



## CREDIT ACCOUNT APPLICATION AND AGREEMENT FOR LIMITED LIABILITY COMPANIES ONLY

### APPLICANT DETAILS

Registered Company Name	Limited		
Trading As (where applicable)			
Street Address			
Postal Address for Accounts			
Contact Details	Business Ph:	Mobile Ph:	
	Fax:	Email:	
Nature of Business (Main Activity)			
Anticipated Value Monthly Purchase	\$	Maximum Credit requested \$	
Order Number required for purchases?	No	Yes	If yes state format
Contact Person for Payment of Account	Email Address		

### COMPANY PARTICULARS

Company No:	Date of Incorporation:		
Registered Office:			
Directors' Full Names	Residential Address:	Home Phone:	
1.			
2.			
Please attach separate details if more than two directors			
Paid Up Capital \$			
How long has the company traded under current ownership?			
Would you provide further financial information to enable better assessment of credit risk?			
Have the company or its directors ever been served with a statutory demand or other proceedings in relation to recovery of debt?			
If yes, please provide details			
.....			

### TRADE REFERENCES

Name	Location	Ph. No.	Fax No.	Av. Spend / month

Have you ever had an account application declined by a supplier? No  Yes   
 If yes please provide details eg. Supplier, date. ....

**All fields must be completed before this application can be processed. Please also complete the attached Account Guarantee Form.**



**DECLARATION FORM**

**APPLICANT NAME:** .....Limited..("Applicant")

The Applicant hereby applies for a Trade Credit Account with Stevenson in accordance with Stevenson's Terms of Trade Credit and Terms of Trade attached or available at www.stevenson.co.nz. The Applicant warrants and represents that all information in this Application is accurate and complete. Stevenson may refuse this Application at its absolute discretion.

**APPLICANT TO COMPLETE:**

Signature..... Print Name..... Position.....

Date.....

**WITNESS TO COMPLETE:**

Signature..... Print Name.....

Address: .....

.....  
Completed forms to be returned to the address stated or **posted** to:  
Stevenson Group Limited  
Private Bag 94000  
Auckland 2241

**FOR OFFICE USE ONLY**

**Sales Department to complete**

<b>LOB Category Codes</b>	Trade Class:	Account Manager:
Segment:	Customer Management Group:	Customer Rating:
RMX Load Charge (please circle) 1 2 3		
<b>Billing Page1</b>		
Adjustment schedule: (please circle) Co.7 SRL Co.8 SEL Co.14 SLL Co.25 CON		
Customer Price Group:		

**Credit Department to complete**

Checked by..... Date .....

Approved by ..... Declined by .....

Date: .....

Credit Limit \$

Account No.

Comments:

**ACCOUNT GUARANTEE FORM**

In the event that Stevenson (as defined in Stevenson’s Terms of Trade Credit) agrees (in its sole discretion and after review of the Customer’s Credit Application) to open a Trade Credit Account for the Customer, the Guarantor(s):

- 1 Guarantee (jointly and severally if more than one) repayment to Stevenson of all amounts payable by the Customer in respect of the Trade Credit Account, and the performance of all of the Customer’s obligations in relation to that Account.
- 2 Acknowledges that Stevenson has opened a Trade Credit Account with the Customer at the request of the Guarantor, and that Stevenson might not have done so without the Guarantor’s guarantee.
- 3 Agrees that if the Customer does not pay any amount, or perform any obligation, in respect of the Trade Credit Account, the Guarantor will do so on demand (without counterclaim or any deduction or set off).
- 4 Agrees that if for any reason any amounts payable by the Customer in respect of the Trade Credit Account are not recoverable by Stevenson, the Guarantor will indemnify Stevenson against any resulting loss and related costs, and will pay the amount of any such loss to Stevenson as a principal debtor and on demand.
- 5 Agrees that their obligations as a Guarantor are absolute and unconditional, and will not be released or in any way affected by:
  - (a) any variation or release of the terms of the Trade Credit Account; or
  - (b) any concessions by Stevenson to the Customer or to any other Guarantor; or
  - (c) the insolvency of the Customer or any other Guarantor; or
  - (d) any other act, omission, or rule of law which, were it not for this clause, might release a guarantor;
 and irrevocably waives any rule of law to a different effect.
- 6 Acknowledges that the Guarantor has either had independent legal advice prior to executing this Guarantee or, if that has not occurred, that is solely the Guarantor’s own choice freely made, and the Guarantor irrevocably waives any rights which the lack of that independent advice might otherwise have given the Guarantor.
- 7 Authorises Stevenson to collect personal information and/or provide personal information relating to the Guarantor to credit reference agencies, referees and other bodies, as Stevenson considers necessary for the purposes of the Guarantee. The Guarantor has the right to access and correct any personal information held by Stevenson.

**Name of Entity being guaranteed:** .....

**Street Address:** .....  
 .....

**GUARANTORS TO COMPLETE:**

Guarantor One	Guarantor Two
Name (print) .....	Name (print) .....
Street address .....	Street address .....
Guarantor’s signature .....	Guarantor’s signature .....
Dated this ..... day of ..... 20.....	Dated this ..... day of ..... 20.....

**WITNESS TO COMPLETE**

In the presence of	In the presence of
Name (print) .....	Name (print) .....
Signature .....	Signature .....
Street address .....	Street address .....
Occupation .....	Occupation .....