

# FUEL CARD APPLICATION FORM

RD1 Limited  
19 Home Straight, Te Rapa  
PO Box 9045  
Hamilton 3240, New Zealand  
Tel: 07 858 0600  
Fax: 07 858 0601  
WWW.RD1.COM

# RD1

## ACCOUNT DETAILS

RD1 trading account name:

RD1 Account No.:

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Contact phone No.:

Account address:

## PERSONAL IDENTIFICATION NUMBER (PIN)

Please note that a PIN has 4 digits.

Caltex Card – a PIN is compulsory. The first time you use your card a PIN must be entered.

BP, Z and Mobil Cards – a PIN is compulsory. If you wish to have your own PIN for these cards, please write the number in the space provided. If not, a random PIN will be ordered and cannot be changed after the card is issued.

If you are ordering a Z Card, please enter your Fly Buys number:

6	0	1	4	3	5									
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(If there are more than 3 individual applicants or you have any queries, please contact the RD1 Customer Support Centre on 0800 731 266.)

## 1. APPLICANT ON ABOVE ACCOUNT

Name to appear on card:

Card type required - Please tick:

Address:

*(if different from above)*

☐ Z

☐ BP

☐ Mobil

☐ Caltex

Card holder signature:

PIN:  
(4 digits only)

## 2. ADDITIONAL APPLICANT ON ABOVE ACCOUNT

Name to appear on card:

Card type required - Please tick:

Address:

*(if different from above)*

☐ Z

☐ BP

☐ Mobil

☐ Caltex

Card holder signature:

PIN:  
(4 digits only)

## 3. ADDITIONAL APPLICANT ON ABOVE ACCOUNT

Name to appear on card:

Card type required - Please tick:

Address:

*(if different from above)*

☐ Z

☐ BP

☐ Mobil

☐ Caltex

Card holder signature:

PIN:  
(4 digits only)

## ACCOUNT HOLDER AUTHORISATION

### IMPORTANT

I authorise the issue of card/s to the applicants listed above and understand I will be responsible for payment of all transactions arising from use of these cards. I understand that infringements of the conditions may result in legal action and termination of my card/s.

I HAVE READ THE CONDITIONS ON THE REVERSE AND AGREE TO ABIDE BY THEM.

**Authorised by the RD1 Account holder**

Signature of RD1 Account holder: \_\_\_\_\_

Print name: \_\_\_\_\_ Date: \_\_\_\_\_

## FOR RD1 USE ONLY

Account status:

Checked by:

Process date:

Task number:

**1. Acceptance of Conditions:**

These terms and conditions are a contract between you (the cardholder) and RD1 Limited. The first use of this fuel card will confirm your acceptance of these terms and conditions.

**2. Ownership of Fuel Card:**

The fuel card remains the property of either Z, BP, Mobil or Caltex at all times. RD1 controls the use of the card and you (the cardholder) are accountable to RD1 at all times. In addition to these terms and conditions, RD1's standard terms of supply for goods and services will apply.

**3. The Card:**

Each card will contain the following: a unique card number, either RD1 Limited's name, your RD1 Limited account number or both; your name; and expiry date (yy/mm).

Each card will be issued with a confidential PIN. You must keep this in a safe place. Each card is subject to purchase limits. For details of the limits or to request changes to the limits, please contact RD1.

**4. Use of Fuel Card:**

Your fuel card can only be used in New Zealand. You must ensure your fuel card carries your signature and is only used during its valid period of use. When using the card, you must either use a PIN or sign your name in the space provided on the sales voucher provided by the fuel merchant. You are responsible for ensuring the correct sale amount is entered when using your PIN or signing the sales voucher. By entering the PIN or signing the sales voucher you are authorising the product purchase and this will be charged through to your RD1 account.

If you incorrectly enter your PIN three consecutive times the fuel card will be locked and unavailable for use until the PIN has been reset. Should this happen, please contact RD1 immediately.

**5. Additional Cards:**

Additional cards may be issued to a person nominated by you, provided such person is over 18 years of age. In such cases the card must carry the signature of the nominated person. This enables goods to be charged against your account. You will be bound by the use of any additional cards as if you had used them personally.

**6. Purchases:**

Cards will be accepted by participating fuel company outlets. However RD1 will not be liable for the refusal of any fuel company outlet to accept your card, nor will RD1 be responsible in any way for the quality or fitness for purpose of any goods or services purchased from any such fuel company outlet using your fuel card.

**7. Security and Loss of Fuel Card:**

Please contact RD1 immediately if: your fuel card is lost or stolen; you become aware that your PIN has become known to someone who is not authorised to use the card; or you become aware your fuel card has been used in an unauthorised way.

You will be required to give all information to RD1 regarding the loss or misuse of the card. Until RD1 receives notice of such loss you are liable for any transactions conducted by any unauthorised person.

A 24 hour toll free number (0800 731 266) is available to report lost/stolen cards.

**8. Cancellation and Suspension:**

RD1 may cancel or suspend your right to use your fuel card at any time. Once notified of such action, you must return the fuel card immediately to RD1 Limited, PO Box 9045, Hamilton, or to your nearest RD1 Branch. RD1 may also require you to immediately pay the outstanding balance of your account, including all charges accruing until the date of cancellation and any reasonable costs incurred by RD1 in collecting payments.

You may suspend or cancel your fuel card at any time by forwarding a written request to RD1 Limited or to any Branch Manager. All cancelled fuel cards must be returned to RD1 Limited, PO Box 9045, Hamilton.

**9. Monthly Accounts and Credit Limits:**

RD1 will issue you with a statement following the close of each calendar month. The statement will provide you with details of all purchases made during the month using your fuel card. The statement will detail the date of the transaction, the quantity of fuel purchased, the unit price, GST amount and total amount due. You are responsible for checking the monthly statement to ensure the purchases recorded are correct.

Any amount charged to your account in excess of your credit limit advised to you from time to time is payable on demand. RD1 reserves the right to suspend or permanently cancel card facilities if credit limits are exceeded and/or payments are not made by the 20th of the month following purchase, and to take reasonable action to recover any outstanding debt.

You are responsible for checking the monthly statement to ensure the purchases recorded are correct. Any disputed or unauthorised transactions appearing on the statement must be notified to RD1 with 10 days from the date of your RD1 Statement.

You must pay to RD1 the amount due on your monthly statement and RD1's other charges on the 20th of the month following purchase, without any set-off or deduction. Any amount charged to your account in excess of your credit limit advised to you from time to time is payable on demand. RD1 reserves the right to suspend or permanently cancel card facilities if credit limits are exceeded and/or payments are not made by the 20th of the month following purchase. RD1 reserves the right to take reasonable action to recover any outstanding debt and reverse any discounts or credit rebates obtained by using the card and appearing on the invoice. Interest will be charged on all overdue balances at the prevailing interest rate as detailed in the "Account Holders" section on the RD1 Website. If no such rate is detailed the rate of 15% per annum shall be applicable.

You must immediately pay all costs (including legal costs on a solicitor-client basis) incurred in collecting or attempting to collect your overdue payments.

RD1 may deduct payments which are required to be paid to RD1 from any money owed to you by the Fonterra Co-operative Group Limited or any of its related companies.

When RD1 makes payment to suppliers for goods and services you have purchased RD1 may receive a rebate, commission or fee for providing marketing and billing services from the supplier.

**10. RD1/Fonterra Staff:**

On termination of your employment with RD1 or any other member of the Fonterra Co-operative Group, you must immediately contact us to make arrangements for either the continued use of your fuel card/s or the return of your card/s to RD1. RD1 retains the right to deduct any unpaid debt from your final pay.

**Please contact the RD1 Customer Support Centre on 0800 731 266 for further information.**