



OFF-CAMPUS WORK PERMIT PROGRAM STUDENT ACKNOWLEDGEMENT AND CONSENT FORM

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(04-2006)
English

This document outlines the eligibility requirements and general conditions that apply to the off-campus work permit program for international students. It is important that you read and understand the work permit eligibility requirements and conditions found in the application guide.

CIC client ID no.

Family name

Given name(s)

STUDENT ACKNOWLEDGEMENT OF RESPONSIBILITIES

By signing this Acknowledgement, I hereby certify that I:

- Have studied full time at a participating institution and maintained satisfactory academic standing (see guide) in my program of study for **at least** six months out of the twelve months preceding my application for an off-campus work permit;
- Possess a valid study permit;
- Am not a recipient of a Canadian Commonwealth Scholarship Program or a Government of Canada Awards Program funded by the Department of Foreign Affairs and International Trade (DFAIT);
- Am not funded by the Canadian International Development Agency (CIDA);
- Have not previously been in non-compliance with the conditions and eligibility requirements of an off-campus work permit;
- Am not an exchange student;
- Understand that work permits for internships/coop placements and work permits for the off-campus program are not interchangeable.

Additionally, if approved for the work permit, I will:

- Possess a valid study permit for the duration of the work permit;
- Remain a full-time student in a participating institution;
- Maintain satisfactory academic standing in my program of study;
- Only work the number of hours designated on my work permit, which are: up to 20 hours per week during the regular academic session/year and full time during scheduled breaks (i.e., winter, spring and summer breaks).

If, after being issued a work permit, I become ineligible (i.e., I am no longer a full time student or do not have satisfactory academic standing, or have transferred to an institution that is not participating in the program), I will:

- Inform my employer that I am no longer authorized to work, and
- Surrender my work permit to CIC.

If I transfer from one participating institution to another, I will request that the Designated Institutional Representative (DIR) at my previous institution send my Verification Form, along with my Student Acknowledgement and Consent Form, to the DIR at my new institution.

Signature of applicant

Date

Day	Month	Year

CONSENT TO RELEASE OF INFORMATION Between my institution and the Province/Territory

By signing this form, I hereby give my consent to the disclosure of information regarding my eligibility to the program and to the collection, use, retention and destruction of this information under the authority of the relevant provincial/territorial privacy legislation.

I further understand and authorize the disclosure of information (as to whether or not I am a full-time student and in satisfactory academic standing) between my institution and the Province/Territory for the purpose of an annual verification of my compliance with the eligibility requirements and conditions of the off-campus work permit program for international students as described in "Student Acknowledgement of Responsibilities."

I further understand that the consent I am hereby providing is valid until revoked by me in the event that I do not obtain a work permit *.

Signature of applicant

Date

Day	Month	Year

CONSENT TO RELEASE OF INFORMATION Between the Province/Territory and Citizenship and Immigration Canada

By signing this form, I hereby give my consent to the disclosure of information regarding my eligibility to the program and to the collection, use, retention and destruction of this information under the authority of the federal and the relevant Provincial/Territorial privacy legislation and all Regulations under those Acts.

I further understand and authorize the disclosure of information (whether or not I am a full-time student and I am in satisfactory academic standing) between the Province/Territory and Citizenship and Immigration Canada for the purpose of an annual verification of my compliance with the eligibility requirements and conditions of the off-campus work permit program for international students as described in "Student Acknowledgement of Responsibilities."

I further understand that the consent I am hereby providing is valid until revoked by me in the event that I do not obtain a work permit *.

Signature of applicant

Date

Day	Month	Year

* For information on how to revoke this consent for students who do not obtain a work permit, refer to **Applying for a Work Permit - Student Guide (also under section 4.2 of the Guide for Designated Institutional Representative)**.

The information you provide in this document is collected under the authority of the relevant provincial/territorial legislation and is stored in Personal Information Bank Number CIC PPU 042. You have the right to access to it and to its protection under the *Privacy Act*.

