

2011-2012
Saint Mary's College of California
FACULTY

PARKING PERMIT APPLICATION AND VEHICLE REGISTRATION

Please fax this back to: (925) 631-4148 or mail to: Public Safety, Saint Mary's College, PO Box 3111, Moraga, CA 94575

PRINT ALL INFORMATION LEGIBLY

FACULTY ID#: _____

Last Name _____ First Name _____ Middle Initial _____

Department _____ Department Phone# _____

Home Address _____

City _____ State _____ ZIP _____

Home Telephone _____ Cell Phone _____

NOTE: If your car does not have license plates use the last 4 digits of your Vehicle Identification Number (VIN) and under "Lic Plate" write VIN and then the last four numbers. Example: VIN1234

VEHICLE 1 INFORMATION:

Permit # _____

Make _____ Model _____ Color _____ Lic. Plate # _____ State _____

VEHICLE 2 INFORMATION (if applicable):

Permit # _____

Make _____ Model _____ Color _____ Lic. Plate # _____ State _____

Saint Mary's College parking regulations REQUIRE that ALL students, faculty, staff and visitors obtain and properly display a current year parking permit. Vehicles not properly displaying a permit are subject to citation, immobilization or tow away. **California Vehicle Code Section 22658**

Please read the information below then sign and date the bottom of the form. Permit will be issued when form is completed.

- I understand there is a \$10 replacement fee for each lost or misplaced permit.
- I understand that the permit must be placed on the **outside** of the front windshield, driver's side lower corner.
- I understand that if I drive a car on campus other than the car I have obtained a permit for, I must get a temporary parking permit at the front gate.
- I understand that I am eligible for only one class of parking permit.
- Special parking permits, because of injuries, are available only at the Public Safety Administrative Office. A Physician's request must accompany your request. They are issued for limited period of time up to 45 days.
- I will receive and read the campus parking map and regulations to understand in which lots I am allowed to park and further agree to abide by these regulations and to address any questions to a Public Safety staff member.
- **I understand that the speed limit on campus is 15MPH. I understand that I must come to a complete stop at all stop signs and areas that indicate stop on the road. Failure to comply will result in citation(s).**
- I understand that if I do not pay or appeal parking citations or moving violations within 14 days of issuance of a citation, the fine will be doubled and my vehicle may be immobilized or towed at my expense. **I understand that there is a \$50.00 removal fee should my vehicle be booted.** I understand that my vehicle will not be released until all outstanding fines are paid. All fines will be paid to the Business Office. If I wish to appeal a citation, I understand that I can only use a Public Safety Appeal form which can be found on the College website or picked up from the Public Safety at the Front Gate or the Administrative Offices located in Assumption Hall West and submitted according to the instructions. **NO OTHER APPEALS WILL BE ACCEPTED.**

My signature certifies that I have read, understand and will comply with all of the above information.

Signature _____ Date _____

Check one of the following:

- I would like to pick up my parking permit and regulations at the front gate the next time I come to campus.
- I would like to have my parking permit and regulations mailed to my home address.
- I would like to have my parking permit and regulations sent to my department.