



## Copy Request Form for Landscapedesign.co.nz listings

If you are getting an Extended Business listing, Portfolio Website or Extended Portfolio Website, you can have the copy written for you.

Writeclick provides clear, engaging copy that will help you attract new customers. First up, we need a little information from you. Please answer the questions below with as much detail as you can. The more information you can provide the better we can prune your copy into something that will wow your customers.

You can download, print and fax this form to Writeclick on 04 382 8859. Or, type directly into the spaces, save the file and email it to [office@writeclick.co.nz](mailto:office@writeclick.co.nz).

Once we receive your form we will contact you to confirm the job. You can then expect a first draft within 7 and 14 days.

Your business/company name:

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Tick which Landscapedesign.co.nz package you have purchased (this tells us how many words you need):

- Extended Business Listing (up to 300 words)
- Portfolio Website (up to 600 words)
- Extended Portfolio Website (up to 900 words)

Do you have photos or PDF attachments you want to go with your listing? If so, please state how many there are, and whether you are sending them to Writeclick by email or on disc:

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Today's date:

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Contact details for the person copy is to be sent to:

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Your business address, phone and fax numbers, email address and website if you have one:

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How do you describe your business in a 'nutshell'?:

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Who are your target customers?:

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Describe your product or service range:

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What makes you stand out from the competition?:

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How long has your business been running?:

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If you provide a service, what sort of projects have you been working on lately? If you provide products, are there any in particular you wish to promote?:

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Would you like to include any testimonial comments from customers?:

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Is there any technical information about your products or services you would like included?:

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What do you like most about what you do?

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Is there anything else you would like potential customers to know?

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If you have any brochures/written information about what you do, please fax to Writeclick with this form, or email the address above, or post to PO Box 6801, Wellington.

Here's the small print:

Please note that in submitting this Copy Request Form you are engaging Writeclick to write and publish your listing or web pages for the Landscapedesign.co.nz website. We assume when we receive this form from you that you are aware of the cost of the copywriting package you have chosen ([http://www.landscapedesign.co.nz/List\\_With\\_Us\\_Signup/Helpwithyourwebsite.asp](http://www.landscapedesign.co.nz/List_With_Us_Signup/Helpwithyourwebsite.asp)).

Our payment terms are 14 days from the date the final copy is published to the Landscapedesignco.nz website.

If you have any questions about how the copywriting service works, please feel free to call us on 04 382 8851, or email [office@writeclick.co.nz](mailto:office@writeclick.co.nz).

We look forward to working with you!

**The Writeclick team**