



**THE CITY OF WINNIPEG**

# **BID OPPORTUNITY**

**BID OPPORTUNITY NO. 694-2005**

**WATER TREATMENT PROGRAM – SUPPLY AND DELIVERY OF PRECAST PILES  
FOR THE WATER TREATMENT PLANT**

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## **PART B - BIDDING PROCEDURES**

### **B1. PROJECT TITLE**

B1.1 WATER TREATMENT PROGRAM – SUPPLY AND DELIVERY OF PRECAST PILES FOR THE WATER TREATMENT PLANT

### **B2. SUBMISSION DEADLINE**

B2.1 The Submission Deadline is 4:00 p.m. Winnipeg time, December 9, 2005.

B2.2 Bid Submissions determined by the Manager of Materials to have been received later than the Submission Deadline will not be accepted and will be returned upon request.

B2.3 The Contract Administrator or the Manager of Materials may extend the Submission Deadline by issuing an addendum at any time prior to the time and date specified in B2.1.

### **B3. ENQUIRIES**

B3.1 All enquiries shall be directed to the Contract Administrator identified in D4.1.

B3.2 If the Bidder finds errors, discrepancies or omissions in the Bid Opportunity, or is unsure of the meaning or intent of any provision therein, the Bidder shall notify the Contract Administrator of the error, discrepancy or omission, or request a clarification as to the meaning or intent of the provision at least five (5) Business Days prior to the Submission Deadline.

B3.3 Responses to enquiries which, in the sole judgment of the Contract Administrator, require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator to all Bidders by issuing an addendum.

B3.4 Responses to enquiries which, in the sole judgment of the Contract Administrator, do not require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator only to the Bidder who made the enquiry.

B3.5 The Bidder shall not be entitled to rely on any response or interpretation received pursuant to B3 unless that response or interpretation is provided by the Contract Administrator in writing.

### **B4. ADDENDA**

B4.1 The Contract Administrator may, at any time prior to the Submission deadline, issue addenda correcting errors, discrepancies or omissions in the Bid Opportunity, or clarifying the meaning or intent of any provision therein.

B4.2 The Contract Administrator will issue each addendum at least two (2) Business Days prior to the Submission Deadline, or provide at least two (2) Business Days by extending the Submission Deadline.

B4.2.1 Addenda will be available on the Bid Opportunities page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B4.2.2 The Bidder is responsible for ensuring that he has received all addenda and is advised to check the Materials Management Branch internet site for addenda shortly before submitting his Bid.

B4.3 The Bidder shall acknowledge receipt of each addendum in Paragraph 10 of Form A: Bid. Failure to acknowledge receipt of an addendum may render a Bid non-responsive.

## **B5. SUBSTITUTES**

- B5.1 The Work is based on the materials, equipment, methods and products specified in the Bid Opportunity.
- B5.2 Substitutions shall not be allowed unless application has been made to and prior approval has been granted by the Contract Administrator in writing.
- B5.3 Requests for approval of a substitute will not be considered unless received in writing by the Contract Administrator at least seven (7) Business Days prior to the Submission Deadline.
- B5.4 The Bidder shall ensure that any and all requests for approval of a substitute:
- (a) provide sufficient information and details to enable the Contract Administrator to determine the acceptability of the material, equipment, method or product as either an approved equal or alternative;
  - (b) identify any and all changes required in the applicable Work, and all changes to any other Work, which would become necessary to accommodate the substitute;
  - (c) identify any anticipated cost or time savings that may be associated with the substitute;
  - (d) certify that, in the case of a request for approval as an approved equal, the substitute will fully perform the functions called for by the general design, be of equal or superior substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the Contract;
  - (e) certify that, in the case of a request for approval as an approved alternative, the substitute will adequately perform the functions called for by the general design, be similar in substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the Contract.
- B5.5 The Contract Administrator, after assessing the request for approval of a substitute, may in his sole discretion grant approval for the use of a substitute as an “approved equal” or as an “approved alternative”, or may refuse to grant approval of the substitute.
- B5.6 The Contract Administrator will provide a response in writing, at least two (2) Business Days prior to the Submission Deadline, only to the Bidder who requested approval of the substitute.
- B5.6.1 The Bidder requesting and obtaining the approval of a substitute shall be entirely responsible for disseminating information regarding the approval to any person or persons he wishes to inform.
- B5.7 If the Contract Administrator approves a substitute as an “approved equal”, any Bidder may use the approved equal in place of the specified item.
- B5.8 If the Contract Administrator approves a substitute as an “approved alternative”, any Bidder bidding that approved alternative shall base his Total Bid Price upon the specified item but may also indicate an alternative price based upon the approved alternative. Such alternatives will be evaluated in accordance with B14.
- B5.9 No later claim by the Contractor for an addition to the price(s) because of any other changes in the Work necessitated by the use of an approved equal or an approved alternative will be considered.

## **B6. BID SUBMISSION**

- B6.1 The Bid Submission consists of the following components:

- (a) Form A: Bid;
- (b) Form B: Prices;
- (c) Form G1: Bid Bond and Agreement to Bond, or  
Form G2: Irrevocable Standby Letter of Credit and Undertaking, or  
a certified cheque or draft;

B6.2 All components of the Bid Submission shall be fully completed or provided, and submitted by the Bidder no later than the Submission Deadline, with all required entries made clearly and completely in ink, to constitute a responsive Bid.

B6.3 The Bid Submission shall be submitted enclosed and sealed in an envelope clearly marked with the Bid Opportunity number and the Bidder's name and address.

B6.3.1 Samples or other components of the Bid Submission which cannot reasonably be enclosed in the envelope may be packaged separately, but shall be clearly marked with the Bid Opportunity number, the Bidder's name and address, and an indication that the contents are part of the Bidder's Bid Submission.

B6.4 Bid Submissions submitted by facsimile transmission (fax) or internet electronic mail (e-mail) will not be accepted.

B6.5 Bid Submissions shall be submitted to:

The City of Winnipeg  
Corporate Finance Department  
Materials Management Branch  
185 King Street, Main Floor  
Winnipeg MB R3B 1J1

## **B7. BID**

B7.1 The Bidder shall complete Form A: Bid, making all required entries.

B7.2 Paragraph 2 of Form A: Bid shall be completed in accordance with the following requirements:

- (a) if the Bidder is a sole proprietor carrying on business in his own name, his name shall be inserted;
- (b) if the Bidder is a partnership, the full name of the partnership shall be inserted;
- (c) if the Bidder is a corporation, the full name of the corporation shall be inserted;
- (d) if the Bidder is carrying on business under a name other than his own, the business name and the name of every partner or corporation who is the owner of such business name shall be inserted.

B7.2.1 If a Bid is submitted jointly by two or more persons, each and all such persons shall identify themselves in accordance with B7.2.

B7.3 In Paragraph 3 of Form A: Bid, the Bidder shall identify a contact person who is authorized to represent the Bidder for purposes of the Bid.

B7.4 Paragraph 12 of Form A: Bid shall be signed in accordance with the following requirements:

- (a) if the Bidder is a sole proprietor carrying on business in his own name, it shall be signed by the Bidder;
- (b) if the Bidder is a partnership, it shall be signed by the partner or partners who have authority to sign for the partnership;

- (c) if the Bidder is a corporation, it shall be signed by its duly authorized officer or officers and the corporate seal, if the corporation has one, should be affixed;
- (d) if the Bidder is carrying on business under a name other than his own, it shall be signed by the registered owner of the business name, or by the registered owner's authorized officials if the owner is a partnership or a corporation.

B7.4.1 The name and official capacity of all individuals signing Form A: Bid shall be printed below such signatures.

B7.4.2 All signatures shall be original and shall be witnessed except where a corporate seal has been affixed.

B7.5 If a Bid is submitted jointly by two or more persons, the word "Bidder" shall mean each and all such persons, and the undertakings, covenants and obligations of such joint Bidders in the Bid Submission and the Contract, when awarded, shall be both joint and several.

## **B8. PRICES**

B8.1 The Bidder shall state a price in Canadian funds for each item of the Work identified on Form B: Prices.

B8.1.1 Prices on Form B: Prices shall include:

- (a) duty;
- (b) freight and cartage;
- (c) Provincial and Federal taxes [except the Goods and Services Tax (GST) and Manitoba Retail Sales Tax (MRST, also known as PST), which shall be extra where applicable] and all charges governmental or otherwise paid;
- (d) profit and all compensation which shall be due to the Contractor for the Work and all risks and contingencies connected therewith.

B8.2 The quantities listed on Form B: Prices are to be considered approximate only. The City will use said quantities for the purpose of comparing Bids.

B8.3 The quantities for which payment will be made to the Contractor are to be determined by the Work actually performed and completed by the Contractor, to be measured as specified in the applicable Specifications.

## **B9. QUALIFICATION**

B9.1 The Bidder shall:

- (a) undertake to be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Bidder does not carry on business in Manitoba, in the jurisdiction where the Bidder does carry on business;
- (b) be responsible and not be suspended, debarred or in default of any obligation to the City;
- (c) be financially capable of carrying out the terms of the Contract;
- (d) have all the necessary experience, capital, organization, and equipment to perform the Work in strict accordance with the terms and provisions of the Contract;
- (e) have successfully carried out work, similar in nature, scope and value to the Work;
- (f) employ only Subcontractors who:

- (i) are responsible and not suspended, debarred or in default of any obligation to the City (a list of suspended or debarred individuals and companies is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>); and
  - (ii) have successfully carried out work similar in nature, scope and value to the portion of the Work proposed to be subcontracted to them, and are fully capable of performing the Work required to be done in accordance with the terms of the Contract;
  - (g) have a written workplace safety and health program in accordance with The Workplace Safety and Health Act (Manitoba);
  - (h) have sufficient fabrication capacity to meet project delivery requirements.
- B9.2 The Bidder shall be prepared to submit, within three (3) Business Days of a request by the Contract Administrator, proof satisfactory to the Contract Administrator of the qualifications of the Bidder and of any proposed Subcontractor.
- B9.3 The Bidder shall provide, on the request of the Contract Administrator, full access to any of the Bidder's equipment and facilities to confirm, to the Contract Administrator's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

## **B10. BID SECURITY**

- B10.1 The Bidder shall provide bid security in the form of:
- (a) a bid bond, in the amount of at least ten percent (10%) of the Total Bid Price, and agreement to bond of a company registered to conduct the business of a surety in Manitoba, in the form included in the Bid Submission (Form G1: Bid Bond and Agreement to Bond); or
  - (b) an irrevocable standby letter of credit, in the amount of at least ten percent (10%) of the Total Bid Price, and undertaking issued by a bank or other financial institution registered to conduct business in Manitoba and drawn on a branch located in Winnipeg, in the form included in the Bid Submission (Form G2: Irrevocable Standby Letter of Credit and Undertaking); or
  - (c) a certified cheque or draft payable to "The City of Winnipeg", in the amount of at least fifty percent (50%) of the Total Bid Price, drawn on a bank or other financial institution registered to conduct business in Manitoba.
- B10.1.1 If the Bidder submits alternative bids, the bid security shall be in the amount of the specified percentage of the highest Total Bid Price submitted.
- B10.2 The bid security of the successful Bidder and the next two lowest evaluated responsive and responsible Bidders will be released by the City when a Contract for the Work has been duly executed by the successful Bidder and the performance security furnished as provided herein. The bid securities of all other Bidders will be released when a Contract is awarded.
- B10.2.1 Where the bid security provided by the successful Bidder is in the form of a certified cheque or draft pursuant to B10.1(c), it will be deposited and retained by the City as the performance security and no further submission is required.
- B10.2.2 The City will not pay any interest on certified cheques or drafts furnished as bid security or subsequently retained as performance security.
- B10.3 The bid securities of all Bidders will be released by the City as soon as practicable following notification by the Contract Administrator to the Bidders that no award of Contract will be made pursuant to the Bid Opportunity.



## **B11. OPENING OF BIDS AND RELEASE OF INFORMATION**

- B11.1 Bid Submissions will not be opened publicly.
- B11.2 Within two (2) Business Days following the Submission Deadline, the names of the Bidders and their Total Bid Prices (unevaluated, and pending review and verification of conformance with requirements) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.
- B11.3 After award of Contract, the name(s) of the successful Bidder(s) and the Contract Amount(s) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.
- B11.4 The Bidder is advised that any information contained in any Bid Submission may be released if required by City policy or procedures, by The Freedom of Information and Protection of Privacy Act (Manitoba), by other authorities having jurisdiction, or by law.

## **B12. IRREVOCABLE BID**

- B12.1 The Bid(s) submitted by the Bidder shall be irrevocable for the time period specified in Paragraph 11 of Form A: Bid.
- B12.2 The acceptance by the City of any Bid shall not release the Bids of the next two lowest evaluated responsive Bidders and these Bidders shall be bound by their Bids on such Work for the time period specified in Paragraph 11 of Form A: Bid.

## **B13. WITHDRAWAL OF BIDS**

- B13.1 A Bidder may withdraw his Bid without penalty by giving written notice to the Manager of Materials at any time prior to the Submission Deadline.
- B13.1.1 Notwithstanding GC.7.05(2), the time and date of receipt of any notice withdrawing a Bid shall be the time and date of receipt as determined by the Manager of Materials.
- B13.1.2 The City will assume that any one of the contact persons named in Paragraph 3 of Form A: Bid or the Bidder's authorized representatives named in Paragraph 12 of Form A: Bid, and only such person, has authority to give notice of withdrawal.
- B13.1.3 If a Bidder gives notice of withdrawal prior to the Submission Deadline, the Manager of Materials shall:
- (a) retain the Bid Submission until after the Submission Deadline has elapsed;
  - (b) open the Bid Submission to identify the contact person named in Paragraph 3 of Form A: Bid and the Bidder's authorized representatives named in Paragraph 12 of Form A: Bid; and
  - (c) if the notice has been given by any one of the persons specified in B13.1.3(b), declare the Bid withdrawn.
- B13.2 A Bidder who withdraws his Bid after the Submission Deadline but before his Bid has been released or has lapsed as provided for in B12.2 shall be liable for such damages as are imposed upon the Bidder by law and subject to such sanctions as the Chief Administrative Officer considers appropriate in the circumstances. The City, in such event, shall be entitled to all rights and remedies available to it at law, including the right to retain the Bidder's bid security.

## **B14. EVALUATION OF BIDS**

- B14.1 Award of the Contract shall be based on the following bid evaluation criteria:
- (a) compliance by the Bidder with the requirements of the Bid Opportunity (pass/fail);
  - (b) qualifications of the Bidder and the Subcontractors, if any, pursuant to B9 (pass/fail);
  - (c) Total Bid Price;
  - (d) economic analysis of any approved alternative pursuant to B5.
- B14.2 Further to B14.1(a), the Award Authority may reject a Bid as being non-responsive if the Bid Submission is incomplete, obscure or conditional, or contains additions, deletions, alterations or other irregularities. The Award Authority may reject all or any part of any Bid, or waive technical requirements if the interests of the City so require.
- B14.3 Further to B14.1(b), the Award Authority shall reject any Bid submitted by a Bidder who does not demonstrate, in his Bid Submission or in other information required to be submitted, that he is responsible and qualified.
- B14.4 Further to B14.1(c), the Total Bid Price shall be the sum of the quantities multiplied by the unit prices for each item shown on Form B: Prices.
- B14.4.1 If there is any discrepancy between the Total Bid Price written in figures, the Total Bid Price written in words and the sum of the quantities multiplied by the unit prices for each item, the sum of the quantities multiplied by the unit prices for each item shall take precedence.
- B14.5 This Contract will be awarded as a whole.

## **B15. AWARD OF CONTRACT**

- B15.1 The City will give notice of the award of the Contract or will give notice that no award will be made.
- B15.2 The City will have no obligation to award a Contract to a Bidder, even though one or all of the Bidders are determined to be responsible and qualified, and the Bids are determined to be responsive.
- B15.2.1 Without limiting the generality of B15.2, the City will have no obligation to award a Contract where:
- (a) the prices exceed the available City funds for the Work;
  - (b) the prices are materially in excess of the prices received for similar work in the past;
  - (c) the prices are materially in excess of the City's cost to perform the Work, or a significant portion thereof, with its own forces;
  - (d) only one Bid is received; or
  - (e) in the judgment of the Award Authority, the interests of the City would best be served by not awarding a Contract.
- B15.3 Where an award of Contract is made by the City, the award shall be made to the responsible and qualified Bidder submitting the lowest evaluated responsive Bid.

## **PART C - GENERAL CONDITIONS**

### **C1. GENERAL CONDITIONS**

C1.1 The *General Conditions for the Supply and Delivery of Goods* (Form 21: 88 03) are applicable to the Work of the Contract.

C1.1.1 The *General Conditions for the Supply and Delivery of Goods* are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

## PART D - SUPPLEMENTAL CONDITIONS

### GENERAL

#### D1. GENERAL CONDITIONS

- D1.1 In addition to the *General Conditions for the Supply and Delivery of Goods*, these Supplemental Conditions are applicable to the Work of the Contract.
- D1.2 The General Conditions are amended by striking out "The City of Winnipeg Act" wherever it appears in the General Conditions and substituting "The City of Winnipeg Charter".
- D1.3 The General Conditions are amended by striking out "Board of Commissioners" or "Commissioner" wherever it appears in the General Conditions and substituting the "Chief Administrative Officer".
- D1.4 The General Conditions are amended by striking out "Tender Package" wherever it appears in the General Conditions and substituting "Bid Opportunity".
- D1.5 The General Conditions are amended by striking out "Tender Submission" wherever it appears in the General Conditions and substituting "Bid Submission".
- D1.6 The General Conditions are amended by striking out "Bidding Instructions" wherever it appears in the General Conditions and substituting "Bidding Procedures".

#### D2. SCOPE OF WORK

- D2.1 The Work to be done under the Contract shall consist of the fabrication, supply, delivery to Site, offloading and stacking of precast concrete piles.
- D2.2 The major components of the Work are as follows:
- (a) Supply and delivery of approximately seven hundred (700) 400mm precast concrete piles ranging from 13 metres to 16 metres in length, including offloading, blocking and stacking at the Site.
- D2.3 The Site is located on Provincial Road 207, 3 km north of Highway 1 in the Rural Municipality of Springfield, Manitoba.
- D2.3.1 The Site address is 57082 PR #207, Rural Municipality of Springfield, Manitoba
- D2.3.2 Provincial Road 207 is a class B1 road and is subject to load restrictions including seasonal restrictions which will affect the maximum weight of individual deliveries. The Contractor shall be responsible for the payment of all fees and acquire all permits, if available, from the authority having jurisdiction as required by GC 7.01.

#### D3. DEFINITIONS

- D3.1 When used in this Bid Opportunity:
- (a) **Business Day** means any Calendar Day, other than a Saturday, Sunday, or a Statutory or Civic Holiday;
- (b) **Submission Deadline** and **Time and Date Set for the Final Receipt of Bids** mean the time and date set out in the Bidding Procedures for final receipt of Bids;
- (c) **Installation Contractor and/or Installer** means the General Contractor retained by the City, under a separate contract, to install the equipment supplied under this contract;
- (d) **Substantial Performance** shall have the meaning attributed to it in the Builders' Lien Act (Manitoba), or any successor legislation thereto.

- (e) **ANSI** means American National Standards Institute
- (f) **ASME** means American Society of Mechanical Engineers
- (g) **ASTM** means American Society for Testing and Materials
- (h) **AWWA** means American Water Works Association
- (i) **CSA** means Canadian Standards Association
- (j) **DAF** means Dissolved Air Flotation
- (k) **IEC** means International Electrotechnical Commission
- (l) **ISO** means International Organization for Standardization
- (m) **NACE** means National Association of Corrosion Engineers
- (n) **NEMA** means National Electrical Manufacturers Association
- (o) **NSF** means National Sanitation Foundation
- (p) **SAE** means Society of Automotive Engineers
- (q) **CEC** means Canadian Electrical Code
- (r) **LOX** means liquid oxygen
- (s) **Manufacturer** means the person, partnership or corporation responsible for the manufacture and fabrication of equipment provided to the City for the completion of the work.
- (t) **Manufacturer's Representative** means a trained serviceman empowered by the manufacturer to provide installation, testing, and commissioning assistance to the City in his performance of those functions.
- (u) **IEEE** means Institute of Electrical and Electronics Engineers
- (v) **Furnish** means supply
- (w) **ISA** means the Instrumentation Systems and Automation Society
- (x) **Total Performance** means that the entire Work, except those items arising from the Provision of GC.10.01 have been performed in accordance with this Contract
- (y) **AGMA** means American Gear Manufacturer's Association.
- (z) **API** means American Petroleum Institute
- (aa) **EEMAC** means Electrical and Electronic Manufacturer of Canada
- (bb) **VFD** means Variable Frequency Drive
- (cc) **Contract Work Schedule** means a Gantt Charter developed by the Contractor developed using the critical path method which shows the proposed progress of the major items of work which are to be performed under this Contract
- (dd) **Project Master Schedule** means a schedule developed by the Contract Administrator which includes and coordinates the Contract Work Schedules of several City contracts, including this Contract
- (ee) **Professional Engineer** means a professional engineer registered in the Province of Manitoba.
- (ff) **Certified Shop Drawings** means Shop Drawings prepared by the Contractor after all required Shop Drawings have been "reviewed" or "reviewed as modified" in accordance with Clause E10 of this Bid Opportunity and which incorporate all modifications to the Shop Drawings, comments and notations made by the Contract Administrator in the course of the review.
- (gg) **Acceptable Shop Drawings** means all required Shop Drawings have been reviewed by the Contract Administrator and have been annotated and stamped as "reviewed" or "reviewed as modified" in accordance with Clause E10 of this Bid Opportunity.

(hh)**RWPS** means Raw Water Pumping Station.

**D4. CONTRACT ADMINISTRATOR**

D4.1 The Contract Administrator is UMA Projects (CM) Ltd., represented by:

Mr. Larry Smith, C.E.T.  
Assistant Construction Manager  
1479 Buffalo Place  
Winnipeg, MB R3T 1L7  
Telephone No. (204) 986-7635  
Facsimile No. (204) 986-8393

**D5. NOTICES**

D5.1 GC.7.05 is hereby amended to delete reference to "registered mail" and to replace same with "ordinary mail".

D5.2 GC.7.05 is further amended hereby to include delivery by facsimile transmission (fax) as an acceptable means of delivering notices, consents, approvals, statements, authorizations, documents or other communications required or permitted to be given under this Contract. Deliveries by fax will be deemed to have been received on the day of delivery, if a business day, or if not a business day, on the business day next following the day of delivery.

D5.3 Further to GC.7.05, all notices, consents, approvals, statements, authorizations, documents or other communications to the City, except as expressly otherwise required in D5.4, D5.5 or elsewhere in the Contract, shall be sent to the attention of the Contract Administrator at the address or facsimile number identified in D4.1.

D5.4 All notices of appeal to the Chief Administrative Officer shall be sent to the attention of the Chief Financial Officer at the following address or facsimile number:

The City of Winnipeg  
Chief Administrative Officer Secretariat  
Administration Building, 3rd Floor  
510 Main Street  
Winnipeg MB R3B 1B9  
Facsimile No.: (204) 949-1174

D5.5 All notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications required to be submitted or returned to the City Solicitor shall be sent to the following address or facsimile number:

The City of Winnipeg  
Corporate Services Department  
Legal Services Division  
185 King Street, 3rd Floor  
Winnipeg MB R3B 1J1  
Facsimile No.: (204) 947-9155

**SUBMISSIONS**

**D6. SHOP DRAWINGS**

D6.1 Submit Shop Drawings promptly to the Contract Administrator in an orderly sequence to prevent delay in the Work or in the work of other Contractors. Notify the Contract Administrator at the time of submission of any deviations in the Shop Drawings from the requirements of the Specifications.

- D6.2 The Contract Administrator will review Shop Drawings promptly or in accordance with a schedule agreed upon in writing. Upon completion of review the Contract Administrator will communicate either acceptance or rejection of Shop Drawings. The Contract Administrator's review and acceptance will be for conformity to design concept of the Work and for compliance with the Specifications.
- D6.3 Acceptance of Shop Drawings for a component or a subassembly does not constitute acceptance of the complete assembly of which it is a part.
- D6.4 The Contract Administrator's review will not relieve responsibility for errors and omissions in Shop Drawings or of the responsibility for meeting requirements of the Specifications unless identified deviations on Shop Drawings have been approved by the Contract Administrator.
- D6.5 Make changes to Shop Drawings as required by the Contract Administrator that are consistent with the Specifications and promptly resubmit Shop Drawings to the Contract Administrator for review and acceptance unless otherwise indicated by the Contract Administrator. Notify the Contract Administrator of any revisions other than those requested by the Contract Administrator when resubmitting Shop Drawings.
- D6.6 Do not undertake work associated with Shop Drawings until the Contract Administrator's review is completed and Shop Drawings are accepted.
- D6.7 Shop Drawings are to be in accordance with the following requirements.
- (a) Sheet size: appropriate for item and information being depicted.
  - (b) Submit 5 prints or an electronic file in a format acceptable to the Contract Administrator.
  - (c) Show the following information in lower right hand corner.
    - (i) Project Title.
    - (ii) Bid Opportunity or other project number assigned by the Contract Administrator.
    - (iii) Name of the depicted item in accordance with the Specifications and Drawings.
    - (iv) Project series number and location where the item is used if applicable.
    - (v) Specification section number if applicable.
    - (vi) Proposed option if applicable.
    - (vii) Name of Contractor.
    - (viii) Revise the drawing date for each resubmission.

## **D7. AUTHORITY TO CARRY ON BUSINESS**

- D7.1 The Contractor shall be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Contractor does not carry on business in Manitoba, in the jurisdiction where the Contractor does carry on business, throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

## **D8. WORKERS COMPENSATION**

- D8.1 The Contractor shall be registered with the Workers Compensation Board of Manitoba, shall provide and maintain Workers Compensation coverage throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

## **D9. INSURANCE**

- D9.1 The City shall provide and maintain the following Project Insurance Coverages:

- (a) Builder's Risk Insurance in the amount of one hundred percent (100%) of the total project cost.
  - (i) The Contractor shall be responsible for deductibles; amount as yet to be determined.
- (b) Wrap-Up Liability Insurance in an amount of no less than 10 million dollars (\$10,000,000.00)
  - (i) The Contractor shall be responsible for deductibles; amount as yet to be determined.
- (c) The City of Winnipeg will carry such insurance to cover all parties engaged in the Work in this Contract. Provision of this insurance by the City of Winnipeg is not intended in any way to relieve the Contractor from his obligations under the terms of the Contract. Specifically, losses relating to deductibles for insurance, as well as losses in excess of limits of coverage and any risk of loss that is not covered under the terms of the insurance provided by the City of Winnipeg remains with the Contractor.

D9.2 The Contractor shall provide and maintain the following insurance coverage at all times during the performance of the Work:

- (a) Automobile liability insurance for owned and non-owned automobiles used for or in connection with the work in the amount of at least two million dollars (\$2,000,000.00).
  - (i) Deductibles shall be borne by the Contractor;
  - (ii) The Contractor shall not cancel, materially alter, or cause the policy to lapse without providing at least fifteen (15) Calendar Days prior written notice to the Contract Administrator;
  - (iii) The Contractor shall provide the Contract Administrator with evidence of insurance of the policy at least two (2) Business Days prior to the commencement of any Work on the Site but in no event later than seven (7) Calendar Days from notification of the award of Contract.

D9.3 The Contractor shall carry such insurances so as to properly protect the City and its Consultants for loss or liability during the course of supply of this product. The Contractor shall provide and maintain commercial general liability insurance, in the amount of at least two million dollars (\$2,000,000.00) all inclusive, with The City of Winnipeg being added as an additional insured, with a cross-liability clause, to remain in place at all times during the performance of the Work.

D9.4 Deductibles shall be borne by the Contractor.

D9.5 The Contractor shall provide the Contract Administrator with a certificate of insurance of the policy at least two (2) Business Days prior to the commencement of any Work on the Site but in no event later than the date specified in GC.3.01 for the return of the executed Contract.

D9.6 The Contractor shall not cancel, materially alter, or cause the policy to lapse without providing at least fifteen (15) Calendar Days prior written notice to the Contract Administrator.

## **D10. PERFORMANCE SECURITY**

D10.1 The Contractor shall provide and maintain performance security until the expiration of the warranty period in the form of:

- (a) a performance bond of a company registered to conduct the business of a surety in Manitoba, in the form attached to these Supplemental Conditions (Form H1: Performance Bond), in the amount of fifty percent (50%) of the Contract Price; or
- (b) an irrevocable standby letter of credit issued by a bank or other financial institution registered to conduct business in Manitoba and drawn on a branch located in Winnipeg, in the form attached to these Supplemental Conditions (Form H2: Irrevocable Standby Letter of Credit), in the amount of fifty percent (50%) of the Contract Price; or



- (c) a certified cheque or draft payable to "The City of Winnipeg", drawn on a bank or other financial institution registered to conduct business in Manitoba, in the amount of fifty percent (50%) of the Contract Price.

D10.1.1 Where the performance security is in the form of a certified cheque or draft, it will be deposited by the City. The City will not pay any interest on certified cheques or drafts furnished as performance security.

D10.2 If the bid security provided in his Bid Submission was not a certified cheque or draft pursuant to B10.1(c), the Contractor shall provide the City Solicitor with the required performance security within seven (7) Calendar Days of notification of the award of the Contract by way of letter of intent and prior to the commencement of any Work on the Site but in no event later than the date specified in GC.3.01 for the return of the executed Contract.

## **SCHEDULE OF WORK**

### **D11. COMMENCEMENT**

D11.1 The Contractor shall not commence any Work until he is in receipt of a letter of intent from the Award Authority authorizing the commencement of the Work.

D11.2 The Contractor shall not commence any Work on the Site until:

- (a) the Contract Administrator has confirmed receipt and approval of:
  - (i) evidence that the Contractor is in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba;
  - (ii) evidence of the workers compensation coverage specified in D8;
  - (iii) evidence of the insurance specified in D9;
  - (iv) the performance security specified in D10;
- (b) the Contractor has attended a meeting with the Contract Administrator, or the Contract Administrator has waived the requirement for a meeting.

D11.3 The Contractor shall commence the Work within seven (7) Calendar Days of receipt of the letter of intent.

### **D12. SUBSTANTIAL PERFORMANCE**

D12.1 The Contractor shall achieve Substantial Performance by March 15, 2006.

D12.2 When the Contractor considers the Work to be substantially performed, the Contractor shall arrange, attend and assist in the inspection of the Work with the Contract Administrator for purposes of verifying Substantial Performance. Any defects or deficiencies in the Work noted during that inspection shall be remedied by the Contractor at the earliest possible instance and the Contract Administrator notified so that the Work can be reinspected.

D12.3 The date on which the Work has been certified by the Contract Administrator as being substantially performed to the requirements of the Contract through the issue of a certificate of Substantial Performance is the date on which Substantial Performance has been achieved.

### **D13. TOTAL PERFORMANCE**

D13.1 The Contractor shall achieve Total Performance by March 15, 2006.

D13.2 When the Contractor or the Contract Administrator considers the Work to be totally performed, the Contractor shall arrange, attend and assist in the inspection of the Work with the Contract

Administrator for purposes of verifying Total Performance. Any defects or deficiencies in the Work noted during that inspection shall be remedied by the Contractor at the earliest possible instance and the Contract Administrator notified so that the Work can be reinspected.

D13.3 The date on which the Work has been certified by the Contract Administrator as being totally performed to the requirements of the Contract through the issue of a certificate of Total Performance is the date on which Total Performance has been achieved.

#### **D14. LIQUIDATED DAMAGES**

D14.1 If the Contractor fails to achieve Substantial Performance or Total Performance in accordance with the Contract by the dates fixed herein for same, the Contractor shall pay the City the following amounts per Calendar Day for each and every Calendar Day following the day fixed herein for same which such failure continues:

- (a) Substantial Performance (March 15, 2006) – two thousand, six hundred dollars (\$2,600.00) per Calendar Day.
- (b) Total Performance (March 15, 2006) – six hundred dollars (\$600.00) per Calendar Day

D14.2 The amounts specified for liquidated damages in D14.1 are based on a genuine pre-estimate of the City's losses in the event that the Contractor does not achieve Substantial or Total Performance by the day fixed herein for same.

D14.3 The City may reduce any payment to the Contractor by the amount of any liquidated damages assessed.

#### **MEASUREMENT AND PAYMENT**

##### **D15. PAYMENT SCHEDULE**

D15.1 Further to GC.9.01 and GC.9.03, payment shall be in accordance with the following payment schedule:

- (a) Measurement and payment shall be based on the loaded length delivered to the Site but in no case shall it exceed the ordered lengths as determined by the Contract Administrator.

D15.2 Further to GC9.03:

- (a) any payment made by the City to the Contractor on account of a progress estimate shall be less any holdback required to be made by The Builders' Liens Act, and such holdbacks or other amounts which the City is entitled to withhold pursuant to the Contract;
- (b) payment on account of the final progress estimate, including the holdback made by the City pursuant to The Builders' Liens Act, shall be paid to the Contractor when the time for filing liens or trust claims has elapsed, unless the City is in receipt of a lien or trust claim.

**FORM H1: PERFORMANCE BOND**  
(See D10)

KNOW ALL MEN BY THESE PRESENTS THAT

\_\_\_\_\_ ,  
(hereinafter called the "Principal"), and

\_\_\_\_\_ ,  
(hereinafter called the "Surety"), are held and firmly bound unto **THE CITY OF WINNIPEG** (hereinafter called the "Obligee"), in the sum of

\_\_\_\_\_ dollars (\$\_\_\_\_\_)

of lawful money of Canada to be paid to the Obligee, or its successors or assigns, for the payment of which sum the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS the Principal has entered into a written contract with the Obligee dated the

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, for:

BID OPPORTUNITY NO. 694-2005

WATER TREATMENT PROGRAM – SUPPLY AND DELIVERY OF PRECAST PILES FOR THE WATER TREATMENT PLANT

which is by reference made part hereof and is hereinafter referred to as the "Contract".

NOW THEREFORE the condition of the above obligation is such that if the Principal shall:

- (a) carry out and perform the Contract and every part thereof in the manner and within the times set forth in the Contract and in accordance with the terms and conditions specified in the Contract;
- (b) perform the Work in a good, proper, workmanlike manner;
- (c) make all the payments whether to the Obligee or to others as therein provided;
- (d) in every other respect comply with the conditions and perform the covenants contained in the Contract; and
- (e) indemnify and save harmless the Obligee against and from all loss, costs, damages, claims, and demands of every description as set forth in the Contract, and from all penalties, assessments, claims, actions for loss, damages or compensation whether arising under "The Workers Compensation Act", or any other Act or otherwise arising out of or in any way connected with the performance or non-performance of the Contract or any part thereof during the term of the Contract and the warranty period provided for therein;

THEN THIS OBLIGATION SHALL BE VOID, but otherwise shall remain in full force and effect. The Surety shall not, however, be liable for a greater sum than the sum specified above.

AND IT IS HEREBY DECLARED AND AGREED that the Surety shall be liable as Principal, and that nothing of any kind or matter whatsoever that will not discharge the Principal shall operate as a discharge or release of liability of the Surety, any law or usage relating to the liability of Sureties to the contrary notwithstanding.

IN WITNESS WHEREOF the Principal and Surety have signed and sealed this bond the

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ .

SIGNED AND SEALED  
in the presence of:

\_\_\_\_\_

(Witness)

\_\_\_\_\_  
(Name of Principal)

Per: \_\_\_\_\_ (Seal)

Per: \_\_\_\_\_

\_\_\_\_\_  
(Name of Surety)

By: \_\_\_\_\_ (Seal)  
(Attorney-in-Fact)

**FORM H2: IRREVOCABLE STANDBY LETTER OF CREDIT  
(PERFORMANCE SECURITY)**  
(See D10)

\_\_\_\_\_  
(Date)

The City of Winnipeg  
Corporate Services Department  
Legal Services Division  
185 King Street, 3rd Floor  
Winnipeg MB R3B 1J1

RE: PERFORMANCE SECURITY - BID OPPORTUNITY NO. 694-2005

WATER TREATMENT PROGRAM – SUPPLY AND DELIVERY OF PRECAST PILES FOR THE  
WATER TREATMENT PLANT

Pursuant to the request of and for the account of our customer,

\_\_\_\_\_  
(Name of Contractor)

\_\_\_\_\_  
(Address of Contractor)

WE HEREBY ESTABLISH in your favour our irrevocable Standby Letter of Credit for a sum not exceeding  
in the aggregate

\_\_\_\_\_  
Canadian dollars.

This Standby Letter of Credit may be drawn on by you at any time and from time to time upon written demand for payment made upon us by you. It is understood that we are obligated under this Standby Letter of Credit for the payment of monies only and we hereby agree that we shall honour your demand for payment without inquiring whether you have a right as between yourself and our customer to make such demand and without recognizing any claim of our customer or objection by the customer to payment by us.

The amount of this Standby Letter of Credit may be reduced from time to time only by amounts drawn upon it by you or by formal notice in writing given to us by you if you desire such reduction or are willing that it be made.

Partial drawings are permitted.

We engage with you that all demands for payment made within the terms and currency of this Standby Letter of Credit will be duly honoured if presented to us at:

\_\_\_\_\_  
(Address)

and we confirm and hereby undertake to ensure that all demands for payment will be duly honoured by us.

All demands for payment shall specifically state that they are drawn under this Standby Letter of Credit.

Subject to the condition hereinafter set forth, this Standby Letter of Credit will expire on

\_\_\_\_\_  
(Date)

It is a condition of this Standby Letter of Credit that it shall be deemed to be automatically extended from year to year without amendment from the present or any future expiry date, unless at least 30 days prior to the present or any future expiry date, we notify you in writing that we elect not to consider this Standby Letter of Credit to be renewable for any additional period.

This Standby Letter of Credit may not be revoked or amended without your prior written approval.

This credit is subject to the Uniform Customs and Practice for Documentary Credit (1993 Revision), International Chamber of Commerce Publication Number 500.

\_\_\_\_\_  
(Name of bank or financial institution)

Per: \_\_\_\_\_  
(Authorized Signing Officer)

Per: \_\_\_\_\_  
(Authorized Signing Officer)

## **PART E - SPECIFICATIONS**

### **GENERAL**

#### **E1. GENERAL**

E1.1 These Specifications shall apply to the Work

(a) Section 02468 - Precast Concrete Piles

#### **E2. GOODS**

E2.1 The Contractor shall supply approximately seven hundred (700) 400mm precast concrete piles ranging in length from 13 to 16 metres. Immediately after contract award the Contract Administrator will provide a schedule indicating the number of piles of each length to be fabricated. Piles shall be in accordance with the requirements hereinafter specified.

#### **E3. DELIVERY**

E3.1 Piles shall be delivered to the Site within the specified time periods and offloaded, blocked and stacked at the locations designated by the Contractor Administrator.

## PRECAST CONCRETE PILES

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### 1. GENERAL

#### 1.1 Work Included

- .1 Fabrication, supply, delivery, offloading, blocking, and stacking at Owner's yard in the RM of Springfield of approximately 10,500 linear metres of 400 mm diameter in accordance with a length schedule and delivery schedule to be agreed upon with the Contract Administrator.

#### 1.2 References

- .1 Canadian Standards Association (CSA)
  - .1 CAN/CSA-A23.1-00/A23.2-00, Concrete Materials and Methods of Concrete Construction/ Methods of Test for Concrete.
  - .2 CSA A23.4/A251, Precast Concrete – Materials and Construction/ Qualification Code for Architectural and Structural Precast Concrete Products.
  - .3 CAN/CSA-A3000, Cementitious Materials Compendium (consists of A5, A8, A23.5, A362, A363, A456.1, A456.2, and A456.3).
- .2 American Society for Testing and Materials Standard (ASTM)
  - .1 ASTM A82, Cold-drawn steel wire for concrete reinforcement.
  - .2 ASTM C260, Standard Specification for Air-Entraining Admixtures for Concrete.
  - .3 ASTM C494, Standard Specification for Chemical Admixtures for Concrete.

#### 1.3 Shop Drawings

- .1 Submit Shop Drawings in accordance with Supplemental Condition D6.
- .2 Each Drawing submitted shall bear the signature and stamp of qualified Professional Engineer registered in the Province of Manitoba.
- .3 Indicate the following items:
  - .1 Lifting point details and locations.
  - .2 Storage support point locations.
  - .3 Connector details complete with calculations.
  - .4 Rock points.
  - .5 Concrete strength.



## PRECAST CONCRETE PILES

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- .6 Steel grades.
- .7 Reinforcing details.
- .8 Type and grade of steel.

### 1.4 Certificates

- .1 Piles delivered to Site to be certified by Manufacturer that each batch of piles to have strength of 35 MPa at twenty eight (28) days.

### 1.5 Review and Monitoring

- .1 Provide free access to all portions of Work and cooperate with appointed firm.

## 2. PRODUCTS

### 2.1 Materials

- .1 Concrete mixes and materials: to CSA-A23.1-00 and CSA-A23.4.
- .2 Reinforcing steel: to CAN/CSA-G30.18.
- .3 Cold-drawn steel wire for concrete reinforcement: to ASTM A82.
- .4 Supply or fabricate full length piles as indicated and provide equipment to handle full length piles without cutting and splicing.

### 2.2 Concrete Mixes

- .1 Proportion normal density concrete in accordance with CSA-A23.1-00, Alternative 1, to give following properties:
  - .1 Use Type 50 Portland Cement.
  - .2 Minimum compressive strength at twenty eight (28) days: 35 MPa.
  - .3 Minimum cement content: 365 kg/m<sup>3</sup> of concrete.
  - .4 Maximum water to cementitious material ratio: 0.45.
  - .5 Nominal size of coarse aggregate: 16 mm maximum.
  - .6 Air content: 5 to 8%, to ASTM Standard C260.
  - .7 Chemical admixtures: in accordance with ASTM Standard C494.
  - .8 Pozzolanic mineral admixtures: in accordance with CAN/CSA-A3000.

## PRECAST CONCRETE PILES

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### 3. EXECUTION

#### 3.1 Fabrication

- .1 Fabricate precast concrete piles to lengths determined through the soils information and required cut-off elevations allowing for 450 mm of exposed strand length to be incorporated into the construction.
- .2 Fabricate piles to following finish tolerances:
  - .1 Length: plus or minus 3 mm/m of length.
  - .2 Cross section:
    - .1 Solid sections: minus 5 to plus 10 mm.
    - .2 Deviation from straight line: not more than 3 mm/m of length and not more than 10 mm in full length.
    - .3 Deviation of internal core or void from true position: 10 mm.
    - .4 Pile head: 10 mm/m from true right angle plane; surface irregularities: 3 mm; strand ends: plus 0 mm, minus 6 mm.
    - .5 Location of reinforcing steel main reinforcing cover: minus 3 to plus 5 mm; spiral: 10 mm.
- .3 Prestress piles under the direction of an experienced and competent supervisor. All personnel operating the stressing equipment shall have been trained in its use.
- .4 De-tension in a manner to keep eccentricity to a minimum. Cut prestress strands in a manner to minimize the internal stress variation to the pile as much as possible.
- .5 Quality and dimensions of piles will be determined by Contract Administrator. Remove rejected piles from Site.
- .6 Submit to Contract Administrator concrete quality control records for all precast piles delivered to Site prior to installation.

#### 3.2 Handling, Storage, and Delivery

- .1 Supplier shall conduct an inspection of the fabricated product upon shipment and shall provide certification that the product is free from any damage or defects.
- .2 Protect piles from damage due to excessive bending stresses, impact, abrasion, or other causes during delivery, storage, and handling.
- .3 Replace damaged piles to satisfaction of Contract Administrator.

**PRECAST CONCRETE PILES**

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**END OF SECTION**