



Grand River Conservation Authority

Administration Office:
400 Clyde Road, P.O. Box 729
Cambridge, Ontario N1R 5W6
Telephone: 519-621-2761
Fax: (519) 621-4945

GRCA USE ONLY
APPLICATION NUMBER

Schedule "A"
APPLICATION FOR FILL, CONSTRUCTION AND ALTERATION
TO WATERWAYS PERMIT

(Pursuant to Ontario Regulation 149 as amended by 69/93, 669/94 and 142/98)

Please read, complete each section as required, date and sign this application

Owner's Name:
Address:
Telephone: Business ()- Residence ()- Fax ()-
Agent's Name:
Address:
Telephone: Business ()- Residence ()- Fax ()-
If you have not yet purchased the property, please attach a copy of Offer to Purchase, OR Letter of Authorization from the owner.

Location of subject property -

Lot No. Plan No. Farm Lot No. Concession

Municipal address of property:

City/Town/Village/Township of: County/Region:

Application is hereby made to:

- Erect a new structure with a basement
Erect a new structure without a basement
Place fill material
Install a septic system
Alter an existing watercourse
Alter, add to or renovate an existing structure
Construct a pond, lake or reservoir
Other: (Please specify)

This application must include four (4) copies of each appropriate plan showing the proposed work. (Sample plans on Page 4)

Land Use: Present Proposed change (if any)

Does this application apply to a draft subdivision? Yes No Application No.

Does this application apply to lands to be severed? Yes No Application No.

Does this application apply to lands to be rezoned? Yes No Application No.

Has a previous application from the GRCA been filed for these lands? Yes No Application No.

Requested Permit Duration from , 20 to , 20.

(Proposed construction requiring more than 2 years to complete must be accompanied by a justification statement).

I declare that I have read and agree to the General Conditions of Permit on the reverse of this form and that all information provided is true.

Signature of Owner

Date

Signature of Agent

GENERAL CONDITIONS OF PERMIT

1. This permit does not absolve the permittee of the responsibility of obtaining necessary permission from applicable federal and provincial agencies or local municipalities.
2. The permittee agrees by acceptance of the permit:
 - (a) to indemnify and save harmless, the Grand River Conservation Authority and its officers, employees, or agents, from and against all damage, injury, loss, costs, claims, demands, actions and proceedings, arising out of or resulting from any act or omission of the permittee or of any of his agents, employees or contractors relating to any of the particular terms or conditions of this permit.
 - (b) that this permit shall not release the permittee from any legal liability or obligation and remains in force subject to all limitations, requirements and liabilities imposed by law.
 - (c) that all complaints arising from the proposed works authorized under this permit shall be reported immediately by the permittee to the Grand River Conservation Authority. The permittee shall indicate any action which has been taken, or is planned to be taken, with regard to each complaint.
 - (d) to provide certification of conformance to ensure compliance with the intent of the permit. This certification must be provided by an accredited professional and is to be submitted as may be specified in the permit.
3. Authorized representatives of the Grand River Conservation Authority will be granted entry at any time into lands and buildings which are the subject of this permit application in order to make such surveys, examinations, investigations, inspections or other arrangements which such representatives deem necessary.
4. The Grand River Conservation Authority may cancel this permit or may change any of the conditions at any time and without prior notice if it is determined that:
 - (a) the works are not in conformance to the intent of the permission granted;
 - (b) the information presented to obtain a permit is false;
 - (c) the works or method of construction have detrimental impacts on the environment.
5. This permit shall not be assigned.
6. Permits are valid only for the term specified on the permit. No notice will be issued on expiration of the permit and it is the responsibility of the permittee to ensure a valid permit is in effect at the time work is occurring.
7. The Grand River Conservation Authority may make copies of Schedule A, as required, for the purposes of assessing the proposal and, where approved, to form part of the permit issued.

NOTICE OF COLLECTION

Pursuant to section 29(2) of the Municipal Freedom of Information and Protection of Individual Privacy Act, 1989, the personal information contained on this form is collected under the legal authority of the Conservation Authorities Act, R.S.O. 1980, c85, as amended. This information is used to assess applications for and, where approved, issue the Fill, Construction, Alterations to Waterways Permit. Information on this form may be disclosed to Government and Municipal Agencies for review and comment. Questions about this collection of personal information should be directed to the Freedom of Information Co-ordinator, Administration Division, Grand River Conservation Authority, 400 Clyde Road, P.O. Box 729, Cambridge, Ontario, N1R 5W6, (519) 621-2761.

ADMINISTRATIVE FEES FOR FILL, CONSTRUCTION AND ALTERATION TO WATERWAYS PERMITS

(Ontario Regulation 149 as amended by 69/93, 669/94 and 142/98)

- Under the above Regulation, permission is required from the Grand River Conservation Authority to:
 - construct a structure in a floodplain, pond or swamp
 - place fill on floodplains, wetlands or steep slope areas designated in the Schedules in the Regulation
 - alter a watercourse
- The Grand River Conservation Authority, through agreements with the Department of Fisheries and Oceans, and the Ontario Ministry of Natural Resources, conducts an initial review of submitted information for these agencies. This application may be circulated to the Department of Fisheries and Oceans and the Ministry of Natural Resources to ensure compliance with Section 35 of the federal Fisheries Act or the Lakes and Rivers Improvement Act.

A. Each application for a permit to fill or to construct or to alter a waterway must be accompanied by the appropriate fee, as noted in the following Schedule:

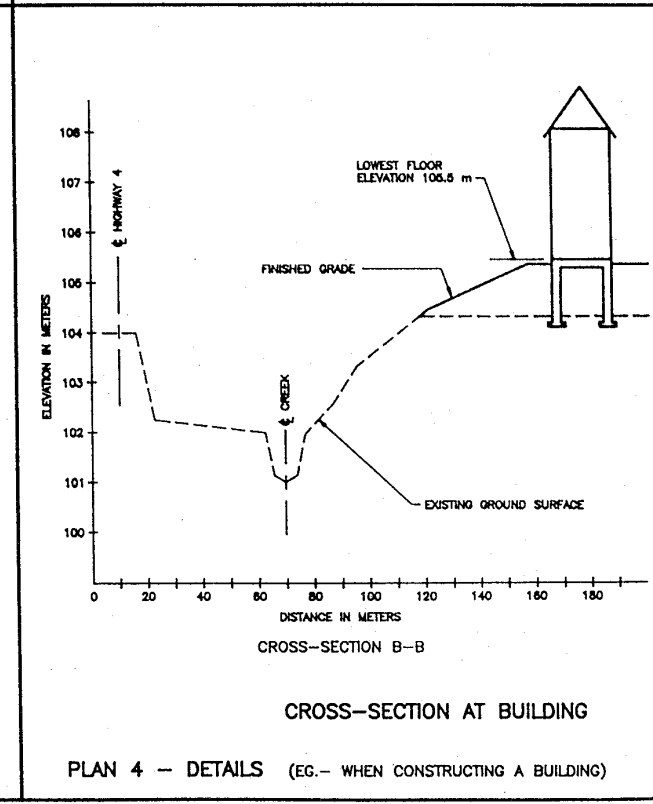
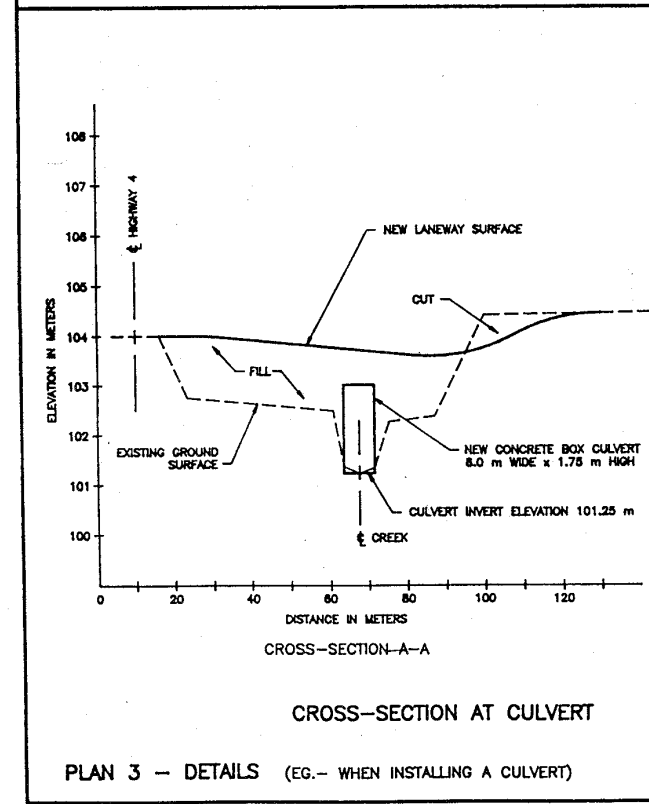
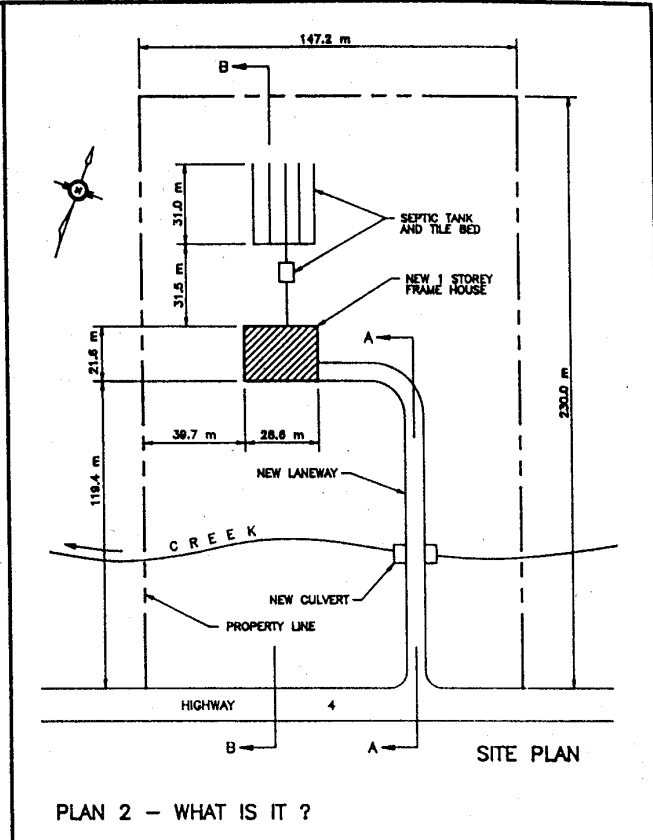
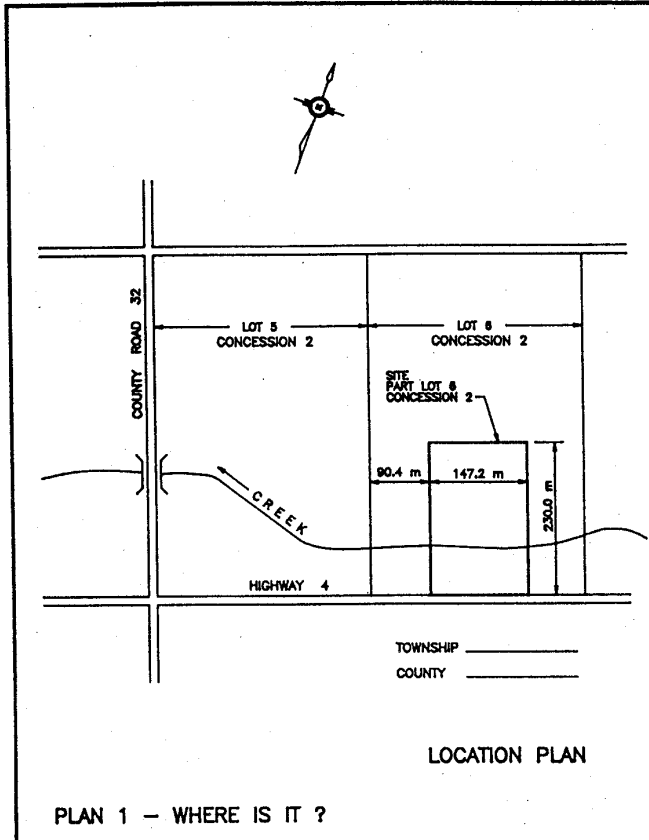
Category 1	Minor Additions (see E. Below), garages, sheds	\$150.00
Category 2	Minor Alterations to waterways, placement of fill in scheduled areas, major additions, new structures and associated development to a maximum of 3 lots or units	\$400.00 plus a fee for service of \$100.00 per hour over and above a minimum review time of 15 hours for each lot or unit
Category 3	Multi-lot (more than 3) or multi-unit development and their associated infrastructure (storm water management ponds, services, storm water outlets, roads, etc.) New golf courses and major additions to existing golf courses Major Alterations to waterways, new or replacement Bridges, culverts or roads*	\$2,100.00 plus a fee for service of \$100.00 per hour over and above a 50 hour minimum review time

- B.** Fees may be paid by cheque or money order, made payable to the Grand River Conservation Authority.
- C.** Fees are non-refundable, except where review indicates that no permit is necessary.
- D.** Where the applicant is encouraged by the General Membership to resubmit an application, the administrative fees will be assessed at that time.
- E.** Minor additions in **Category 1** are defined as less than 50% of the original ground floor area.
- F.** Permits expire as specified on the permit issued.
- G.** After a permit has expired, a new application must be submitted. For applications to replace a prior permit received within one year of expiry a fee of \$50.00 is required. Any changes to the plans or a lapse of more than one year will require a full review and the Schedule of Fees in effect at the time will apply.
- H.** Multi-lot/Multi-unit development and golf courses that have paid application or clearance Plan Review Fees to the GRCA will be charged fees under Category 2 (\$400.00).
- I.** Rural Water Quality Program applications will be processed under a reduced fee of \$50.00.
- J.** *This category will be utilized where technical reports are required to support the application, eg. EIS, Hydraulic analysis, etc.
- K.** Major alteration to waterways is defined as works that require a fluvial, engineering or biological assessment report. All others are deemed to be minor alteration to waterways.

RATES EFFECTIVE JANUARY 1, 2004

SAMPLE PLANS

(4 COPIES OF EACH APPROPRIATE PLAN TO BE SUBMITTED WITH APPLICATIONS)



The GRCA helps to reduce flooding and preserve the environment in the Grand River watershed, through the Fill, Construction and Alteration to Waterways Regulation.