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SIMMS
Inventory Management Software

Visual Import Manager

Version 3.3

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The Visual Import Manager

The Visual Import Manager is an external application that allows the contents of a user's existing Microsoft Access database into a new SIMMS database. Use of this program allows inventory details such as item details, categories, locations and relative accounting information to be easily pulled into a SIMMS company file.
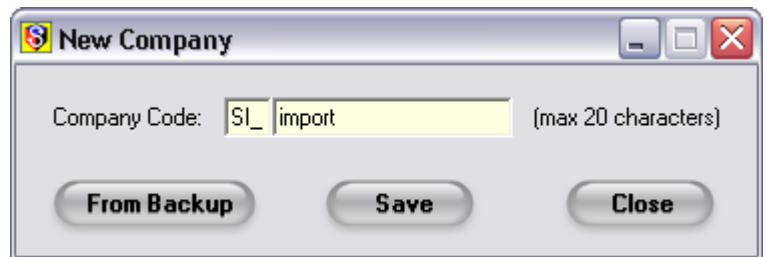
Creating a New SIMMS Database

Log into the SI_ABC database in SIMMS.

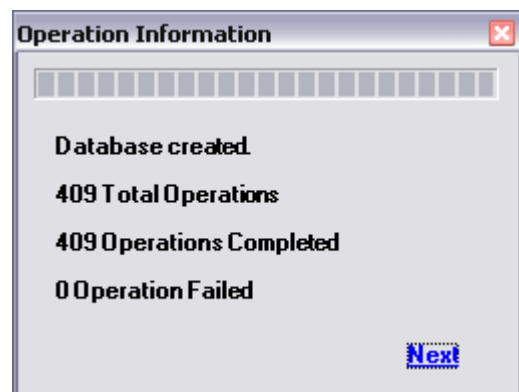Access *Administration menu>Company Manager*.

In on the right sidebar, click *New Company*,

Enter a name for the new company, then click the **Save** button.

Click **Next** on each of the subsequent progress screens.

Click the **Close** button on the remaining screens to complete the database creation.

Setting the Read Permission in the Access Database

Open the Access Database.

Access *Tools>Options>View* tab.

Select the **System Objects** checkbox, then click the **Apply** button, then the **OK** button.
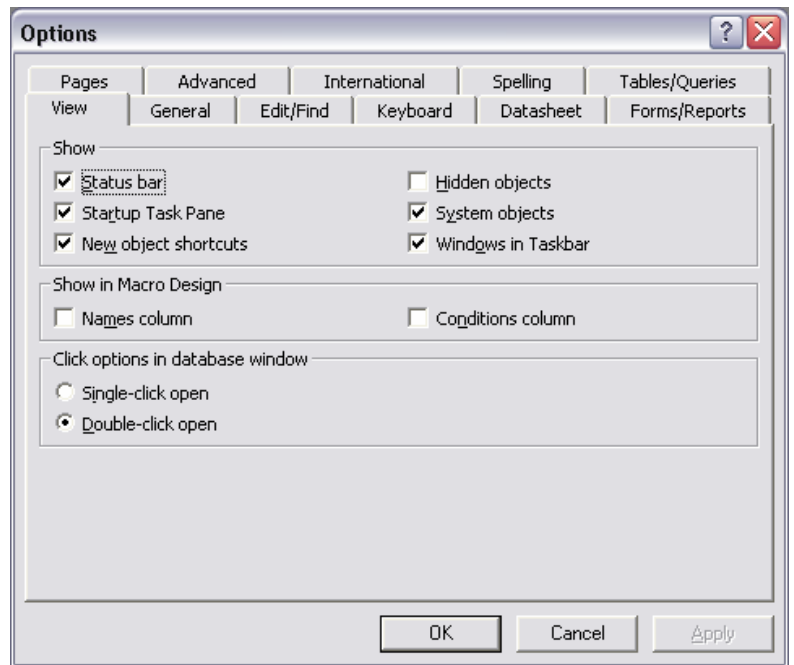
Now access the *Tools menu>Security>User and Group Permissions* tab.

Choose Object Type: Table
Choose Object Name: MSysObjects

Select the **Administer** checkbox (which will select all the checkboxes). Now click the **Apply** button, and finally the **OK** button.

Connecting to the SIMMS Database

Open the SIMMS Import program.

Access the *File menu>Connect to SIMMS Database* selection.
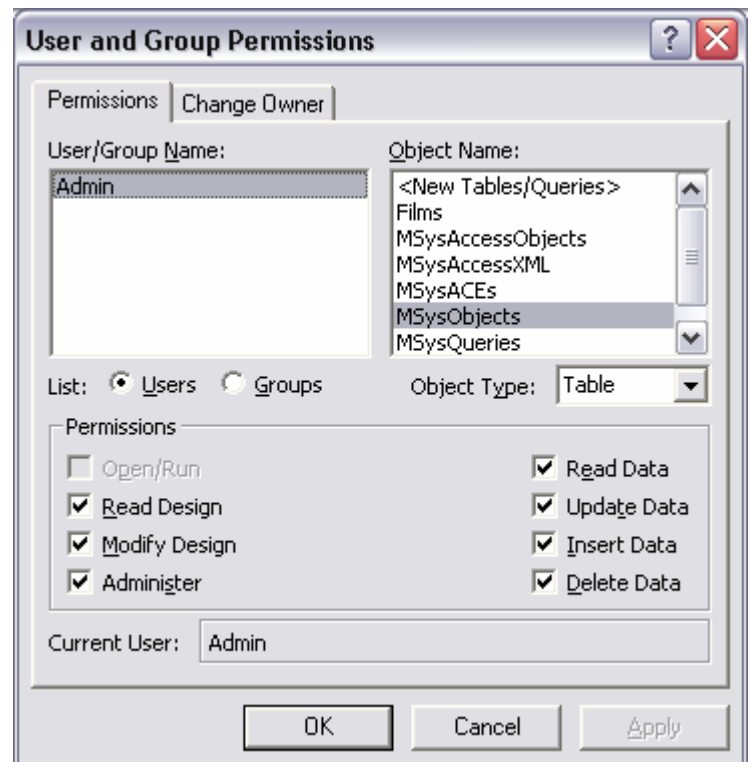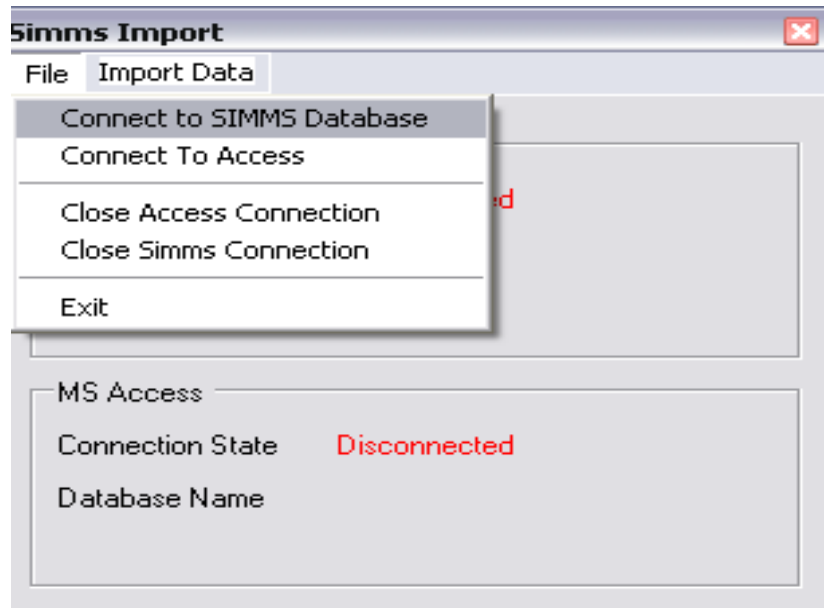
Enter the Server name where the SIMMS database resides.

Enter the username/password required for the connection or select the **Use Windows NT Authorization** checkbox.

Click the **Connect** button.
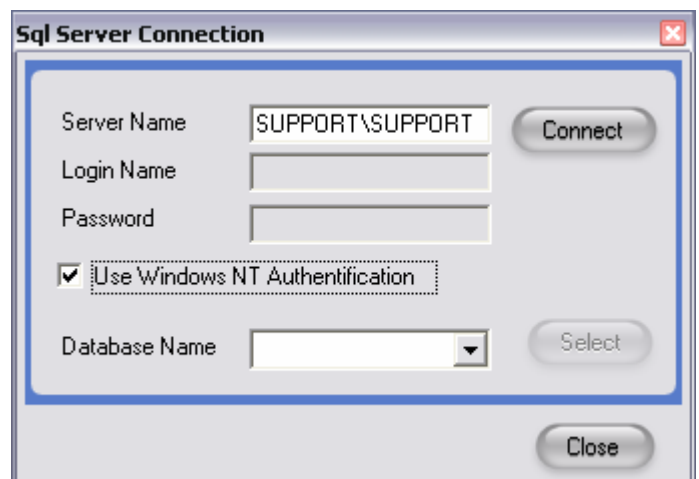
If properly done, the following message will appear:

Click the **OK** button.

From the **Database Name** dropdown box, select the database (your new database) to which you wish to import the data.

Click the **Select** button, then click **Close**.
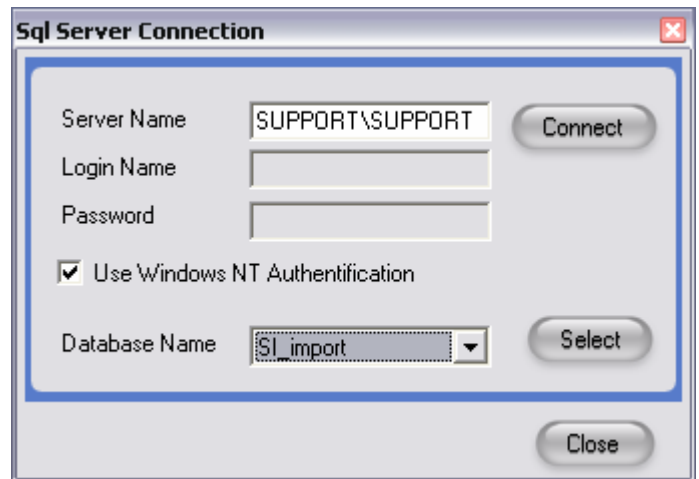
The connection is confirmed.
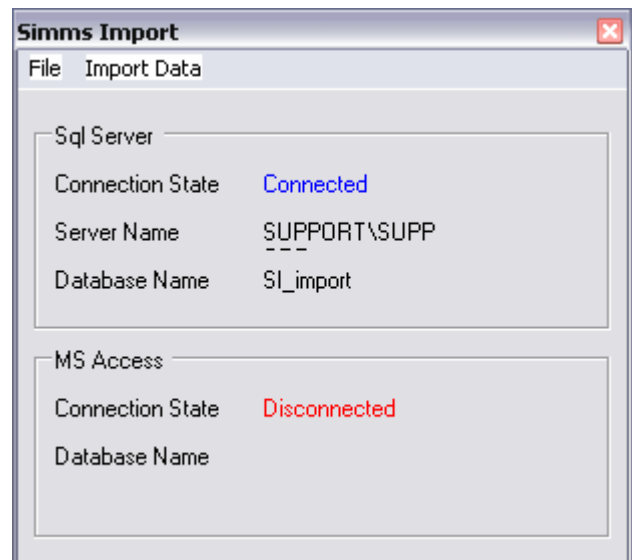
Connecting to the Access Database

Access *File menu>Connect to Access*.
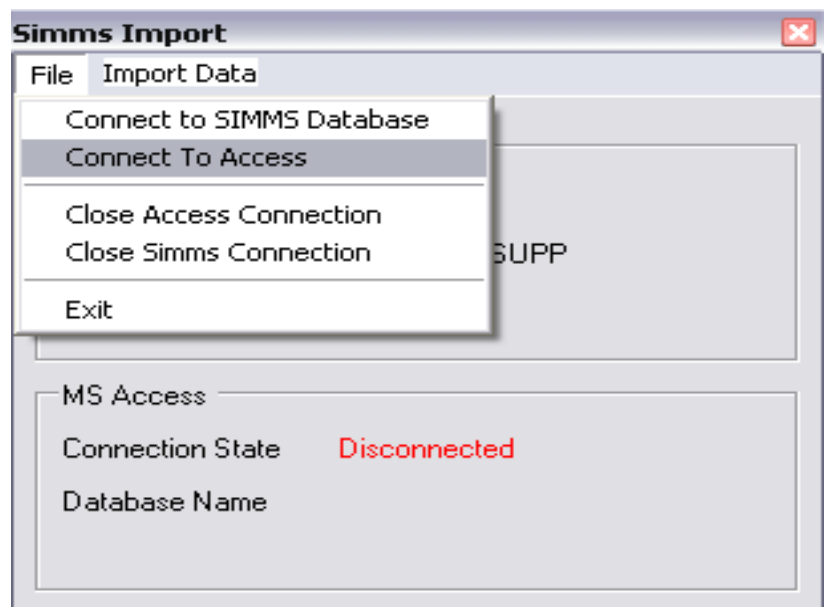
Select the Access database (MDB file) from which you wish to import data.

Click the **Open** button.
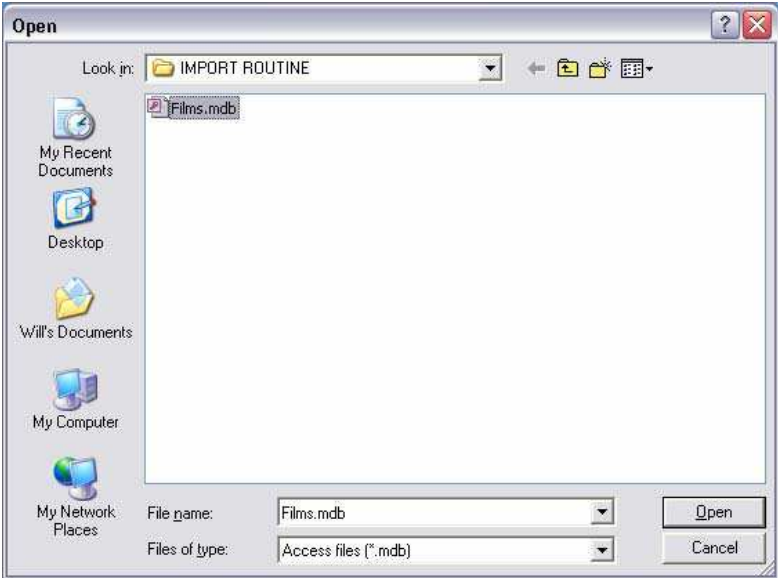
The connection is confirmed.

Click the **Import Data** menu.
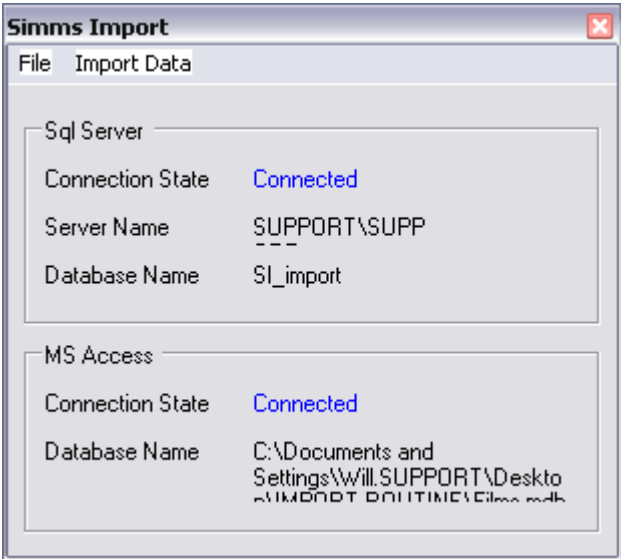
Import Options Screen

Under **Access Tables** dropdown you can select the tables from which you will be selecting the data.

From the **Import into SIMMS Tables** dropdown, select the SIMMS table for the initial set of fields.
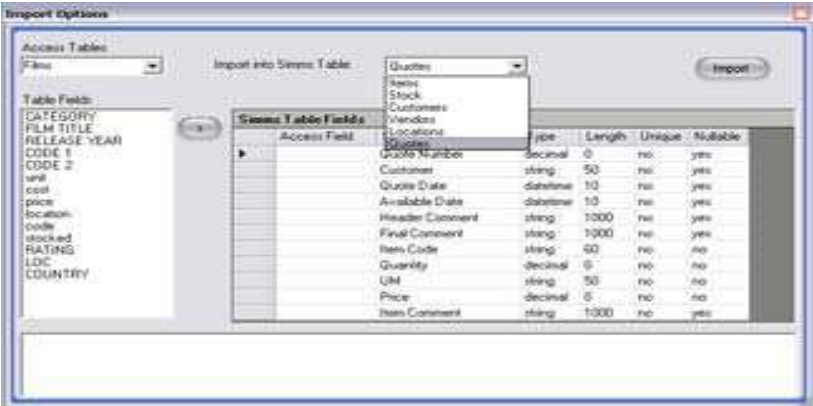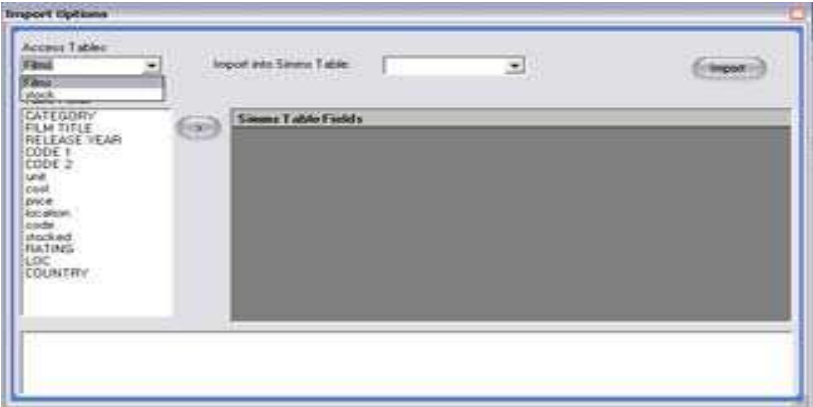
Affiliating Access Fields to SIMMS Fields

Select a field in the left panel (from the Access database).
Click the cursor into the respective Access Field column in the right panel.
Click the **Right Arrow** button to create the affiliation.
Repeat this for all rows within the Access Fields column in the right panel.

Once complete, click the *Import* button to bring the data into the SIMMS Items table.

The new **Apparel** tab gives you the ability to import apparel information, style code and descriptions, color code and descriptions, size code and descriptions, as well as matrix info for a specified style what color and size combinations are. Import of apparel assigned styles for inventory items also exists as a new feature.

The table fields for both the Access and SIMMS databases will now show.
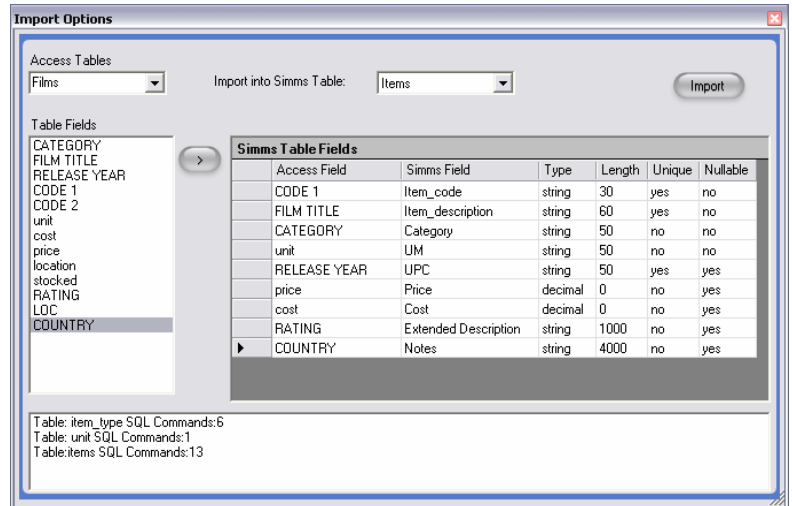

In order to assure a smooth trouble free import you must *import* data into Access not link (you cannot link data from an outside source). We advise creating one access database with a table for **Customers** (see customer data required in the tables below), **Vendors** (see vendor data required in the tables below), **Locations** (see location data required in the tables below), **Items** (see Item data required in the tables below), **Stock** (see stock data required in the tables below), **Quotes** (see quote data required in the tables below).

The structure of the tables are encouraged to be as follows:

Index of terms:	Term	Description
	Type	Data type
	Length	allowed length for data in this field
	Unique	if yes, then the data in this field has to be unique
	Nullable	if yes, then this field can be left blank

and the fields for direct import into the respective tables:

Customers

Field Name	Type	Length	Unique	Nullable	Additional field information
Description	string	50	yes	no	Customer description
Address	string	200	no	yes	Customer Address
City	string	40	no	yes	Customer City
State	string	3	no	yes	Customer State Code
Zip	string	10	no	yes	Customer Zip Code
E-mail	string	100	no	yes	Customer e-mail address
Phone1	string	20	no	yes	Customer Phone number
Phone2	string	20	no	yes	Customer Secondary Phone number
Fax	string	20	no	yes	Customer Fax number
Website	string	100	no	yes	Customer Website address
Comment	string	200	no	yes	Customer Additional comment information
Credit Limit	decimal	0	no	yes	Customer Credit Limit
User defined 1	string	50	no	yes	Additional user defined 1 information
User defined 2	string	50	no	yes	Additional user defined 2 information
User defined 3	string	50	no	yes	Additional user defined 3 information

Vendors

Field Name	Type	Length	Unique	Nullable	Additional field information
Description	string	50	yes	no	Vendor description
Address	string	200	no	yes	Vendor Address
City	string	40	no	yes	Vendor City
State	string	3	no	yes	Vendor State Code
Zip	string	10	no	yes	Vendor Zip Code
E-mail	string	100	no	yes	Vendor e-mail address
Phone1	string	20	no	yes	Vendor Phone number
Phone2	string	20	no	yes	Vendor Secondary Phone number
Fax	string	20	no	yes	Vendor Fax number
Website	string	100	no	yes	Vendor Website address
Comment	String	200	No	Yes	Vendor Additional comment information
Credit Limit	decimal	0	no	yes	Vendor Credit Limit
User defined 1	string	50	no	yes	Additional user defined 1 information
User defined 2	string	50	no	yes	Additional user defined 2 information
User defined 3	string	50	no	yes	Additional user defined 3 information

Locations

Field Name	Type	Length	Unique	Nullable	Additional field information
Description	String	50	Yes	No	Because a location code contains both the warehouse and bin code the Location Code data imported must have both bin and warehouse code in the data for example for a bin of 00001 and warehouse code of 999 the data in this field would be 999-00001

Items

Field Name	Type	Length	Unique	Nullable	Additional field information
Item_code	string	30	yes	no	Item Code
Item_description	string	60	no	yes	Item Description
Category	string	50	no	yes	Item Category
UM	string	50	no	yes	Standard Unit of Measurement
UPC	string	50	no	yes	UPC Code
Price	decimal	0	no	yes	Default Sales Price
Cost	decimal	0	no	yes	Default Cost
Extended Description	string	1000	no	yes	Extended Item Description
Notes	string	4000	no	yes	Additional Item Notes
Cost Additional Currency	string	4	no	yes	Item Cost Currency
Price Additional Currency	string	4	no	yes	Item Sales Price Currency
Default/Reorder Location	string	50	no	yes	Default location code - **Note: Because a location code contains both the warehouse and bin code, the Location Code data imported must have both bin and warehouse code in the data for example for a bin of 00001 and warehouse code of 999 the data in this field would be 999-00001.**
Reorder Point	integer	0	no	yes	Item Reorder point
Order Quantity	integer	0	no	yes	Default Automatic reorder Quantity
Minimum Order Quantity	integer	0	no	yes	Minimum reorder Quantity
Maximum On Hand	integer	0	no	yes	Maximum on hand limit

Stock

Field Name	Type	Length	Unique	Nullable	Additional field information
Item_code	string	30	no	no	Item code
Location	String	50	No	No	Since a location code contains both the warehouse and bin code the Location Code data imported must have both bin and warehouse code in the data for example for a bin of 00001 and warehouse code of 999 the data in this field would be 999-00001.
OnHand	decimal	0	no	no	OnHand qty
Manufacturer Lot	string	20	no	yes	Manufacturer Lot associated to qty.

Quotes

Field Name	Type	Length	Unique	Nullable	Additional field information
Quote Number	decimal	0	yes	no	Quote Number
Customer	string	50	no	yes	Customer
Quote Date	datetime	10	no	yes	Date of Quote
Available Date	datetime	10	no	yes	Quote expiration date
Header Comment	string	1000	no	yes	additional header comment information
Final Comment	string	1000	no	yes	additional footer comment information
Item Code	string	60	no	yes	item code
Quantity	decimal	0	no	yes	quantity
UM	string	50	no	yes	unit of measurement
Price	decimal	0	no	yes	Quoted Sales Price
Item Comment	string	1000	no	yes	Additional line item Comment

For the other tables listed under the **Import into SIMMS Table** dropdown box, repeat the above procedure.

NOTE: Users may affiliate the contents of all tables and then click the **Import** button once, or may do the Import on a per-table basis.

Once having completed importing the data desired, close the *Import* screens.

Log into the SIMMS database that received the imported data to begin using SIMMS.
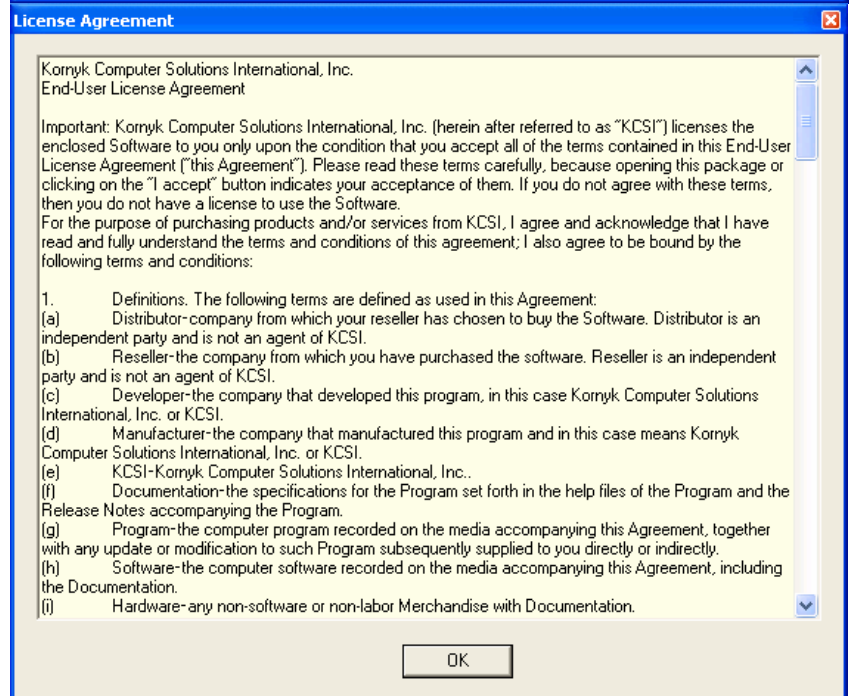
Help Menu

About

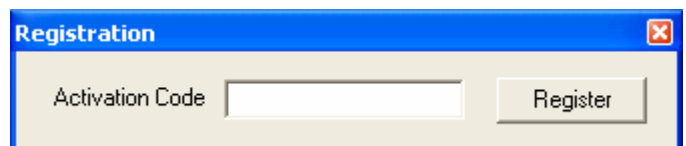The *About* feature provides links and information about SIMMS and KCSI.

License Agreement

The *End User License Agreement* for the application can be found here.

Register

Using the Activation Code provided by KCSI, users can come here to register their copy of the *Visual Importer* application.

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