BTW instruction shall not begin until the student has received a minimum of 4 hours of classroom instruction. BTW instruction must be completed no later than 3 weeks after the classroom instruction has been completed.

Notice- the provider is required to be certified by the Secretary of State. If you have any complaint, which you cannot settle with this provider, write Michigan Department of State, Driver programs division, Lansing, Mi. 48918. Completion of driver education instruction does not guarantee qualification for a driver license. Certificate of Completion: When the student has completed the class work, the driving requirements, passes the 100 question state test (80%or better) and becomes certified by the instructor, the student will receive their Segment 1 driver education certificate of completion card. This card must be taken to the Secretary of state office along with certified copy of their birth certificate.

Certificate of Completion: When the student has completed the class work, the driving requirements, passed the 80 question State test (80% or better) and becomes certified by the instructor, the students will receive their Segment 1 driver education certificate of completion card. This card must be taken to the Secretary of State office along with a certified copy of their birth certificate.

Terms of Agreement

The student must be at least 14 year/8months of age by the beginning of class.

(Verification by birth certificate required)

The cost of segment 1 is \$275.00 and is due by the first day of class. We accept cash, check, or money orders. A fee of \$36.00 will be charged for any returned checks. There is no charge for the use of our class instruction book unless the book is lost or defaced. In this instance, there will be a \$30.00 fee.

Behind the wheel instruction will be scheduled directly with the instructor. These driving times may be cancelled with a 24 hour advance notice to the instructor. There is a \$20.00 no show fee if the student does not show up on time for their driving appointment.

By signing this contract, the parent or guardian certifies that the student does not have any physical or emotional conditions, which would interfere with their ability to operate an automobile safely on public streets.

Classroom Conduct: I understand that I am to conduct myself properly while in or about the classroom facilitates. I will also show due respect to my instructors and my fellow classmates. If I do not comply with the above conduct, I understand that I will be expelled from the course. The refund below will apply.

Refunds: I understand that if I do not complete the course, only 50% of the course is refundable up to the first week after the start of the course. There are no refunds after this.

The driving record of each individual is available for review upon request.

I herby state that I have read and understand the above information.

_____/____/____
Student signature Date

_____/____/____
Parent signature Date

_____/____/____
School representative signature Date

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Classes are held at 10300 Maple St. in the Hartland United Methodist Church.

Student code of Conduct/ Attendance

1. A student is to attend each scheduled class and driving appointment.
2. A student is to be on time for each class and driving appointment.
3. Your parent must have any absence excused by your instructor.

Parents picking up students after class must be on time.

Students are responsible for the proper care of the classroom, building, contents and driving school vehicles. Student who disfigure property or equipment, break windows or do other damage to the property will be required to pay for repairs or replacements. Students are not allowed to litter or mark furniture, walls, tables, chairs or textbooks. A student caught doing any of the above will be removed from the program and the refund described would apply.

Textbook and binders issued to students are not to be abused. Any excess damage will result in a replacement cost to the student.

Students are expected to behave in an appropriate manner. They are expected to respect the instructor as well as their peers. Disruptive or defiant behavior, which interrupts the learning process or endangers the safety of others, will not be tolerated. Students are not allowed to smoke, use foul language, or behave in any manner considered offensive to others. They are not allowed to eat, drink or chew gum in the classroom or the vehicle. Students are to follow this guideline while in or around any Focus Driving Academy building or vehicle.

Student Signature _____

Parent Signature _____

Date _____

SEGMENT 1 REGISTRATION

Please Print

STUDENT FULL NAME: _____
Last First Middle

ADDRESS: _____ City: _____

ZIP CODE: _____ HOME PHONE: _____

BIRTHDATE: _____ **VERIFICATION BY BIRTH CERTIFICATE**

Student must be at least 14 years and 8 months by the first day of class.

PARENT/GUARDIAN NAME: _____ WORK PHONE: _____

EMERGENCY CONTACT: _____ PHONE: _____

1. Does the student require any special accommodations to participate in the classroom (i.e., test being read to him/her, an interpreter, seating, etc)? Yes ___ No ___

If Yes, please explain: _____

2. Does the student require any special accommodations to participate in the Behind-The-Wheel Phase (i.e. adaptive devices, an interpreter, etc)? Yes ___ No ___

If Yes, please explain: _____

3. Is the student taking any medications that may affect his/her ability to drive a motor vehicle safely? Yes ___ No ___

If Yes, please describe: _____

4. Are there any medical conditions that would post a concern with the student's behind-the-wheel instruction (epilepsy, asthma, color blindness, hearing loss)? Yes ___ No ___

If Yes, please explain: _____

5. In the student's visual activity at least 20/40 corrected? Yes ___ No ___

6. In the last six months, has the student had a fainting spell, blackout, seizure, or other uncontrolled loss of consciousness? Yes ___ No ___

7. In the last six months, has the student had a physical or mental condition which affected his/her ability to drive a motor vehicle safely? Yes ___ No ___

If the answer to question 5 is no, or either of questions 6 or 7 is yes, then the parent/guardian must provide a letter signed by the student's physician indicating that the condition has been corrected and/or is under control, and the student meets the physical and mental requirements for a motor vehicle operator's license under Section 309 of the Michigan Vehicle Code, 1939 PA 399, MCL 257.309

Certification: I certify that the information on this form is true and accurate to the best of my knowledge.

Parent Signature

Student Signature

Parent Waiver

As of June 1, 1998, Public act 11 of Michigan Driver Education law states that there will be no less than three individuals (including the instructor) in a training vehicle. This agreement may be waived only by obtaining a written statement from the student's parent or guardian.

On occasion, students do not show up for their scheduled driving lesson. In the event of this happening, Focus Driving Academy would need your permission to drive your son/daughter in the training vehicle with less than three individuals. This waiver would provide this for us, in the event there are less than three individuals at the time of the lesson.

Please be aware that Focus Driving Academy company policy is two or three students and the instructor to be scheduled for the driving lessons at all times. Only in the case of students not showing up for their lesson would there be less than two/three students in the vehicle.

If this is acceptable to you, please sign this waiver allowing for us to drive your son/ daughter in the event there are less than two or three students.

I, _____ allow for my
Parent signature

son/daughter _____ to drive with a Focus

Driving Academy instructor with less than three individuals in the vehicle.

Date _____

School Representative