

Tenancy Application Form

Application for (property address)

Minimum Requirements

Suburb..... Number of bedrooms Rent per week (maximum)

Personal Details

Full Name:..... Date of birth

Current Address

Previous Address (prior to above address)

Ph (day) (night) (mob)

Email Do you smoke?

Permanent Postal Address

General Information

How long have you lived at your current address?

Landlord/Agent (if renting) Ph.....

What is your main reason for moving?

How long do you wish to rent the property? When could you move in?

Do you have pets?.....Types/Breeds

Number of vehicles you will be parking at the new premises

Registration Numbers for these Vehicles

Have you ever had an order made against you by the tenancy tribunal?

If yes, for what reason?

How did you find Ray White Kerikeri Property Management? (please tick one) Referred Newspaper Ray White Website Trademe

Other Occupants

Please list everyone who will be living at the property.

If any of the following people are to be written onto a tenancy agreement they must complete an individual application form.

1 DOB Relationship

2 DOB Relationship

3 DOB Relationship

Employment Details

What is your source of income? (salary, super, benefit etc) Community Services Card No

Current Employer Ph

Position Held Length Employed

Is your income sufficient to comfortably cover the rental amount applied for (please tick) Yes No No - Require Flatmates

Emergency Contact

Please provide the name and address of a relative or friend that does not live with you.

Name Relationship.....

Address Phone

References

Two references must be supplied to complete your application. These people must not be related to you.

If currently renting your first reference must be your current/previous landlord.

1. Reference Type (please tick one)

Previous Landlord Employment Character – What is their relationship with you:

Name Phone

2. Reference Type (please tick one)

Previous Landlord Employment Character – What is their relationship with you:

Name Phone

Payment Terms

Your first payment must be in Cash. We do not accept cash/cheques/efpos for your regular payments of rent for Management Properties. All Management Property rent payments must be made by Automatic Payment only and will be a condition of your Tenancy Agreement. Should this application be accepted, you will be required to provide your bank account details at the time of your signing your lease, otherwise the tenancy will not proceed. We do not accept personal cheques.

Please tick to confirm you have read and understood these payment terms.

Please enter details of property you are applying for:

		Example Payment
<input type="checkbox"/> 1 weeks rental	\$.....	\$300.00
<input type="checkbox"/> 4 weeks rental for Bond	\$.....	\$1200.00
<input type="checkbox"/> 1 weeks rental as Letting Fee (plus 15% GST) (payable to Hewson Real Estate Ltd)	\$.....	\$345.00
Total (to be paid at date of signing tenancy agreement)	\$.....	\$1,845.00

Disclaimer

I consent to Hewson Real Estate Ltd trading as Ray White Kerikeri providing information in this form and details to any proven breach of my tenancy agreement or of the Residential Tenancies Act 1986 to any credit bureau or tenant database. I acknowledge that the information may then be publicly accessible through credit bureau or tenant databases. I agree that you may use any of the information on this form to enforce any judgement in respect of the tenancy agreement or in respect of any order against me made by the Tenancy Tribunal. I authorise the organisations and people detailed above to divulge any information Ray White Kerikeri may request. I consent to my details (current and historic) to being listed on the Tenant database.

For the purposes of the Privacy Act 1993:

- This application collected personal information about you. This information is required to assess your eligibility as a tenant and to collect information, which should be provided, to a tenant database or credit bureau if you enter into a tenancy agreement and fail to comply with the terms of that agreement. A tenant database records the names of persons who have been found to breach a tenancy agreement on the Residential Tenancies Act 1986 by the Tenancy Tribunal and who are current tenants of Ray White Kerikeri – Property Management Department.
- The information will also be made available to credit bureau or tenant default databases.
- If you do not supply all the information in this form, you may not be considered as the best applicant for any of the properties Ray White Kerikeri – Property Management Division administer.
- You have the right to see the information we hold about you and to correct that information in accordance with the Privacy Act.
- You have the right to see the information held about you by the credit bureau or tenant default database and to correct it in accordance with the Privacy Act.
- I confirm that the information provided by me in this form is true and correct and I have read the Privacy Act 1993.

Signature

Date

Once completed please either post your application to us at: Ray White Kerikeri, 47 Kerikeri Road, Kerikeri 0240

Or drop in your completed application to our Ray White Kerikeri office: 47 Kerikeri Road, Kerikeri

Additional forms can be downloaded from our website: rwkerikeri.co.nz

Checklist

Your application will only be accepted if you have provided/completed all of the following:

- Photo identification (drivers licence or passport)
- Completed employment details
- Full contact details
- Personal reference 1
- Personal reference 2
- Completed and ticked acknowledgement of payment terms
- Application signed and dated

Please note: No reason will be given if this application is declined