April Holiday Programme 2011

Week 1

Monday Tuesday Wednesday **Thursday** Friday 20th April 18th April 19th April 21st April 22nd April \$40 \$30 \$45 \$60 A Garden in a Bottle Pet Cadets! **Chipmunks Playland** Make a garden in an old plastic bottle. These are great to make and easy to look after Please bring an old 1.5l lemonade type Oracle Animal Care Workshops bottle Lets celebrate 100 years are visitng with an amazing Playland & Café of the Royal Easter Show. line up of animals. Hold a blue Indoor Playland fun There is a farm show, a tongue skink, create amazing PROGRAMME CLOSED A day to blast around homes for the rats and watch strongman competition, a PUBLIC HOLIDAY this cool indoor play talent show, a magician the super cute chinchilla land and make as much Plus, take 2 exhilarating having a dust bath. There will noise as you like! carnival rides be mouse zorbing races, a snake necked turtle encounter Flax mobiles and you can even create We will be joined by our designer hairstyles for the flax tutor, Pikiteora, for a guinea pigs! Margo and traditional flax weaving Badger the puppy twins will be workshop back too! A fun and hands-on learning experience for all Its all here for you to Optional: You can bring young animal lovers. have a great time and spending money for side shows or lunch burn off all that energy 31111 -0 OFFSITE OFFSITE leaving by bus at 10am and leaving by bus at 10am and returning at 4pm returning at 3pm

		Week 2		
Monday 25 th April	th April 26 th April 27 th April 28 th		Thursday 28 th April \$35	Friday 29 th April \$50
PROGRAMME CLOSED PUBLIC HOLIDAY	Chocolate Egg Hunt The bunny kept some yummy chocolate treats for the children at OSCARS – lets go on a hunt and see how many we can find. Chocolate Treats Make some yummy chocolate treats to take home	Movie Time Watch the latest flick of at the movies. There will be two movies choices As we have a large group and timing is limited, we do not allow children to purchase snacks. We do however, supply each child with a snack pack OFFSITE leaving by bus at 10am and returning at 3pm	Canvas Painting Create an amazing piece of painted art on canvas to take home We will learn a few art techniques before starting your masterpiece The canvas paintings will be portraits of the children and will be ready to take home in the afternoon	TCE-SKATING TWO sessions of ice skating fun at Paradise Ice Skating You must wear warm clothes— NO JEANS Please bring socks. Optional: You can bring spending money OFFSITE leaving by bus at 9.45am and returning at 3.30pm

Glendowie OSCARS April Holiday Enrolment Form Child(ren's) Details:

1. Name:				Date of B	irth:	
2. Name:				Date of Birth:		
3. Name:				Date of Birth:		
Home Address:				Home Phone:		
Mother's Name:			email:			
Home:		Work:		Mobile:		
Father's Name:			email:			
Home:		Work:		Mobile:		
		ing to access of this				
People other than	parents listed abo	ve who may collect y	your child/ren fron	the programme:		
		allergies / health pro				
Emergency Contac	t: (additional cont	act other than paren	nts)			
Name		Relationship to child	lationship to child:Ph number:			
Name		Relationship to child	nild: Ph_ number:			
Name	Name Relationship to child:		d:	Ph number:		
Doctors Name: Ph Number:						
Р	lease circle the	days that you are o	enrolling your ch	ild into and add th	e cost:	
Monday	Tuesdays	Wednesday	Thursday	Friday	Costs	
18th April 8am-6pm	19th April 8am-6pm	20th April 8am-6pm	21st April 8am-6pm	22 nd April		
\$30	\$45	\$40	\$60	Programme CLOSED		
25 th April Programme CLOSED	26 th April 8am-6pm \$35	27 th April 8am-6pm \$40	28 th April 8am-6pm \$35	29 th April 8am-6pm \$50		
	5cents per cheq	cash / cheque / I ue and make chec e OSCARS		Subtotal:		
For Internet banking, please use your childs surname as a reference				Discount - 10% (pay in full by		
Account details: Glendowie OSCARS Westpac Newmarket 03-0196-0216988-00			8 th April) Total Paid: Cash			

Website: www.oscars.co.nz Email: che@oscars.co.nz Phone: 021 367 243

Cheque -add 35c **Direct Credit**

Glendowie OSCARS

Holiday Programme Contract for Parents THE PROGRAMMES FULL POLICIES AND PROCEDURES BOOKLET IS AVAILABLE AT THE ROLL AREA

PARENT INFORMATION

To all new parents we wish you a warm welcome to Glendowie OSCARS. To those of you who have been with us for a while, thanks for your continued support. We really enjoy providing a fun and exciting programme for the children during the holidays.

General Information:

We aim to create a safe, happy and fun environment for your children with a wide variety of activities and games to choose from both indoors and outdoors. A quiet space and cooking area is also provided.

Attendance Records:

You must sign your child in / out of the programme each day.

Hours and Fees:

Fees are prepaid and must be paid in full to confirm your booking. We are open daily from 8am-6pm. Afternoon tea is provided at 4pm. You may be eligible for a fee subsidy through WINZ. Visit www.workingforfamilies.govt.nz for more information

Late pick up:

Please be aware that we close at 6.00pm. A charge of \$10 per 15 minutes will be charged.

Absences:

If your child is not attending on a booked day, this must be communicated by the parent or guardian <u>before 9.30am</u> that day. If a child is away and we have not heard from the parents, we will contact parents to confirm the child's absence.

We do not refund fees for any absences or cancellations.

Ratios:

Children will be supervised at all times and will have a minimum ratio of 1 adult to 10 children or 1 adult to 6 children for high risk activities. Staff will explain clearly to children the programme boundaries for indoors and when outside or on excursions and children will always be within sigh and sound of the supervisors

Walking or Riding:

If your child is going to walk / ride or bus to the programme, please complete the following permission slip:

I give permission for my child:to ride / bus / walk (please choose) to and from the progra	_ (name) amme.
**signed:	
Children must then sign themselves in and advise staff wh	en they are

Children must then sign themselves in and advise staff when they are leaving the programme so that they can be signed out.

Transportation:

All trips away from OSCARS have the 'bus logo' on the information sheet and the times that we will be offsite. By booking your child in for a day that has an excursion, you understand that your child will be transported to and from OSCARS, our main form of transport is by chartered bus, but we also use vans, people movers and taxi vans, depending on numbers. There is always a minimum of 1 adult per vehicle and a first aid kit is carried at all times.

I give my permission for transportation to and from trips:

**signed:	

Lost Property:

It is the child's responsibility to look after their property. Any items left at the end of the day will be placed in the lost property box near the main doors. Please check this regularly if your child has lost items.

Accident Procedure:

Staff are trained to deal with emergencies. In the event of an accident:

- Staff will immediately inform the programme Supervisor.
- Appropriate first aid will be administered (on parents consent signed on enrolment)
- If a serious injury occurs, parents will be notified and an ambulance will be called or the injured child will be transported to the nearest A&E clinic.

Illness and Medication:

Sick children will not be admitted to the programme. If a child becomes ill during the day, they will be comforted and observed and reassured by staff and we will notify parents to collect their child. If a child is to be administered medication, the parents must put the information in writing with times and dosages and the medicine must be clearly labelled.

Regulations:

Glendowie OSCARS is approved by the Children, Youth and Family Service and is a member of the OSCAR Foundation.

TERMS AND CONDITIONS

I/we agree and acknowledge:

- 1. Only enrolled children will be accepted into care. Enrolment is complete when this form is filled in & signed
- 2. To collect children no later than 6.00pm
- 3. To advise the programme if your child will not be attending by 9.30am. We do not provide refunds.
- 4. To advise the Supervisor of any situation, which may disturb the child/ren and/or any medical or other relevant condition, this includes behavioural issues.
- 5. Behaviour which is consistently harmful to others may result in dismissal from the programme after possibilities have been explored.
- 6. That the Supervisor may arrange any necessary urgent medical treatment at my/our cost.
- 7. That any concerns or complaints should be reported in the first instance to the programme Supervisor

Photos:

Photos are taken of children taking part at the programme – these may be displayed at the centre, on our website or in promotional material: Please complete the following:

I DO / DO NOT (please select) consent to my children's photo
being taken and used for promotional material, including
brochures, displays, advertising and the Glendowie OSCARS
website.

**	Signed:			
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Please sign this contract to complete enrolment

I have read and understand the above information. The supervisor has my permission to arrange any necessary, urgent medical treatment at my cost. All care is taken to provide supervision of children attending the programme. I acknowledge however, in signing this form, that neither the staff nor management of the programme will be liable for any loss or damage (by way of accident, injury, theft or otherwise) arising out of attendance of the programme.

**Parents signature:_	Date:
	** please complete all sections that require a signature